

**ZONING BOARD OF ADJUSTMENT
MUNICIPAL BUILDING
3800 UNIVERSITY BOULEVARD
MEETING MINUTES
October 4, 2021
7:00 p.m.**

I.	MEMBERS PRESENT:	Jay Cohen (voting), Lawrence Foust (voting), Owen Rutz (voting), Frank Monacelli (voting), Francois Daube (voting), Michael Tucker and Harold Rocketto
II.	MEMBERS ABSENT:	Ross Fava and Donald Yurewicz
III.	STAFF PRESENT:	Scott Bounds, Legal Counsel, Gerardo Barrera, Public Works Director. Alfonso Acosta, Building Official and Josie Hayes, Administrative Coordinator
IV.	CALL TO ORDER:	7:09 p.m.

1.	Swearing in of Zoning Board of Adjustment Members.	Owen Rutz called the meeting to order at 7:09 p.m. Owen Rutz asked each member to briefly introduce themselves. Josie Hayes stated the alternate voting member was Francois Daube.	Josie Hayes administered the oath of office to all members.
2.	Board Member Orientation.	Orientation lead by City Attorney Scott Bounds.	PowerPoint presentation by City Attorney, Scott Bounds.
3.	Rules of Procedures.	Discussion of proposed changes to the Rules of Procedures.	The proposed changes to the Rules of Procedures were discussed. The ZBA asked City Attorney to provide an updated copy of the proposed changes at the next meeting. No action taken.
5.	Adjournment.	The meeting was adjourned at 8:37 p.m.	Lawrence Foust moved to adjourn the meeting. Second by Jay Cohen. AYES: Jay Cohen, Lawrence Foust, Owen Rutz, Frank Monacelli and Francois Daube. Motion carried (5-0).



Public Works Department

APPROVED THIS 25th DAY OF October 2021.

Ron G. Fair
Presiding Officer

ATTEST: *Josie M. Hayes*
Josie M. Hayes, Administrator Coordinator