



# The City of West University Place

*A Neighborhood City*

## Building & Standards Commission

Located in the Council Chambers,

3800 University Blvd,  
West University Place, Texas 77005  
Meeting Minutes

August 1, 2019

MEMBERS PRESENT: Eddie Mathews, Les Albin, David Bonner, and Jim Craig.

MEMBERS ABSENT: Steve Brown, Anna Monsour, Kris Westbrook, John Combi, and Greg Kusinski

STAFF PRESENT: Chief Building Official, Clay Chew, Legal Counsel Allen Petrov and Permit Technician Mike Morris

GUESTS PRESENT: Chuck Marshall, Public Works Interim Director Gerardo Barrera.

[Call to Order] Eddie Mathews called the meeting to order at 6:00 p.m.

1. **Notices, Rules, Etc.** Eddie Mathews welcomed BSC members, staff and visitors to the meeting. Eddie Mathews asked all attendees to introduce themselves and gave the usual advice on the rules for these meetings. Eddie Mathews mentioned all members present will be voting.
2. **Meeting Minutes.** David Bonner made a motion to approve the March 7, 2019 meeting minutes. Les Albin seconded. **AYES:** Eddie Mathews, Les Albin, David Bonner, and Jim Craig. **NOES:** None. **ABSTAIN:** None. Meeting minutes approved.

Jim Craig made a motion to approve the May 2, 2019 meeting minutes. Les Albin seconded. **AYES:** Eddie Mathews, Les Albin, David Bonner, and Jim Craig. **NOES:** None. **ABSTAIN:** None. Meeting minutes approved.

3. **Sidewalk Policy. (Matters related to modifying sidewalk ordinance in Chapter 18 and Appendix C Technical Codes Schedule. Review Chapter 70).** Eddie Mathews asked if any changes were made in regards to the previously discussed changes. Clay Chew mentioned that only minor changes were made in regards to the sidewalk policy that include substantial improvements and new construction. Eddie Mathews mentioned minor typo corrections. Eddie Mathews asked that there be two separate approvals, one for chapter 18 changes and one for Technical code changes. BSC members had brief discussion. Eddie Mathews asked if there were any additional comments or changes that needed to be addressed.





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David Bonner made motion to modify sidewalk ordinance in Chapter 18. Les Albin seconded. **AYES:** Eddie Mathews, Les Albin, David Bonner, and Jim Craig. **NOES:** None. **ABSTAIN:** None. Motion approved.

Les Albin made motion to approve changes to Appendix C Technical Codes Schedule. Jim Craig seconded. **AYES:** Eddie Mathews, Les Albin, David Bonner, and Jim Craig. **NOES:** None. **ABSTAIN:** None. Motion approved.

[Adjournment]

David Bonner made a motion to adjourn. Les Albin seconded. **AYES:** Eddie Mathews, Les Albin, David Bonner, and Jim Craig. **NOES:** None. **ABSTAIN:** None. Meeting adjourned at 6:23 p.m.

PASSED THIS 3 DAY OF October, 2019

Eddie Mathews, Alternate Chairman

ATTEST:

Mr. Michael Morris, Permit Technician

