



City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
John Montgomery, Mayor Pro Tem
John P. Barnes, Councilmember
Melanie Bell, Councilmember
Shannon Carroll, Councilmember

STAFF

David Beach, City Manager
Scott Bounds, Olson & Olson, City Attorney
Thelma Gilliam, City Secretary

City Council Meeting Agenda

Notice is hereby given of a **Regular Meeting** of the West University Place City Council to be held on **Monday, July 11, 2022** beginning at **6:30 p.m.** in the **Municipal Building, located at 3800 University Boulevard**, for the purpose of considering the agenda of items listed.

Residents can attend in-person, by telephone, or via Zoom. To attend the meeting via telephonic means, please call [346-248-7799](tel:346-248-7799) or you can join <https://us02web.zoom.us/j/87412464467>. The Meeting ID Number is 874 1246 4467. Should you have difficulty entering the meeting or need assistance during the meeting, email westuzoom@westutx.gov.

Any person interested in speaking via Zoom on any item on the regular agenda or during public comments must submit his/her request via email to the City Secretary at tgilliam@westutx.gov at least **two (2) hours prior to the start of the meeting**. The request must include the speaker's name, address, and the phone number that will be used for the call, and the agenda item number or description, if applicable. Speakers will remain in a queue and muted until their time to speak. Handouts or other information must be emailed to tgilliam@westutx.gov no later than 24 hours prior to the start of the meeting. The information will be provided to Mayor and Council in advance of the meeting.

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The agenda packet is accessible to the public on the City's website. A recording of this meeting will be made available to the public within three (3) business days after the meeting. **To obtain a hard copy of the agenda packet, please contact the City Secretary via the email address above.**

Agenda of Items:

- 1. Call Regular Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Public Comments**

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. Speakers are required to register in advance and must limit their presentations to three minutes each.

If the topic the speaker wishes to address is on the agenda, the speaker may either speak at this time or defer his/her comments until such time the item is discussed.

Speakers are advised that comments cannot be received on matters, which are the subject of a public hearing once the hearing has been closed. Public comments on matters on the agenda must be kept

relevant to the subject before the Council. The presiding officer shall rule on the relevance of comments.

Persons making personal, impertinent, or slanderous remarks may be barred by the presiding officer from further comment before the Council during the meeting. This rule does not prohibit criticism of the City or criticisms of actions or omissions of the City.

4. Cash Defeasance – General Obligation Refunding Bonds, Series 2017

Matters related to a resolution for Series 2017 Refunding Bonds. *Recommended Action: Staff recommends approval of the resolution calling for the defeasance and redemption of certain outstanding bonds of the City of West University Place, Texas; directing the redemption of such bonds; and containing other matters related thereto. Ms. Marie Kalka, Finance Director and John Robuck, BOK Financial Securities* [see Agenda Memo 4]

5. Public Works Maintenance Facility Design Criteria

Matters related to a discussion regarding design criteria for the Public Works Maintenance Facility, including discussion on Leadership in Energy and Environmental Design (LEED) elements. *Recommended Action: Discuss and provide direction. Mr. Will Thompson, Assistant to the City Manager and Mr. Jeff Gerber, President and CEO, PGAL* [see Agenda Memo 5]

6. Bond and Debt Discussion

Matters related to a presentation from the City's financial representative regarding the issuance of debt. *Recommended Action: Discuss and take any desired action. Ms. Marie Kalka, Finance Director and John Robuck, BOK Financial Securities* [see Agenda Memo 6]

7. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Meeting Minutes

Approve City Council Minutes of June 27, 2022. *Recommended Action: Approve City Council Minutes of June 27, 2022. Ms. Thelma Gilliam, City Secretary* [see Agenda Memo 7A]

8. Adjourn Meeting

In compliance with the Americans with Disabilities Act, if you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist in your participation in the meeting. The Council Chambers is wheel chair accessible from the west entrance and specially marked parking spaces are available in the southwest parking area. Special seating will be provided.

I certify that this notice and agenda of items to be considered by the West University Place City Council on July 11, 2022 was posted on the Municipal Building bulletin board on July 8, 2022, at approximately 12:45 o'clock p.m.

