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**CONTACT INFORMATION AND PLANTING LOCATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Daytime #: \_\_\_\_\_

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**Please note Tree Trust trees can only be planted in public realm (i.e. the street right of way area between the sidewalk and the street or front yard building setback - & side yard setback for corner lots).**

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**Large Shade Tree Species**

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|--------------------|--------------------|
| Cedar Elm          | Mexican Sycamore   |
| Bald Cypress       | Sweetgum           |
| Nuttall Oak        | Overcup Oak        |
| Bur Oak            | Shumard Oak        |
| Monterey Oak       | Swamp Chestnut Oak |
| White Oak          | Laurel Oak         |
| Live Oak           | Loblolly Pine      |
| Drummond Red Maple | Green Ash          |

**Small Tree Species (Under Power Lines and Small Growspace areas)**

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|--------------------|------------------|
| East Palatka Holly | Chinese Pistache |
| Texas Redbud       |                  |

\*Species availability dependent upon successful contractor's ability to procure - any necessary substitutions will be coordinated with applicant before planting.

**Size of Tree:** All applicants who have required growspace will receive a 2" diameter tree growing in a 30 gallon container.

**Warranty:** Trees will be inspected by City Forester when contractor delivers trees for compliance with industry standards. Applicant is responsible for tree establishment and maintenance - no warranty will be provided with the complimentary trees.

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## HOW TO APPLY

To apply for a complimentary tree from the West University Place Tree Trust, just fill out the application and return it to the City. You can fax it to 713-662-5304, drop it off at the Public Works Building or you can drop it in the mail to:

Craig Koehl  
Urban Forester  
City of West University Place  
3826 Amherst  
Houston, Texas 77005

Approved locations will receive a 30-gallon tree, which is approximately 8-10 feet tall and 2" in caliper. The trees will be planted, fertilized, mulched and staked. You will be responsible for maintenance after planting. Please call 713-662-5833 if you have any questions.

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Prior to receiving tree you must agree to maintain the tree from time of planting. You must agree to water and fertilize the tree as needed to ensure continued growth. You must also agree to prune the tree to meet the following requirements:

- Visibility Triangle at Street Intersection-Maintain area free of all vegetation between 3'0" from top of pavement to 13' 6" above pavement in triangle formed by street corner and a point 20' in each direction down adjoining streets (City Ordinance 82-7).
- Traffic Sign Obstruction - Tree will be maintained to avoid obstructing traffic signs or signals.
- Road Clearance - All trees shall be pruned to maintain an unobstructed clearance height of 13'6" from back of curb on one side of street to back of curb on other side of street. (International Fire Code)
- Sidewalk Clearance - All trees shall be pruned to maintain an unobstructed clearance height of 80" over all public sidewalks, with minimum width of 48". (Americans with Disabilities Act & Texas Accessibility Standards)

### Acceptance and Commitment to Required Tree Maintenance

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Accepted (Signature)

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Date

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By (Print Name)