

**MEETING MINUTES
RECYCLING AND SOLID WASTE REDUCTION BOARD
TUESDAY, April 11, 2021
Online Zoom meeting**

1) Call to Order

Marlow called the meeting to order at 6.01 PM.

2) Attendance

Members Present: Brown, Hairston, Jacobs, Marlow, Little, Sheth and Stelzer.

Absent: Castro, Mifflin, Sickler and Swiger

Also Present: Edward Orozco (West U Public Works) and Mardi Turner – West U Resident

3) Agenda Order

There were no changes to Agenda order, except to move the Recycling Survey discussion down a little further in the Agenda order to give our guest time to discuss the Christmas Tree recycling.

4) Approval of Minutes

Jacobs moved to approve the Minutes and Mifflin seconded. Carried unanimously.

5) Board Member Reports—Business/Action Items

1) Recycling Survey – update – Board and Staff Draft Report

The Board discussed the Recycling Survey results that had just been sent to Edward. The survey company sent out 2400 survey and received 408 replies (a response rate of 17%). The Board members agreed to send Marlow, before the next Board meeting, a few comments on some of the survey questions and responses to possibly give some direction on the Board's educational mission (for example, what items can be recycled, HHW and contamination).

2) Christmas tree lights recycling by Scouts – Board – Mardi Turner

Mardi Turner made a presentation to the Board to have it consider taking over the Christmas Tree Lights Recycling project at Colonial Park that she had been running with other West U residents the last few years with the help of the Cub Scouts, Boy Scouts, Girl Scouts and other non-profit groups. The Board discussed and asked Edward to discuss with the City's legal counsel to determine any liability issues if the Recycling Board was to take on this project. The Board should get back with Mardi Turner in the next few months.

3) **Food Waste Drop-off Pilot Program—post program participant survey – Board**

Hairston discussed the responses she received from the post program participant survey she sent out on behalf of the Board. A copy of a summary of the responses from the program participants will be attached to the minutes.

4) **New Neighbor program—Brown**

Brown discussed the new neighbor list and said he would handle the April list since it was so small.

5) **Tri-Sports—2021 Sports Schedule—Board**

Board discussion regarding recycling and trash containers on the fields as well as signage. Edward will work with Tri-Sports on some of the various issues over the next several weeks and report back to the Board. Marlow will replace, move and/or repair existing signs on the fields over the next 2 months.

6) **Currents articles discussion (current drafts discussion and schedule)—Board**

Hairston discussed the list of draft topics sent out to the Board members and draft articles in the pipeline. The Contamination article has already submitted to Edward for handling with Currents publisher. The Board should be able to review the “final” in the Currents before publication.

7) **Upcoming events: Shredding event-May 1, 2021**

Marlow reported that Sheth had volunteered to lead the activities the day of the event. Marlow will work with her and the Board prior to the event for the volunteer list as well as handouts.

8) **Resident communications regarding recycling – Board (Social media, e-mail blasts, website, newspaper, door hanger, etc.)**

General discussion about Board working with Edward who would coordinate with the City’s Communication Dept. to have a recycling theme each month which the City’s Communication Dept. would post on social media. The Board will submit drafts or suggestion for social media postings to Hairston (who would then submit them to Marlow) for consideration as the posts throughout the month by the City for the Board’s theme each month. The Board discussed having Contamination be the theme for May.

9) **Miscellaneous (such other items discussed by the Board)**

The Board discussed the West U Collects App and the issues with the Apple Store and downloading the App.

10) West U Staff Report

Edward briefly discussed the Waste Management Audits and the monthly numbers with the Board. Marlow will send the numbers to the Board once Edward has sent them to him.

11) Chairman's Report/Board Member Comments

Nothing further to report at this time.

12) Adjournment

Hairston moved to adjourn. Stelzer seconded. Motion carried unanimously. Adjournment at 7:12 pm.