



City of West University Place

A Neighborhood City

CITY COUNCIL

Bob Higley, Mayor
Kevin Trautner, Mayor Pro Tem
Lauri Lankford, Councilmember
John P. Barnes, Councilmember
Ed Sobash, Councilmember

STAFF

David J. Beach, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

City Council Meeting Agenda

Notice is hereby given of a **Workshop and Regular Meeting** of the West University Place City Council to be held remotely on **Monday, February 22, 2021** beginning at **5:30 p.m.** for the purpose of considering the agenda of items listed.

Due to the Novel Coronavirus (COVID 19) pandemic and CDC's recommendation regarding social distancing measures, the meeting will be held via Zoom, which will allow for two-way communications between Council and the public for those desiring to participate. To attend the meeting via telephonic means, please call [346-248-7799](tel:346-248-7799) or you can join via <https://us02web.zoom.us/j/82708381715>. The Meeting ID Number is [827 0838 1715](tel:82708381715). Should you have difficulty entering the meeting or need assistance during the meeting, email westuzoom@westutx.gov.

Any person interested in speaking on any item on the regular agenda or during public comments must submit his/her request via email to the City Secretary at tjilliam@westutx.gov at least **one (1) hour prior to the start of the meeting**. The request must include the speaker's name, address, and the phone number that will be used for the call, and the agenda item number or description, if applicable. Speakers will be remain in a queue and muted until their time to speak.

Handouts or other information must be emailed to tjilliam@westutx.gov no later than one day prior to the start of the meeting. The information will be provided to Mayor and Council in advance of the meeting.

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The agenda packet is accessible to the public on the City's website. A recording of this meeting will be made available to the public within 3 business days after the meeting. **To obtain a hard copy of the agenda packet, please contact the City Secretary via the email address above.**

WORKSHOP (5:30 p.m.)

1. Call Workshop to Order/Roll Call

2. Huffington Park Improvements

Matters related to Huffington Park Improvements. **Ms. Susan White, Parks and Recreation Director and Mr. Peter Billipp, Parks and Recreation Board Chair**

3. Adjourn Workshop

REGULAR MEETING (6:30 p.m.)

4. Call Regular Meeting to Order/Roll Call

5. Pledge of Allegiance

6. Public Comments

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. Speakers are required to register in advance and must limit their presentations to three minutes each. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer his/her comments until such time the item is discussed.

Speakers are advised that comments cannot be received on matters which are the subject of a public hearing once the hearing has been closed. Public comments on matters on the agenda must be kept relevant to the subject before the Council. The presiding officer shall rule on the relevance of comments.

Persons making personal, impertinent, or slanderous remarks may be barred by the presiding officer from further comment before the Council during the meeting. This rule does not prohibit criticism of the City or criticisms of actions or omissions of the City.

7. Joint Public Hearing

Matters related to a Joint Public Hearing to hear comments for and against amendments to the Zoning Ordinance. *Recommendation: Hold Joint Public Hearing. Mr. Gerardo Barrera, Public Works Director* [see Agenda Memo 7]

8. Report from the Zoning and Planning Commission Regarding Rotated Corners

Matters related to a report from the Zoning and Planning Commission regarding Rotated corners. *Recommended Action. Hear from the Zoning and Planning Commission. Mr. Gerard Barrera Public Works Director and Mr. Richard Wilson, Chair of the Zoning and Planning Commission.* [see Agenda Memo 8]

9. COVID-19 and Winter Storm Updates

Matters related to COVID-19 and the Winter Storm. *Recommended Action: Discuss and take any desired action. Mr. Aaron Taylor, Fire Chief and Emergency Management Coordinator* [see Agenda Memo 9]

10. Waiver of Permit Fees to Repair Damages Related to Declared Emergencies

Matters related to an ordinance authorizing the City Manager to waive permit fees for residents that have to repair any damages to property resulting from declared emergencies. *Recommended Action: Approve ordinance on the first and final reading. Mayor Bob Higley* [see Agenda Memo 10]

11. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve Minutes of the regular meeting of February 8, 2021. [see Agenda Memo 11A]

B. Colonial Park Deck

Matters Related to the replacement of the pool deck at Colonial Park. *Approve a contract to the replace the deck at Colonial park. Ms. Susan White, Parks and Recreation Director* [see Agenda Memo 11B]