(SEAL)

Thelma A. Gilliam
Thelma A. Gilliam, City Secretary



AGENDA MEMO
Business of the City Council
City of West University Place, Texas

Meeting Date	07.11. 2022	Agenda Item	4
Approved by City Manager	Yes	Presenter(s)	M. Kalka, Finance Director & J. Robuck, BOK Financial Securities
Reviewed by City Attorney	N/A	Department	Finance
Subject	Cash Defeasance – General Obligation Refunding Bonds, Series 2017		
Attachments	1. Overview of Cash Defeasance Opportunity 2. Resolution		
Financial Information	Expenditure Required:		None
	Amount Budgeted:		None
	Account Number:		None
	Additional Appropriation Required:		None
	Additional Account Number:		None

Executive Summary

The City has an opportunity for a cash defeasance of \$2,650,000 due to certain maturities of General Obligation Bonds issued in 2017, thereby paying off City debt early.

The proposed cash defeasance would allow the City to manage the tax year 2022 debt service tax rate and create bonding capacity for capital projects in the future. Additionally, the cash defeasance would generate debt service savings of approximately \$164,694 over the next 6 years.

Recommended Action

Staff recommends that City Council approve the resolution calling for the defeasance and redemption of certain outstanding bonds of the City of West University Place, Texas; directing the redemption of such bonds; and containing other matters related thereto.



City of West University Place, Texas

Overview of Cash Defeasance Opportunity

\$2,650,000* General Obligation Refunding Bonds, Series 2017

Monday, July 11, 2022

* Preliminary, subject to change.



Securities, insurance and advisory services offered through BOK Financial Securities, Inc., member FINRA/SIPC and a subsidiary of BOK Financial Corporation. Services may be offered under our trade name, BOK Financial Advisors.

NOT FDIC INSURED | NO BANK GUARANTEE | MAY LOSE VALUE

Cash Defeasance of Series 2017 Bonds

Cash Defeasance of \$2,650,000 General Obligation Refunding Bonds, Series 2017

Year Ending (12/31)	Current Total Debt Service (a)	Less: Proposed Cash Defeasance (Series 2017 Refunding Bonds)			Total Debt Service	Estimated Debt Service Difference
		Principal*	Interest	Debt Service to Call*		
2022	\$5,928,992				\$5,928,992	
2023	4,099,254		\$53,265	\$2,709,000	4,045,989	\$53,265
2024	3,622,639	\$150,000	51,758		3,420,882	201,758
2025	3,623,988	0	50,250		3,573,738	50,250
2026	3,620,860	550,000	44,723		3,026,137	594,723
2027	3,622,699	950,000	29,648		2,643,051	979,648
2028	3,623,834	1,000,000	10,050		2,613,784	1,010,050
2029	1,828,700				1,828,700	
2030	1,827,325				1,827,325	
2031	1,828,700				1,828,700	
2032	1,826,600				1,826,600	
2033	1,826,300				1,826,300	
2034	1,828,250				1,828,250	
2035	1,381,525				1,381,525	
2036	1,382,600				1,382,600	
2037	1,382,925				1,382,925	
2038	1,382,500				1,382,500	
2039	1,381,325				1,381,325	
2040	1,384,325				1,384,325	
2041	1,381,700				1,381,700	
2042	1,383,100				1,383,100	
2043	1,382,900				1,382,900	
2044	1,381,100				1,381,100	
2045	1,382,600				1,382,600	
2046	1,382,300				1,382,300	
2047	1,380,200				1,380,200	
2048	1,381,200				1,381,200	
2049	1,380,200				1,380,200	
2050	1,382,100				1,382,100	
Totals	\$61,220,740	\$2,650,000	\$239,693	\$2,709,000	\$58,331,047	\$2,889,693

Cost of Defeasance (b):	\$2,725,000
Estimated Debt Service Savings:	\$164,693

* Preliminary, subject to change.

(a) Excludes debt service paid by the Waterworks and Sewer System (Series 2016).

(b) Preliminary, subject to change. Includes a cash deposit to an escrow account of \$2,709,000 and estimated costs of issuance of \$16,000.

