



City of West University Place
APPLICATION TO THE BUILDING AND STANDARDS COMMISSION
OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS ("CITY")

Address of site:

Legal description of the site:

Applicant:
Address:
Contact:
Phone: Fax:
Email Address:

Decision or Action Requested (check one or more and provide requested data):

() Appeal. Hear and decide an appeal from an order, requirement, decision or determination made by the building official (or other administrative official) of the City.

- Name and title of the administrative official:
Is the official's action in writing? () Yes; () copy is attached. () No, but the action appealed is as follows:
When was the action taken? Note: Appeals must be filed within a reasonable time. Please explain any delay below:
Exact code of ordinance section(s) involved:
Grounds for appeal:

() Special Exception.

- Exact code of ordinance section that authorizes the special exception:
Exact wording of special exception requested:

() Variance.

- Exact code of ordinance section from which a variance is requested:
Exact wording of variance requested:

Other Data. Are there drawings or other data? () No () Yes (list items here and attach them)

State of County of

This instrument was acknowledged before me on 20
by

(Seal)

My commission expires: , Notary Public

*****\$1,000 FILING FEE. PROVIDE ORIGINAL PLUS 15 COPIES (16 TOTAL) OF ALL SUBMITTALS*****

Signature of applicant: Date:

For Staff Use only Date filed: Date heard: Docket#: