

City of West University Place

Zoning and Planning Commission Responsibilities

The Zoning & Planning Commission (Z&PC) has the authority and responsibility for the approval of all plans, plats and replats within the City in accordance with Chapter 212 of the Texas Local Government Code and the provisions of Chapter 74 of the Code of Ordinances.

All property proposed for subdivision with the City shall be laid out in accordance with Chapter 74 for approval by the Z&PC. Prior to the proposed plat being considered by the Z&PC, the Public Works Director will review the plat and make written recommendations to the Z&PC on the request.

For all proposed developments (except conventional single-family, detached houses in the SF_1, SF-2 or SF-3 Districts), the following apply:

- A sketch plat must be filed for informal review before filing a plat or replat;
- An official site plan meeting City standard for approval must be filed as part of the filing package for any plat or replat;
- Each official site plan must be filed among the City's plat records with the original recorded plat; and
- All construction must substantially comply with the official site plan.

The Building Official has responsibility for review and approval of sketch plats and site plans and may be advised by a committee of the Z&PC or a designee of the Z&PC. Appeals from the Building Official are heard by the board having jurisdiction.