C. Permitting Documents for Virtual Gate

Matters related to developing plans and profiles for City of Houston permits for Virtual Gate locations in the City of Houston. Recommended Action: *Award contract to IDS to develop a plans and profiles for Virtual Gate locations in Houston.* **Mr. Gerardo Barrera, Public Works Director** [see Agenda Memo 11C]

D. Legal Services Contract

Matter related to awarding a contract for legal services to Olson and Olson. *Recommended Action: Award contract for legal services to Olson and Olson.* **Mr. Dave Beach, City Manager** [see Agenda Memo 11D].

12. Recess Regular Meeting and Convene into Executive Session

City Council will convene into executive session in accordance with the following provision of Chapter 551 of the Texas Government Code (TGC):

- **Section 551.072** – Deliberations about Real Property related to the purchase of a drainage easement and a temporary construction easement.

13. Adjourn Executive Session and Reconvene Regular Meeting

Matters related to any action resulting from Executive Session.

14. Adjourn Regular Meeting

In compliance with the Americans with Disabilities Act, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting to see whether the City can arrange for accommodations to assist in your participation in the meeting.

I certify that the attached amended notice and agenda of items to be considered by the West University Place City Council on February 22nd, 2021 was posted on the Municipal Building bulletin board on February 19, 2021, at approximately 4:15 o'clock p.m.

(SEAL)

Thelma A. Gilliam
Thelma A. Gilliam, City Secretary

WORKSHOP

**HUFFINGTON PARK
PRESENTATION**

**FY 2021 HUFFINGTON
PARK
PROPOSED
IMPROVEMENTS**

West University
Place
Parks &
Recreation
Department

Council Workshop
Presentation
February 22,
2021

2015 PARKS & OPEN SPACE MASTER PLAN ASSESSMENT

Huffington Park

Neighborhood Park .61 Acres

Dedicated 1989

Facility Inventory:

- Playground (ages 2-5)
- Swingset
- Picnic area
- Shade structure
- Walking paths
- Entry landscape

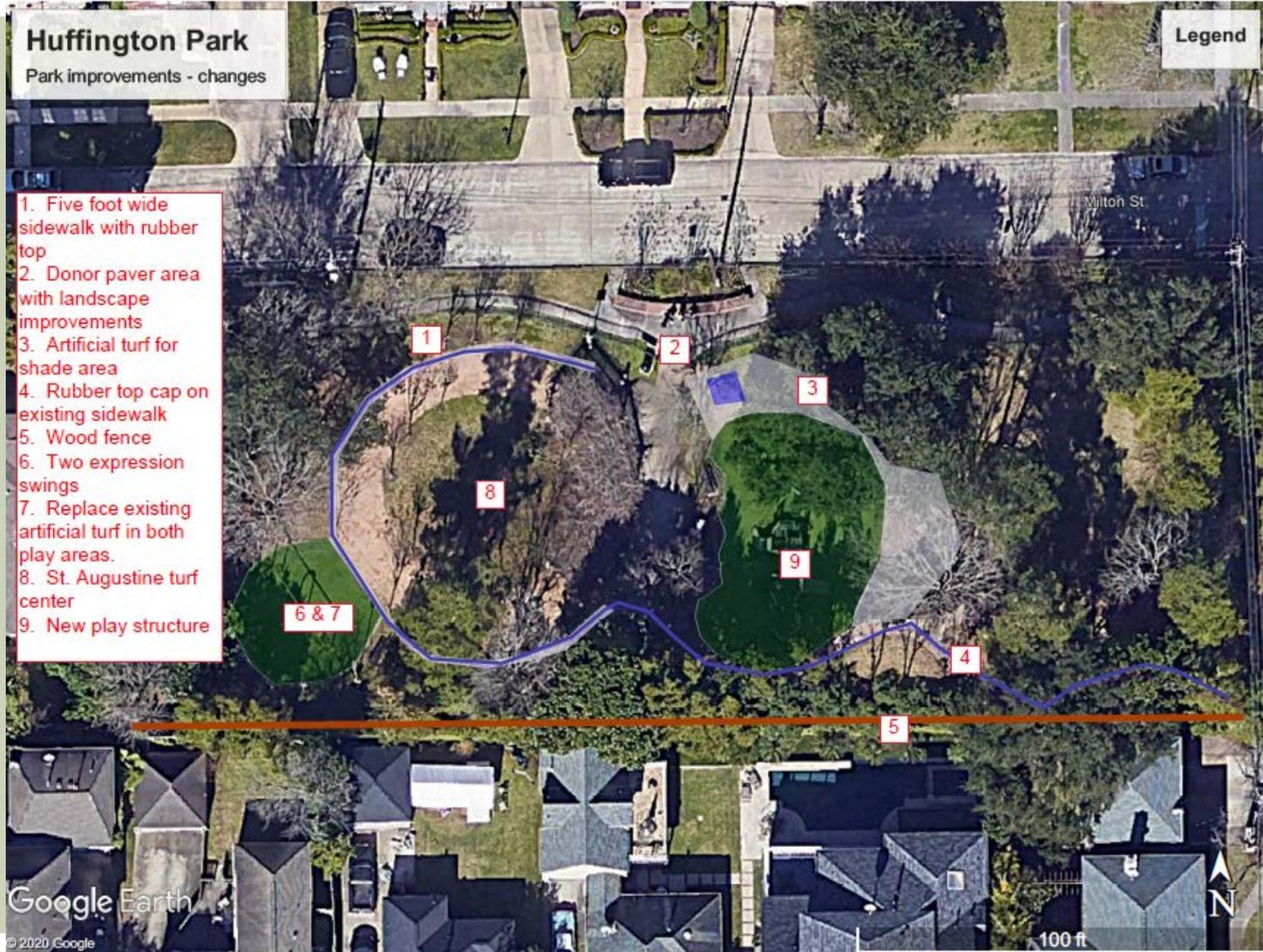
Redevelopment Projects:

- 2009: Redeveloped

Assessment Comments:

- Poor visibility into park,
- Excessive shade limits lawn growth,
- Entry hardscape outdated and needs repair/ replacement,
- Reconsider arbor and circular path.

PARK IMPROVEMENTS OVERVIEW



PARK IMPROVEMENTS

Open green space expansion:

- Remove arbor, pavers, game tables, Wisteria, Crepe Myrtles and decomposed granite path. Install new circular concrete (rubber capped) sidewalk and cap existing sidewalk.
- Install natural grass inside the circle concrete sidewalk to expand open greenspace.

Play elements:

- Replace existing play structure and satellite rocker with a new ship play system and seahorse rider in expanded artificial turf area.
- Replace existing artificial turf safety surfacing and expand artificial turf area to include shaded areas - drainage and landscaping improvement. Benches and picnic tables will be placed in the natural shade area under the new.
- Install two Expression Swings and paint swings set posts.

Additional improvements:

- Improve drainage by main entrance and add new donor paver area.
- Remove ivy and replace wooden fence along southern perimeter.
- Powder coat metal perimeter fence and paint light poles.
- Install new drinking fountain with bottle filler feature.

RENDERING - UPDATED PLAY AREA

Burke
PLAY THAT MOVES YOU.
BCIBURKE.COM • 800.266.1250

HUFFINGTON PARK

PROPOSAL #: 125-136386-1 R3



COLOR KEY

- NAVY
- AQUA
- LIME
- BROWN/TAN
- LIME/BLACK
- BLUE/WHITE



PARK IMPROVEMENTS



- Replace existing drinking fountain with a new one that has a bottle filler attached