Cash Defeasance of Series 2017 Bonds

Tentative Schedule of Events

\$2,650,000*

Partial Cash Defeasance of Series 2017 Refunding Bonds

June - 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

January - 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February - 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March - 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

<u>Date</u>	<u>Action</u>	<u>Role</u>
Monday, July 11, 2022	City Council to Discuss Cash Defeasance and Approve Defeasance Resolution and Schedule of Events	City, BOKFS, OHS
Monday, January 13, 2023	45-Day Call Notice Provided to First National Bank Texas	OHS, BOKFS
Wednesday, March 1, 2023	Defeasance/Pay-Off Closing	City, BOKFS, OHS

PARTICIPANTS

City – City of West University Place
 BOKFS – BOK Financial Securities, Inc. (Financial Advisor)
 OHS – Orrick, Herrington & Sutcliffe LLP (Bond Counsel)

* Preliminary, subject to change.

RESOLUTION NO. 2022-XX

A RESOLUTION CALLING FOR THE DEFEASANCE AND REDEMPTION OF CERTAIN OUTSTANDING BONDS OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS; DIRECTING THE REDEMPTION OF SUCH BONDS; AND CONTAINING OTHER MATTERS RELATED THERETO

THE STATE OF TEXAS §
COUNTY OF HARRIS §
CITY OF WEST UNIVERSITY PLACE, TEXAS §

WHEREAS, the City of West University Place, Texas (the “City”), acting through its City Council, has previously adopted an ordinance on July 10, 2017 (the “Bond Ordinance”) authorizing the issuance of general obligation refunding bonds designated as “City of West University Place, Texas General Obligation Refunding Bonds, Series 2017,” dated September 7, 2017, in the original principal amount of \$9,965,000 (the “Bonds”); and

WHEREAS, the Bonds are currently outstanding in the principal amount of \$6,605,000; and

WHEREAS, the Bond Ordinance provides that the Bonds may be redeemed, at the option of the City, on any date, as a whole or in part, as selected and designated by the City, at a redemption price equal to the principal amount to be redeemed plus accrued interest to the date fixed for redemption; and

WHEREAS, the Bond Ordinance further provides the notice and publication requirements to effectuate the redemption of the eligible outstanding Bonds; and

WHEREAS, the City, in accordance with this Resolution, will deposit funds with the paying agent/registrar for the Bonds, First National Bank Texas, Killeen, Texas, an amount sufficient to pay principal and interest due on the Bonds having a stated maturity on February 1 in the years listed below, on March 1, 2023, in the principal amounts described below (collectively, the “Redeemed Bonds”):

<u>Maturity Date (2/1)</u>	<u>Principal Amount Outstanding (\$)</u>	<u>Amount Being Redeemed (\$)</u>	<u>Interest Rate (%)</u>
2024	175,000	150,000	2.01
***	***	***	***
2026	1,590,000	550,000	2.01
2027	1,630,000	950,000	2.01
2028	1,670,000	1,000,000	2.01

WHEREAS, it is in the best interest of the City and the residents of the City to redeem the Redeemed Bonds as herein provided in order to reduce the payment of interest thereon and to reduce the City’s aggregate debt service requirements and legal debt outstanding;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS THAT:

SECTION 1: Redemption of Redeemed Bonds. The Redeemed Bonds are hereby called for redemption, and shall be redeemed, on March 1, 2023. This redemption and the attached notices of redemption are irrevocable upon adoption of this resolution (the “Resolution”) by the City. The form of the Notices of Redemption are attached as Exhibit A hereto and incorporated by reference for all purposes.

SECTION 2: Deposit with Applicable Paying Agent/Registrar. The discharge and defeasance of the Redeemed Bonds shall be effectuated pursuant to a deposit by the City from its debt service fund and from other lawfully available funds of the City, on or before March 1, 2023, with First National Bank Texas, Killeen, Texas, the paying agent/registrar for the Redeemed Bonds. Such deposit will comply with all applicable laws and regulations relating to the redemption of the Redeemed Bonds in order to carry out the intent and purpose of this Resolution and the Bond Ordinance. The Mayor and City Secretary of the City, or the designees thereof, are hereby authorized to take such actions as are necessary to effectuate the deposit with the applicable paying agent/registrar for the Redeemed Bonds and the redemption of the of the Redeemed Bonds.

