



# The City of West University Place

*A Neighborhood City*

## CITY COUNCIL

Susan Sample, Mayor  
John Montgomery, Mayor Pro Tem  
John P. Barnes, Councilmember  
Melanie Bell, Councilmember  
Shannon Carroll, Councilmember

## STAFF

David J. Beach, City Manager  
Scott Bounds, Olson and Olson, City Attorney  
Thelma Gilliam, City Secretary

## CITY COUNCIL MEETING MINUTES

The City Council of the City of West University Place, Texas, met in **regular session** on **Monday, February 27, 2023 at 6:30 p.m.**, in the Municipal Building at 3800 University Boulevard, for the purpose of considering the agenda of items listed. The meeting was held in person and via Zoom.

Agenda items are as follows:

### 1. **Call Meeting to Order**

Mayor Sample called the meeting to order at approximately 6:30 p.m. In attendance on Council were Mayor Pro Tem Montgomery and Councilmembers Barnes, Bell, and Carroll. Staff in attendance were: City Manager Beach, City Secretary Gilliam, Public Works Director Cameron, Finance Director Kalka, Fire Chief Maxwell, Police Chief Walker, and City Attorney Bounds.

John Peterson with HDR Engineering was also present.

### 2. **Pledge of Allegiance** – Councilmember Barnes led the Pledge.

### 3. **Public Comments**

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items.

**Alida Drewes**, resident who did not provide address, spoke on various issues lack of police presence and flooding on the eastside.

### 4. **Eastside Paving and Drainage – Package 1**

Matters related to awarding the contract for construction of University Boulevard storm sewer and concrete roadway from Buffalo Speedway to Kirby as part of the Eastside Paving and Drainage project. *Recommended Action: Approve a contract with Conrad Construction Co., Ltd., in the amount of \$5,995,950 for the Eastside Paving and Drainage Improvements – Package 1 and authorize the City Manager to execute the contract. Mr. Danny Cameron, Public Works Director*

After Public Works Director Cameron and Mr. Peterson with HDR provided background on the project, there was discussion and then Councilmember Carroll moved to approve a contract with Conrad Construction Co. Ltd., in the amount of \$5,995,950.00 for the Eastside Paving & Drainage Improvements – Package 1 and authorize the City Manager to execute the contract. Councilmember Bell seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**5. City-wide Joint Crack Sealing Contract**

Matters related to awarding a contract for City-wide Joint Crack Sealing services. *Recommended Action: Award a 5-year contract for crack sealing to W & R Construction Co., LLC, in the amount of \$75,000 for the first year, with subsequent years dependent upon funding approved during the annual budget process, and authorize the City Manager to execute the contract. Mr. Danny Cameron, Public Works Director*

Councilmember Carroll moved to award a 5-year contract for crack sealing to W & R Construction Co., LLC, in the amount of \$75,000 for the first year, with subsequent years dependent upon funding approved during the annual budget process, and authorize the City Manager to execute the contract. Councilmember Barnes seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**6. Wakeforest Well #9 Rehab Budget Amendment and Award of Contract**

Matters related to approving an ordinance amending the 2023 Budget and awarding a contract to perform rehabilitation services to Well #9. *Recommended Action: Adopt Ordinance on first and final reading and award contract to perform rehabilitation services to Well #9 to C&C Water Services, LLC, in an amount not to exceed \$422,866 and authorize the City Manager to execute the contract. Mr. Danny Cameron, Public Works Director*

Councilmember Barns moved to adopt Ordinance on first and final reading and award contract to perform rehabilitation services to Well #9 to C&C Water Services, LLC, in an amount not to exceed \$422,866 and authorize the City Manager to execute the contract. Councilmember Bell seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**7. Ordinance Calling Joint Public Hearing with the Zoning and Planning Commission**

Matters related to calling a Joint Public Hearing with City Council and the Zoning and Planning Commission. *Recommended Action: Approve on first and final reading the ordinance calling for a Joint Public Hearing on March 27, 2023, to hear comments on proposed amendments to the Zoning Ordinance. Mr. Danny Cameron, Public Works Director*

Councilmember Carroll moved to approve on first and final reading the ordinance calling for a Joint Public Hearing on March 27, 2023, to hear comments on proposed amendments to the Zoning Ordinance. Mayor Pro Tem Montgomery seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**8. Reschedule April 24, 2023 Meeting Date**

Matters related to changing the April 24<sup>th</sup> City Council meeting to April 17, 2023 to accommodate early voting at City Hall. *Recommended Action: Change meeting date from April 24, 2023 to April 17, 2023 or discuss and change to any desired date for second meeting in April. Ms. Thelma Gilliam, City Secretary*

Mayor Pro Tem Montgomery moved to change the City Council meeting date from April 24, 2023 to April 17, 2023 to accommodate early voting for the May 6, 2023 general election. Councilmember Barnes seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**9. Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**A. City Council Meeting Minutes**

Matters related to approving the City Council Minutes of February, 2023. *Recommended Action: Approve City Council Minutes of February 13, 2023. Ms. Thelma Gilliam, City Secretary*

**B. Resolution Amending the 2023 Master Fee Schedule**

Matters related to a resolution amending the 2023 Adopted Master Fee Schedule to include funds for provide compost bins at a discount to residents. *Recommended Action: Approve resolution amending the 2023 Fee Schedule and authorize staff to purchase food compost bins to provide to residents at a 50% discount. Mr. Edward Orozco, Public Works Manager*

Mayor Pro Tem Montgomery moved to approve the Consent Agenda as presented. Councilmember Barnes seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**10. Adjourn Regular Meeting**

With no other business before the Council, at approximately 6:55 p.m., Mayor Pro Tem Montgomery moved to adjourn the regular meeting. Councilmember Carroll seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

*Audio of the meeting is temporarily on the City's website. If the audio is no longer on the website, you can obtain a copy from the City Secretary's office, as well as any presentation.*

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: March 14, 2023