PARK IMPROVEMENTS ALL NEW PLAY SYSTEM – VIEW 1

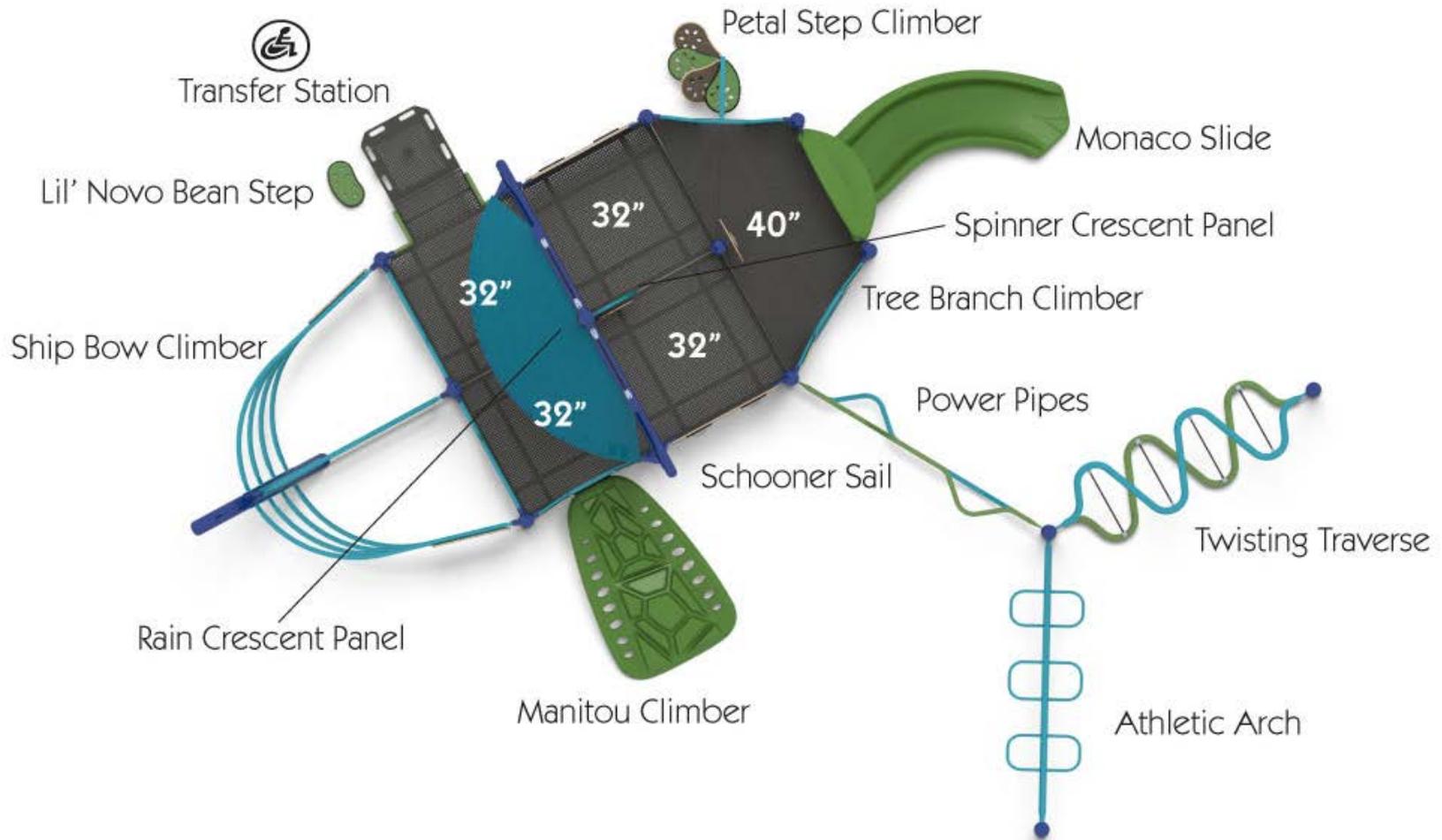


PARK IMPROVEMENTS ALL NEW PLAY SYSTEM – VIEW 2



PARK IMPROVEMENTS

ALL NEW PLAY SYSTEM - TOP VIEW



PARK IMPROVEMENTS FEATURED PLAY ELEMENTS



MONACO™ SLIDE

Fast, curvy and exciting like its namesake race course, the Monaco™ Slide is a must for children everywhere! Slides keep kids moving and having fun while developing core strength and balance!



Twisting Traverse

Climbers provide several developmental benefits to children, building upper body strength along with boosting balance and coordination while they play.

PARK IMPROVEMENTS



Artificial turf area will be expanded to improve drainage and aesthetics in the seating and picnic areas east of the play structure.