SECTION 3: Notices of Redemption. The Mayor and City Secretary of the City, or the designees thereof, are authorized and instructed to provide the notices of redemption described herein to the applicable paying agent/registrar for each series of the Redeemed Bonds called for redemption in the manner provided in the Bond Ordinance.

SECTION 4: Further Actions Authorized. The Mayor and City Secretary of the City, or the designees thereof, are authorized to evidence adoption of this Resolution and to do any and all things necessary or convenient to effect the redemption of the Redeemed Bonds described herein and otherwise give effect to the intent hereof.

SECTION 5: Recitals Incorporated. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City.

SECTION 6: Repealer. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 7: Choice of Law. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 8: Severability. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and City Council hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 9: Open Meeting. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time,

place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 10: Headings. The titles and headings of the sections are for convenience of reference only and are not to be considered a part hereof and shall not in any way modify or restrict any of the terms and provisions hereof.

SECTION 11: Effective Date. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED, this the 11th day of July, 2022.

CITY OF WEST UNIVERSITY PLACE, TEXAS

Mayor

ATTEST:

City Secretary

RECOMMENDED BY:

City Manager

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

NOTICE OF REDEMPTION

Notice is hereby given that the City of West University Place, Texas (the “City”), acting through its City Council, has called for redemption the following outstanding obligations:

“City of West University Place, Texas General Obligation Refunding Bonds, Series 2017,” dated September 7, 2017 (the “Bonds”), bearing interest, and stated to mature on February 1 in the years listed below year as follows:

<u>Maturity Date (2/1)</u>	<u>Principal Amount Outstanding (\$)</u>	<u>Amount Being Redeemed (\$)</u>	<u>Interest Rate (%)</u>
2024	175,000	150,000	2.01
* * *	* * *	* * *	* * *
2026	1,590,000	550,000	2.01
2027	1,630,000	950,000	2.01
2028	1,670,000	1,000,000	2.01

The date fixed for redemption of the Bonds is March 1, 2023 (the “Redemption Date”), as authorized by the ordinance authorizing the issuance of the Bonds and as directed by the City pursuant to a resolution adopted on July 11, 2022. You are hereby notified that the Bonds should be presented for redemption on or before the Redemption Date and that interest shall cease to accrue from and after that date, and that on such date there shall become due and payable on each of the Bonds the redemption price equal to the principal amount thereof, without premium, plus unpaid accrued interest to the Redemption Date.

Notice is further given that the Bonds will be payable at and should be submitted by certified or registered mail to First National Bank Texas, at the following address:

FIRST NATIONAL BANK TEXAS
P.O. Box 909
Killeen, Texas 76540

This notice is issued and given pursuant to the option of redemption reserved to the City in the ordinance authorizing the issuance of the Bonds.

WITNESS MY OFFICIAL SIGNATURE this July 11, 2022.

CITY OF WEST UNIVERSITY PLACE, TEXAS

City Secretary



AGENDA MEMO
Business of the City Council
City of West University Place, Texas

Meeting Date	7.11.2022	Agenda Item	5
Approved by City Manager	Yes	Presenter(s)	W. Thompson, Assistant to the City Manager
Reviewed by City Attorney	N/A	Department	Administration
Subject	Public Works Maintenance Facility Design Criteria		
Attachments	None		
Financial Information	Expenditure Required:		None
	Amount Budgeted:		None
	Account Number:		None
	Additional Appropriation Required:		None
	Additional Account Number:		None

Executive Summary

As recommended in the 2022 Facilities Master Plan, at its meeting on May 9, 2022, City Council approved a design contract for a new Public Works Maintenance Facility, which will include an Animal Services building, on City-owned property located in Houston.

The City's architectural consultant, PGAL, will lead a discussion on design criteria for the new facility, as well as provide information on Leadership in Energy and Environmental Design (LEED) elements.

Recommended Action

Staff recommends that City Council discuss and provide direction.



