



# The City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Susan Sample, Mayor  
Mardi Turner, Mayor Pro Tem  
Bob Higley, Councilmember  
Kellye Burke, Councilmember  
Kevin Boyle, Councilmember

## **STAFF**

David J. Beach, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## **CITY COUNCIL ACTION MINUTES**

### **MINUTOS DE ACCIÓN DEL CONSEJO DE LA CIUDAD**

The City Council of the City of West University Place, Texas, met in a workshop and a regular meeting on **Monday, February 19, 2019**, in the Municipal Building, 3800 University, West University Place.

El Ayuntamiento de la ciudad de West University Place, Texas, se reunió en un taller y una reunión ordinaria el lunes 19 de febrero de 2019, en el edificio municipal, 3800 Universidad, West University Place.

### **Regular Meeting Agenda**

**Call to Order.** Mayor Sample called the special meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Turner, Councilmembers Burke, Higley, and Boyle, City Manager Beach, City Secretary Gilliam, City Attorney Petrov, Police Chief Walker, Finance Director Kalka, and Communications Director Jett

City Secretary Gilliam confirmed that the Notice of the meeting was posted as required by law.

Boy Scout Nicolas Thompson with Troop 55 led the Pledge.

#### **1. Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Alida Drews, 6112 Fordham, spoke on various issues.

Court Koennig, AT&T Representative, spoke to say he was in attendance to answer any questions.

#### **2. Land Use and Zoning Discussion**

Matters related to City Council discussion about the current process for zoning and land use issues in the City and recommendation to the Zoning and Planning Commission on modifications to the rules of procedure and ordinances. *Recommended Action: Discuss and take any desired action. Mayor Susan Sample and City Council*

No action taken.

#### **3. Ordinances Calling the May 4, 2019 General and Special Elections**

Matters related to ordinances calling for the 2019 General Election and Special Charter Election. *Recommended Action: Approve ordinances calling the General and Special Elections on second and final*

*reading. City Attorney Alan Petrov, Ms. Katherine Brem, Charter Review Committee Chair, and Ms. Thelma Gilliam, City Secretary*

**Ordenanzas convocando las elecciones generales y especiales del 4 de mayo de 2019**

Asuntos relacionados con las ordenanzas que piden la Elección General de 2019 y la Elección de la Carta Especial. *Acción recomendada: aprobar las ordenanzas que convocan las elecciones generales y especiales en segunda y última lectura. El abogado de la ciudad Alan Petrov, la Sra. Katherine Brem, Presidenta del Comité de Revisión de la Carta, y la Sra. Thelma Gilliam, Secretaria de la Ciudad* [véase Memoria del Programa 3]

Councilmember Boyle moved to adopt the ordinance calling the special election for the purpose of submitting proposed Charter amendments, with the exception of Section 7.07 (issuance of bonds and other obligations of the City). Councilmember Higley seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** None  
**Absent:** None

El Concejal Boyle se movió para adoptar la ordenanza que llama a la elección especial con el propósito de presentar las enmiendas propuestas a la Carta, con la excepción de la Sección 7.07 (emisión de bonos y otras obligaciones de la Ciudad). El concejal Higley secundó la moción. **MOVIMIENTO APROBADO.**

**Sí:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** Ninguno  
**Ausente:** Ninguno

Councilmember Higley moved to (1) adopt the ordinance calling the General Election and approve contracting with Harris County to conduct the election; (2) take any desired action regarding the Special Election ordinance for May 4, 2019 (which was done in a previous motion) and approve contracting with Harris County to conduct the election; and (3) authorize the City Manager to take any action necessary for Harris County to host the City's May 2019 elections. Councilmember Burke seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** None  
**Absent:** None

El Concejal Higley se movió para (1) adoptar la ordenanza que llama a la Elección General y aprobar el contrato con el Condado de Harris para llevar a cabo la elección; (2) tomar cualquier acción deseada con respecto a la ordenanza de Elección Especial para el 4 de mayo de 2019 (que se realizó en una moción anterior) y aprobar la contratación con el Condado de Harris para llevar a cabo la elección; y (3) autorizar al Administrador de la Ciudad a tomar las medidas necesarias para que el Condado de Harris organice las elecciones de mayo de 2019 de la Ciudad. El concejal Burke secundó la moción. **MOVIMIENTO APROBADO.**

**Sí:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** Ninguno  
**Ausente:** Ninguno

**4. Paperless Utility Billing**

Matters related to informational presentation on paperless utility billing. *Recommended Action: No action required. Ms. Marie Kalka, Finance Director*

No action taken.

**5. Tree Trust Program Budget Transfer**

Matters related to a budget transfer for the Tree Trust Program. *Recommended Action: Allow for a budget transfer for the Tree Trust Program. Ms. Diane White, Interim Public Works Director*

Mayor Pro Tem Turner moved to allocate an additional \$15,000 from the Tree Trust account for the Tree Planting Program. Councilmember Higley seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** None  
**Absent:** None

**6. House Bill 789 Resolution**

Matters related to a resolution supporting House Bill 789 relating to the height of billboard signs. *Recommended Action: Discuss and take any desired action. Susan Sample, Mayor*

Councilmember Burke moved to approve the resolution supporting House Bill 789. Mayor Pro Tem Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** None  
**Absent:** None

**7. Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**A. City Council Minutes**

Approve City Council Meeting Minutes of January 28, 2019.

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Burke seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** None  
**Absent:** None

**8. Adjourn**

With no other business before the Council, Councilmember Higley moved to adjourn the meeting at 7:45 p.m. Councilmember Burke seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Burke, Higley, Boyle  
**Noes:** None

**Absent:** None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: \_\_\_\_\_

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