



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Mardi Turner, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Kevin Boyle, Councilmember

STAFF

David J. Beach, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, May 20, 2019**, in the Municipal Building, 3800 University, West University Place.

Call to Order. Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Conference Room. Council and Staff in attendance were: Mayor Pro Tem Turner, Councilmembers Boyle, Burke, and Higley, City Manager Beach, City Secretary Gilliam, City Attorney Petrov, Fiscal Financial Officer Steubing, Parks and Recreation Director White, Police Chief Walker, IT Director McFarland, and City Planner Scarcella.

Also present were John Robuck of BOK Financial Securities and Alan Black, Director of Operation for the Harris County Flood Control District.

Boy Scouts Pack 266, Den 1, led the Pledge of Allegiance.

City Secretary Gilliam confirmed that the Notice of the meeting was posted as required by law.

1. Approval of Bond Sale

Matters related to approving the bond sale. *Recommended Action: Discuss and take any desired action. Ms. Marie Kalka, Finance Director (Fiscal Services Officer Darla Steubing presented)*

Councilmember Higley moved that Council approve the ordinance authorizing the issuance of Certificates of Obligations, Series 2019, for the City of West University Place. Councilmember Boyle seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

2. Harris County Flood Control District

Matters related to a presentation from the Harris County Flood Control District regarding the Poor Farm Ditch project. *Recommended Action: Discuss and take any desired action. Mr. Dave Beach, City Manager*

Alan Black, Director of Operations for the Harris County Flood Control District, made a presentation to Council and received questions and comments. No action taken.

3. Public Comments

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Susan Bickley, 6401 Virginia Court, spoke against the Harris County Flood Control District (HCFCD) Poor Farm Ditch project as proposed.

Bob Scott, 5401 Virginia Court, spoke against the HCFCD Poor Farm Ditch project as proposed.

Paul Asofsky, 6417 Virginia Court, spoke against the HCFCD Poor Farm Ditch project as proposed.

Christian McMurray, 6413 Virginia Court, spoke against the HCFCD Poor Farm Ditch project as proposed.

Kathryn McMurray, 6413 Virginia Court, spoke against the HCFCD Poor Farm Ditch project as proposed.

Lynn Rosas, 6433 Virginia Court, spoke against the HCFCD Poor Farm Ditch project as proposed.

Alex Rosas, 6433 Virginia Court, spoke against the HCFCD Poor Farm Ditch project as proposed.

Lisa Tate, 4240 Emory, spoke against the Virtual Gate project.

Rachel Hoepner, 6409 Virginia Court, spoke against the HCFCD Poor Farm Ditch project as proposed.

4. 2018 Budget Amendment

Matters related to an ordinance amending the 2018 Budget. *Recommended Action: Approve ordinance amending the 2018 Budget on the first and final reading.* **Ms. Marie Kalka, Finance Director (Fiscal Services Officer Darla Steubing presented)**

Councilmember Higley moved that City Council adopt the ordinance approving and adopting amendments to the 2018 Budget on the first and final reading. Mayor Pro Tem Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

5. Fence-Like Hedges

Matters related to the final report from the Zoning and Planning Commission regarding fence-like hedges. *Recommended Action: Discuss and take any desired action.* **Ms. Debbie Scarcella, City Planner**

City Council received the final report. No action taken.

6. Existing Elevated Structures in a Special Flood Hazard Area

Matters related to the final report and first reading of an ordinance regarding maximum height of existing elevated structures in a special flood hazard area. *Recommendation: Approve ordinance on the first of two readings.* **Ms. Debbie Scarcella, City Planner**

Councilmember Higley moved that City Council accept the final report and approve the ordinance on the first of two readings. Mayor Pro Tem Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

7. Whitt Johnson Park Redevelopment

Matters related to the redevelopment of Whitt Park. *Recommended Action: Discuss and take any desired action. Ms. Susan White, Parks and Recreation Director*

Councilmember Higley moved to approve the Friends of West U Parks Fund, Inc., expenditure in an amount not to exceed \$166,000; adopt an ordinance approving and adopting an amendment to the 2019 Budget; and authorize the City Manager to execute necessary agreements to complete the specified Whitt Johnson Park updates in an amount not to exceed \$166,000. Councilmember Boyle seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

8. Direct Link Update

Matters related to an update on Direct Link, the City's alarm monitoring system. *Recommended Action: Discuss and take any desired action. Mr. Ken Walker, Police Chief*

No action taken.

9. Virtual Gate Contract

Matters related to awarding a contract for Phase I of the Virtual Gate Project. *Recommend Action: Award contract to Minuteman Security Technologies in the amount of \$1,731,902.00 for services related to Phase I of the Virtual Gate project and authorize the City Manager to execute the contract. Mr. Ken Walker, Chief of Police and Mr. Gary McFarland, IT Director*

Councilmember Boyle moved that City Council award the contract for Phase I of the Virtual Gate Project to Minuteman Security Technologies in the amount of \$1,731,902.00 and authorize the City Manager to execute the contract. Mayor Pro Tem Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

10. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Meeting Minutes of May 13, 2019 and May 20, 2019.

B. Seniors Board Appointments

Matters related to appointing Karen Kenny and Carol O'Neill to the Seniors Board. *Recommended Action: Appoint Karen Kenny and Carol O'Neill to the Seniors Board. Ms. Susan White, Parks and Recreation Director*

Councilmember Higley moved to approve the Consent Agenda as presented. Mayor Pro Tem Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

11. City Manager Evaluation – Closed Executive Session

Notice is hereby given that the City Council will convene into Executive Session in accordance with the provision of Chapter 551 of the Texas Government Code.

At approximately 8:46 p.m., Councilmember Boyle moved to recess the regular meeting and convene into regular session. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

City Council convened into Executive Session in accordance with section 551.074 of the Texas Government Code: Deliberation concerning the evaluation of the City Manager.

12. Reconvene Regular Meeting and Take Any Desired Action

Matters related to action, if any, as a result of the City Manager's evaluation.

At approximately 8:58 p.m., Mayor Sample closed the Executive Session and reconvened the regular meeting.

Councilmember Higley moved to approve an increase in the City Manager's base salary to \$175,000 annually. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

13. Adjourn

With no other business before the Council, Councilmember Higley moved to adjourn the meeting at approximately 9:00 p.m. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Boyle, Burke, Higley
Noes: None
Absent: None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: _____