



City of
**West University
Place**

Public Works Department
Community Development

**BUILDING-PIER/FOUNDATION
CERTIFICATE**

Unless otherwise indicated, word and phrases used in this document have the same meanings as in **The Technical Codes Schedule** of the Code of Ordinances (“**Foundation Ordinance**”) of the City of West University Place, Texas (“City”).

SUBJECT		
New foundation built at the site described below: ("New Foundation")		
SITE ADDRESS		
ADDRESS		
CITY	STATE	ZIP CODE
SITE INFORMATION		
LEGAL DESCRIPTION OF THE SITE		
PERMITTEE	BUILDING PERMIT NUMBER	

OFFICIAL USE ONLY	
ACKNOWLEDGMENT OF FILING.	
The building official of the City acknowledges that this certification was duly filed as required by the Foundation Ordinance.	
BY	DATE ACKNOWLEDGED

CERTIFICATION

BY SIGNING BELOW, I CERTIFY AS FOLLOWS:
(CHECK APPLICABLE SECTIONS)

- I am an “RLPE” as defined in the Foundation Ordinance.**
[“RLPE” means a licensed or registered professional engineer of the State of Texas who is: (1) listed with the State Board of Professional Engineers in the structural branch of engineering; (2) employed by a registered engineering firm of the State of Texas; and (3) (unless waived by the BSC) covered by professional errors and omissions insurance that: (i) has limits of at least \$500,000 per claim (and at least \$1,000,000 per year, aggregate) and (ii) has effective dates—including any retroactive coverage date—that include the entire period when the person provides services or takes actions regulated by this section.]
- Observations of the New Foundation:**
 - were performed either by me or by one or more persons under my direct supervision and control whose professional qualifications were approved by me;
 - included actual measurement of piers, fill, compaction, reinforcement, forms, materials, dimensions, structural elements, attachments, etc. before the work was covered or concrete was placed.
Note: dimensions of an underground element may have been measured or estimated from the forms, boring or cavity for the element, before pouring or filling;
 - were performed continuously during placement of concrete; and
 - were documented in a form and manner approved by the building official of the City.
- Referring to and based upon the professional observations described above, the New Foundation complies with the plans and specifications last approved by the building official (with any field changes that were ordered by me and reported to the building official and that comply with applicable regulations). This is based upon my professional opinion and does not constitute a guarantee or warranty, expressed or implied.
- This certification does not rely upon any other certification, except as indicated below:
 - This certification relies in part upon an **attached** certification by a RLGE, as to geophysical matters.
—Optional, with attachment
 - This certification relies in part upon an **attached** certification by an A2LA Lab, as to materials testing.
—Optional, with attachment

CERTIFYING RLPE INFORMATION

PRINT FIRST NAME	PRINT LAST NAME
EMPLOYED BY (REGISTERED ENGINEERING FIRM)	TEXAS REGISTRATION NUMBER
SIGNATURE OF RLPE	DATE SIGNED

LEGIBLE SEAL



Public Works Department
Community Development

3826 Amherst St.
West University Place, TX 77005

713.662.5833
713.662.5304 (F)

inspections@westutx.gov
www.westutx.gov

Memorandum

January 21, 2016

From: The Desk of the Chief Building Official

Subject: General Information for Engineers when filling out the Foundation & Framing Certificates

When filling out the city required **Foundation Certificate** there may be items on the certificate that were not inspected by you because they were not required to be installed per your design or not part of your required inspection, i.e. form, compaction (where none was designed by you. In this case draw a line through the non-inspected/required item.

Example:

- Included actual measurement of piers, fill, compaction, reinforcement, forms, materials, dimensions, structural elements, attachments, etc. before the work was covered or concrete was placed.

NOTE: dimensions of an underground element may have been measured or estimated from the forms, boring or cavity for the element, before pouring or filling.

When filling out the city required **Framing Certificates** please answer each check box, , with a check mark showing confirmation the inspection as stated was performed by you or an N/A, meaning nothing in that space was applicable to this project.

The last check box on both **Foundation and Framing Certificates** must always be checked because it states; this certificate **does not rely** upon any other certification, except as indicated below. In cases where you as the Engineer of record authorize someone listed to perform an inspection for you, then check that space and provide a copy of their report for our records as well.

Should you have any questions please contact me at:

Chief Building Official
713.662.5846