



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Mardi Turner, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Kevin Boyle, Councilmember

STAFF

David J. Beach, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES MINUTOS DE ACCIÓN DEL CONSEJO DE LA CIUDAD

The City Council of the City of West University Place, Texas, met in a workshop and a regular meeting on **Monday, January 28, 2019**, in the Municipal Building, 3800 University, West University Place.

Consiglio comunale della città di West University Place, Texas, si è riunito in un workshop e un incontro regolare il lunedì 28 gennaio 2019, nel Palazzo comunale, 3800 Università, West University Place.

Workshop Agenda

Call to Order. Mayor Sample called the special meeting to order at approximately 6:02 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Turner, Councilmembers Burke, Higley, and Boyle, City Manager Beach, City Secretary Gilliam, and City Attorney Petrov

1. Convene into Executive Session (Council Conference Room)

Notice is hereby given that the City Council will convene into executive session in accordance with the following provisions of Chapter 551 of the Texas Government Code:

At approximately 6:00 p.m., Councilmember Higley moved to recess the workshop and convene into executive session per Sections 551.071, 551.072, and 551.074 of the Texas Government Code. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

2. Reconvene Workshop and Adjourn

Matters related to any action resulting from the executive session discussions.

With no action taken, at 6:30 p.m. Councilmember Higley moved to close the executive session and reconvene the special meeting. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

Councilmember Higley then moved to adjourn the workshop. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

Regular Meeting Agenda

Call to Order. Mayor Sample called the special meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Turner, Councilmembers Burke, Higley, and Boyle, City Manager Beach, City Secretary Gilliam, City Attorney Petrov, Interim Public Works Director White, General Services Superintendent Barrera, Police Chief Walker, and Finance Director Kalka

City Secretary Gilliam confirmed that the Notice of the meeting was posted as required by law.

Boy Scouts Pete Curtis, Edward Millard and Matt Patterson, with Troop 55, led the Pledge.

3. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Robert Grossman, 4103 Ruskin, tried to speak on the AT&T issue, but Mayor Sample reminded him that the public hearing closed at the last City Council meeting and so comments on the issue could no longer be heard.

David Cole, 4104 Cason, spoke regarding AT&T, but not as it related to the public hearing.

Alida Drewes, 6114 Fordham, spoke on various issues.

4. Purchase of Property

Matters related to the purchase of the property located at 3807 Rice Blvd. including authorization for the City Manager to execute any and all documents necessary for the purchase if so approved. *Recommended Action: Approve purchase and authorize City Manager to execute documents for same.* **Mr. Dave Beach, City Manager**

Councilmember Higley moved to authorize the transfer \$680,000 from the City's Fund Balance Reserve to the Land Acquisition Account and to authorize the city manager to execute the contract for purchase of the property located at 3807 Rice Boulevard in the amount of \$665,000, plus closing cost and commission not to exceed a total of \$680,000. Councilmember Boyle seconded the motion.

MOTION PASSED.

Ayes: Sample, Turner, Burke, Higley, Boyle

Noes: None

Absent: None

5. Purchase of Solid Waste Truck

Matters related to the purchase of a solid waste truck. *Recommended Action: Approve purchase.* **Mr. Gerardo Barrera, General Services Superintendent**

Councilmember Higley moved to authorize the city manager to execute the documents necessary to purchase the solid waste truck from Freightliner of Houston in the amount of \$117,005.00 and the trash body from Heil of Texas in the amount of \$106,671.00. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

6. Pest Control Services

Matters related to awarding contract for pest control services. *Recommended Action: Award contract.*
Mr. Gerardo Barrera, General Services Superintendent

Councilmember Higley moved to award the bid to Cypress Creek Pest Control for a term of 5 years and (3) one-term extensions and authorize the city manager to execute the contract. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

7. Wastewater Treatment Plant Master Planning Services

Matters related to awarding a contract to Kimley Horn for Wastewater Treatment Plant Master Planning Services. *Recommended Action: Award contract to Kimley Horn for services relating to Wastewater Treatment Plant Master Planning.* **Mr. Dave Beach, City Manager**

Councilmember Boyle moved to approve the engineering agreement with Kimley Horn Associates in the amount of \$85,200.00 and authorize the city manager to execute the contract. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

8. Buffalo Speedway Project

Matters related to approving a contact for engineering services related to the Buffalo Speedway drainage project. *Recommended Action: Approve contract for engineering services related to the Buffalo Speedway drainage project.* **Mr. Gerardo Barrera, General Services Superintendent**

Councilmember Higley moved to award engineering services related to the Buffalo Speedway Drainage Improvement project to HDR Engineering, Inc., in the amount of \$1,246,348.00 and authorize the city manager to execute the contract. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

9. Consent Agenda

All Consent Agenda items listed considered to be routine by the City Council and were enacted by one motion.

A. City Council Minutes

Approve City Council Meeting Minutes of January 14, 2019.

B. Interlocal Agreement with Fort Bend County

Matters related to an Interlocal Agreement with Fort Bend County. *Recommended Action: Designate the City Manager to enter into an Interlocal Purchasing Agreement with Fort Bend County. Mr. Gerardo Barrera, General Services Superintendent*

C. Quarterly Investment Report

Matters related to receiving the City's fourth quarter investment report. *Recommended Action: Receive report. Harrison Nicholson, Treasurer*

D. Ordinances Calling the May 4, 2019 General and Special Elections

Matters related to ordinances calling for the 2019 General Election and Special Charter Election. *Recommended Action: Approve ordinances calling the General and Special Elections on the first of two readings. Ms. Thelma Gilliam, City Secretary*

Ordenanzas convocando las elecciones generales y especiales del 4 de mayo de 2019

Asuntos relacionados con las ordenanzas que piden la 2019 elección general y la elección de carta especial. Acción recomendada: aprobar las ordenanzas que llaman a las elecciones generales y especiales en la primera de dos lecturas. Sra. Thelma Gilliam, Secretaria de la ciudad

Councilmember Burke moved to approve the Consent Agenda as presented. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

El Concejal Burke propuso aprobar la Agenda de Consentimiento tal como se presentó. El concejal Higley secundó la moción. **MOVIMIENTO APROBADO.**

Sí: Sample, Turner, Burke, Higley, Boyle
Noes: Ninguno
Ausente: Ninguno

10. Adjourn

With no other business before the Council, Councilmember Higley moved to adjourn the meeting at 7:05 p.m. Councilmember Boyle seconded the motion. **MOTION PASSED.**

Ayes: Sample, Turner, Burke, Higley, Boyle
Noes: None
Absent: None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: February 11, 2019