



City of West University Place
APPLICATION TO THE ZONING BOARD OF ADJUSTMENT OF THE
CITY OF WEST UNIVERSITY PLACE, TEXAS ("CITY")

Address of site:

Legal description of the site:

Applicant:

Address:

Contact:

Phone:

Fax:

Email:

Decision or Action Requested (check one or more and provide requested data):

(☐) **Appeal.** Hear and decide an appeal from an order, requirement, decision or determination made by the Administrative Official.

- Is the official's action in writing? (☐) Yes; (☐) copy is attached. (☐) No, but the action appealed is as follows:
 - When was the action taken? Note: Appeals must be filed within a reasonable time. Please explain any delay below:
 - Exact zoning ordinance section(s) involved:
 - Grounds for appeal:

(☐) **Special Exception.**

- Exact zoning ordinance section that authorizes the special exception:
- Exact wording of special exception requested:

(☐) **Variance.**

- Exact zoning ordinance section from which a variance is requested:
- Exact wording of variance requested:

Other Data. Are there drawings or other data? (☐) No (☐) Yes (*list items here and attach them*)

Attached. The applicant has read the State and City regulations attached.

Signature of applicant: _____ Date: _____

For Staff Use only Date filed: _____ Date heard: _____ Docket#: _____