



City of West University Place

A Neighborhood City

EMPLOYEE BENEFITS TRUST MEETING AGENDA

Notice is hereby given of a meeting of the City of West University Place Employee Benefits Trust (EBT) to be held on November 7, 2022, beginning at approximately 6:45 p.m. (or immediately following Agenda Item 4 of the West U City Council Meeting) for the purpose of considering the following agenda items.

Residents can attend in-person or via Zoom. To attend the meeting via telephonic means, please call [346-248-7799](tel:346-248-7799) or you can join <https://us02web.zoom.us/j/89972497816>. **The Meeting ID Number is 899 7249 7816.** Should you have difficulty entering the meeting or need assistance during the meeting, email westuzoom@westutx.gov.

Agenda Items:

1. Call Meeting to Order
2. Approve Minutes of the October 24, 2022 Employee Benefits Trust.
3. Adjourn and reconvene regular meeting of the West University Place City Council.

If you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting so that we can try and accommodate you.

I certify that the attached notice and agenda of items to be considered by the City of West University Place Employee Benefits Trust on Monday, November 7, 2022 was posted on the Municipal Building bulletin board on November 3, 2022 at approximately 9:00 o'clock am.

(SEAL)

Thelma A. Gilliam
Thelma A. Gilliam, City Secretary



AGENDA MEMO

Business of the Employee Benefits Trust
City of West University Place, Texas

Meeting Date	11.07.2022	Agenda Item	2
Approved by City Manager	N/A	Presenter(s)	T. Gilliam, City Secretary
Reviewed by City Attorney	N/A	Department	Administration
Subject	Employee Benefits Trust Minutes		
Attachments	Minutes		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:	N/A	
	Additional Appropriation Required:	N/A	
	Additional Account Number:	N/A	

Executive Summary

For approval, attached are the Minutes of the Employee Benefits Trust meeting of October 24, 2022.

Recommended Action

Staff recommends that the Employee Benefits Trust Board approve the Minutes of October 24, 2022.



The City of West University Place

A Neighborhood City

EMPLOYEE BENEFITS TRUST MEETING MINUTES

The City of West University Place Employee Benefits Trust (EBT) met on **Monday, October 24, 2022**, at approximately 6:45 p.m. in the Municipal Building Council Chambers located at 3800 University Boulevard.

Agenda of Items:

1. Call Meeting to Order

Chair Sample called the meeting to order at approximately 6:45 p.m. Board Trustees Montgomery, Barnes, Bell, and Carroll were present.

HR Director Urban and the City's consultant, Julian Fontana with HUB International, gave a presentation and after discussion the Employee Benefits Trust authorized contracts for medical and other benefits as numbered 2-5 below:

2. Authorize a direct contract for Medical Insurance with Blue Cross Blue Shield.

Trustee Barnes moved to approve. Trustee Bell seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

3. Authorize a direct contract for Dental Insurance with Blue Cross Blue Shield.

Trustee Montgomery moved to approve. Trustee Barnes seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

4. Authorize a direct contract for Life, AD&D, Disability and Optional Life Insurance with Blue Cross Blue Shield/Dearborn.

Trustee Bell moved to approve. Trustee Montgomery seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

5. Authorize a direct contract for optional Vision Insurance with United Healthcare.

Trustee Carroll moved to approve. Trustee Barnes seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

6. Adjourn and reconvene regular meeting of the West University Place City Council.

Trustee Montgomery moved to adjourn the meeting of the Employee Benefits Trust at approximately 7:24 p.m. Trustee Bell seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

A copy of the audio and presentation for this meeting is online. If no longer available online, copies can be obtained by contacting the City Secretary's office.

Prepared by: Thelma A. Gilliam, City Secretary

Date Approved:

