



Zoning & Planning Commission

Municipal Building 3800 University Blvd

Special Meeting Minutes

April 22, 2019

MEMBERS PRESENT: Richard Wilson, John Cutrer, Mac Jensen, Michael McEnany, Pete Johnston, Mimi Tsai and Brian Brantley

STAFF PRESENT: Debbie Scarcella, City Planner, and Josie M. Hayes, Public Works Administrative Coordinator

1. **Notices, Rules, Etc.** Richard Wilson; Presiding Officer, called the special meeting to order at 9:11 pm and asked commission members and staff to introduce themselves. Richard Wilson asked staff to confirm that appropriate notices were given. Josie Hayes stated notices were posted per state and local laws.
2. **Structure Heights.** There was general discussion regarding the proposed amendments. Richard Wilson made a motion to instruct staff to draw up a final report and include minor clarification of height limits and return at the next meeting for approval. Seconded by Mimi Tsai. **AYES:** Richard Wilson, John Cutrer, Mac Jensen, Michael McEnany, Pete Johnston, Mimi Tsai and Brian Brantley. **NOES:** None. **Motion carried.**
3. **Fence-Like Hedges in Front Yards.** John Cutrer made a motion to table fence-like hedges in front yards indefinitely. Seconded by Mimi Tsai. **AYES:** Richard Wilson, John Cutrer, Mac Jensen, Michael McEnany, Pete Johnston, Mimi Tsai and Brian Brantley. **NOES:** None. **Motion carried.**
4. **Balconies on Second Floors that Project into the Front Yard.** There was general discussion regarding the proposed amendments. Richard Wilson made a motion to have staff prepare a final report and include minor clarifying language that makes it clear that no useable space may project above a projecting porch. Staff is to bring the report back at the next meeting for approval. Seconded by Mimi Tsai. **AYES:** Richard Wilson, John Cutrer, Mac Jensen, Michael McEnany, Pete Johnston, Mimi Tsai and Brian Brantley. **NOES:** None. **Motion carried.**

[Adjournment]

Michael McEnany made a motion to adjourn. Second by John Cutrer. **Motion carried.** Meeting adjourned at 9:34 p.m.





The City of West University Place

A Neighborhood City

PASSED THIS 16th DAY OF May, 2019.

Richard J. Wilson
Presiding Officer

ATTEST: Josie M. Hayes
Ms. Josie M. Hayes, Public Works Administrative Coordinator

