



The City of West University Place

A Neighborhood City

CITY COUNCIL

Bob Higley, Mayor
Kevin Trautner, Mayor Pro Tem
John P. Barnes, Councilmember
Lauri Lankford, Councilmember
Ed Sobash, Councilmember

STAFF

David J. Beach, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in a workshop and regular session on **Monday, September 9, 2019**, in the Municipal Building, 3800 University, West University Place.

WORKSHOP

Call to Order. Mayor Higley called the workshop to order at approximately 5:30 p.m. in the Municipal Building Bill Watson Conference Room. Council and Staff in attendance were: Mayor Pro Tem Trautner, Councilmembers Barnes, Lankford and Sobash, City Manager Beach, City Secretary Gilliam, City Attorney Petrov, Parks and Recreation Director White, and Police Chief Walker.

1. Parkland and Open Space and Seniors Need Assessment

Matters related to parkland and open space and a seniors needs assessment. *Recommended Action: Discuss and provide staff direction if desired. Ms. Susan White, Parks and Recreation Director*

Parks and Recreation Director White gave a presentation on parkland and open space and a presentation on an assessment for seniors needs.

2. Adjourn Workshop

Councilmember Barnes moved to adjourn the workshop at 6:26 p.m. Councilmember Sobash seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

REGULAR MEETING

Call to Order. Mayor Higley called the meeting to order at 6:30 p.m. in the City Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Trautner, Councilmembers Barnes, Lankford and Sobash, City Manager Beach, City Secretary Gilliam, City Attorney Petrov, Human Resources Director Urban, Interim IT Director Dang, Parks and Recreation Director White, City Planner Scarcella, and Police Chief Walker.

Richard Wilson, Chair of the Zoning and Planning Commission, was also present.

City Secretary Gilliam confirmed that Notice of the meeting was posted as required by law.

Mayor Higley led the Pledge of Allegiance.

RECESS REGULAR MEETING OF THE CITY COUNCIL AT APPROXIMATELY 6:30 P.M. TO CONVENE A MEETING OF THE CITY OF WEST UNIVERSITY PLACE EMPLOYEE BENEFITS TRUST (EBT) FOR WHICH A SEPARATE EBT AGENDA HAS BEEN POSTED.

At 6:31 p.m., Mayor Higley recessed the regular meeting and convened the meeting of the Employee Benefits Trust.

See EBT Minutes for details of that meeting.

At approximately 6:44 p.m., Board Member Trautner moved to adjourn the Employee Benefits Trust meeting and reconvene the regular meeting. Board Member Sobash seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

RESUME REGULAR MEETING

Mayor Higley reconvened the meeting of the City Council at approximately 6:45 p.m.

3. Public Comments

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Susan Ohsfeldt, 4101 Tennyson, spoke on issues related to sidewalks.

4. Second Floor Projecting Balconies

Matters related to the final report from the Zoning and Planning Commission regarding second floor projecting balconies and approval of an ordinance on the first of two readings. *Recommended Action: Approve ordinance on the first of two readings. Mr. Richard Wilson, Chair of the Zoning and Planning Commission, and Ms. Debbie Scarcella, City Planner*

ZPC Chair Wilson presented this item.

After discussion, Councilmember Sobash moved to accept the Commission's recommendation to amend Section 2 and replace Section 7 with the additional wording on the first of two readings. Mayor Pro Tem Trautner seconded the motion. **MOTION FAILED.**

Ayes: Trautner, Sobash
Noes: Higley, Barnes, Lankford
Absent: None

After further discussion, Councilmember Barnes moved to approve the ordinance (on first reading) as amended with redaction of the exception regarding balconies projecting 24 inches or less from Note 1.2(v). Mayor Pro Tem Trautner seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

5. City Council Meeting Dates in October, November and December 2019

Matters related to the approval of alternative meeting dates for October 14, November 25, and December 23, 2019. *Mr. Dave Beach, City Manager*

Mayor Pro Tem Trautner moved to change the October 14, 2019 meeting to October 7, 2019; the November 25, 2019 meeting to November 4; and change the December 23, 2019 meeting to December 2. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

6. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Meeting Minutes of August 26, 2019 and Pre-Budget Workshop of September 3, 2019.

Councilmember Sobash moved to approve the Consent Agenda as presented. Councilmember Lankford seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

7. Adjourn

With no other business before the Council, Councilmember Lankford moved to adjourn the meeting at approximately 7:40 p.m. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: September 23, 2019