PARK IMPROVEMENTS



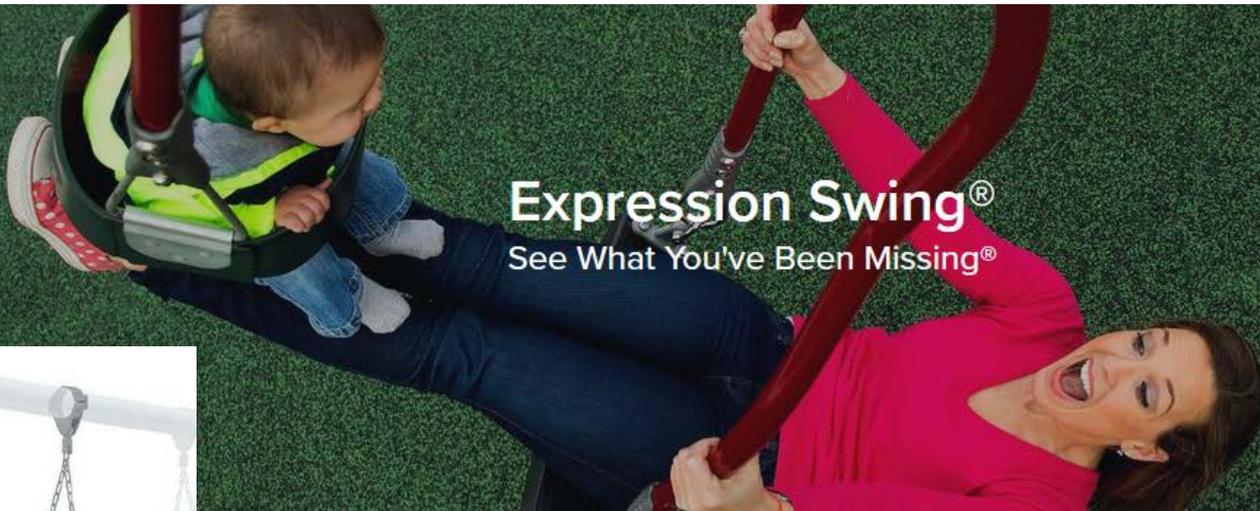
Remove arbor, game tables, Wisteria, Crepe Myrtles, pavers, and decomposed granite path. Install rubber capped sidewalk and expand natural grass area to create more open greenspace.

PARK IMPROVEMENTS



- Rubber top cap on all sidewalks to create a unitary walking surface free from bumps and pebbles

PARK IMPROVEMENTS



Expression Swing®
See What You've Been Missing®

Replace two tot swings with two “Expression Swings.” The face-to-face design promotes intergenerational play as adults and children swing together.

Video Link -

<https://www.youtube.com/watch?v=5kXkMSnFXGI>



PROJECTED EXPENSES

Huffington Park	
Demo arbor, game tables, pavers and donor paver bench	8,200.00
Demo DG trail, sections on south sidewalk and replace with 5' sidewalk	22,200.00
Demo south wood fence, replace and move gate on utility closet	22,250.00
In center of circle, remove existing grass, install new grass, repair irrigation adjacent to arbor	6,000.00
Drainage improvements to Milton St. entry walkway	1,000.00
Landscape improvements to Milton St. entry outside park	6,000.00
Repainting of light poles	540.00
Powder coating of fencing	12,600.00
Install rubber top cap on new and east sidewalk 1/2' thick	6,700.00
Install new donor paver area (demo concrete and form edges)	3,000.00
Replace artificial playground safety turf at play unit and swing area. Expand artificial turf under picnic tables and benches and install new concrete border along eastern edge of play area.	51,000.00
All new ship play structure and new seahorse spring rider	33,000.00
Remove Crepe Myrtles and Fan Palms	950.00
Provide and install two duo swings & repaint swings set (\$650)	4,150.00
Replace water fountain	4,000.00
Sub-total	181,590.00
Contingency - 10% for any unforeseen expenses	18,159.00
Huffington Total	199,749.00

PROJECT PROCESS & TIMELINE

**Parks and Recreation Board Meetings - Discussion and Planning
September 2020 – January 2021**

**Huffington Park User Group Input
November 2020 – January 2021**

February 2021

3 – Parks and Recreation Board Final Review and Recommendation

22 – Council Workshop

24 – Friends Board Meeting Funding Request

March 2021

8 or 22 – City Council Funding Approval Request

31 - Deadline to Order New Play Unit

May-June 2021 or June-July 2021

Construction Period – Estimated 6-8 Weeks