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

Meeting Date	07.11. 2022	Agenda Item	6
Approved by City Manager	N/A	Presenter(s)	M. Kalka, Finance Director & J. Robuck, BOK Financial Securities
Reviewed by City Attorney	N/A	Department	Finance
Subject	Bond and Debt Discussion		
Attachments	None		
Financial Information	Expenditure Required:		None
	Amount Budgeted:		None
	Account Number:		None
	Additional Appropriation Required:		None
	Additional Account Number:		None

Executive Summary

The City’s adopted 2022 Budget and the Five-Year (2023-2027) Capital Improvement Plan (CIP) identified significant projects to be considered for construction and, as with most major CIP projects, the primary funding source for these types of projects is to issue debt.

Over the last 25 years, West U has operated in a very fiscally prudent manner of paying off debt before considering significant new debt. This has allowed West U to maintain one of the lowest tax rates in Harris County and position itself to undertake necessary major investments in infrastructure while minimizing the impact to the existing tax rate for debt service.

West U’s Financial Advisor John Robuck will provide an update on Certificates of Obligation (CO), current market conditions and the process for issuing CO’s for the projects identified in the adopted 2022 Budget and the first year (2023) of the Five-Year CIP as listed below:

- New Public Works Maintenance Facility
- Buffalo Speedway Construction
- Citywide Street & Drainage Improvements
- Cast Iron Water Line Replacement
- Milton Street Water Line Replacement
- New Law Street Water Line to City System
- Wastewater Treatment Plant Improvement
- Wastewater Reclamation Project
- Wakeforest Water Storage Tanks Painting

Discussion and feedback from City Council will assist staff and the City’s financial representative in structuring the debt issuance to be considered at the City Council meeting on July 25, 2022.

Recommended Action

Staff recommends Council discuss and provide feedback.



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

Meeting Date	07.11.2022	Agenda Item	7A
Approved by City Manager	N/A	Presenter(s)	T. Gilliam, City Secretary
Reviewed by City Attorney	N/A	Department	Administration
Subject	City Council Meeting Minutes		
Attachments	Minutes		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:	N/A	
	Additional Appropriation Required:	N/A	
	Additional Account Number:	N/A	

Executive Summary

Approve the City Council Meeting Minutes of June 27, 2022.

Recommended Action

Staff recommends approval of the Minutes of June 27, 2022.



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
John Montgomery, Mayor Pro Tem
John P. Barnes, Councilmember
Melanie Bell, Councilmember
Shannon Carroll, Councilmember

STAFF

David J. Beach, City Manager
Scott Bounds, Olson and Olson, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL MEETING ACTION MINUTES

The City Council of the City of West University Place, Texas, met in a workshop and regular meeting on **Monday, June 27, 2022**, at **5:45 p.m.**, in the Municipal Building at 3800 University Boulevard, to consider the agenda of items listed. The meeting was in person and via Zoom.

Workshop (5:45 pm.)

1. Call Workshop to Order

Mayor Sample called the workshop to order at 5:45 p.m. In attendance were Mayor Pro Tem Montgomery and Councilmembers Barnes, Bell, and Carroll.

Staff in attendance City Manager Beach, City Secretary Gilliam, Assistant to the City Manager Thompson, Communications Coordinator Cuccerre and Police Chief Walker

Reyne Telles, Former Vice President of Private Sector Practice, Cooksey Communication was in attendance via Zoom.

2. Communications Audit Report

Matters related to the Communications Audit Report. *Recommended Action: Receive report. Ms. Bianca Cuccerre, Communications Coordinator*

Communications Coordinator Cuccerre and Mr. Reyne Telles, who was with Cooksey Communications at the time the audit was conducted, reviewed the process and the resulting communications plans and procedures, the crisis communication plan, and the branding guidelines.

After the presentation and questions and answers, Council requested that staff come back in approximately 6 months to discuss plans and timelines for updating/amending the documents.

3. Adjourn Workshop

Councilmember Barnes moved to adjourn the workshop at 6:07 p.m. Mayor Pro Tem Montgomery seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

Regular Meeting (6:30 PM)

4. Call Regular Meeting to Order

Mayor Sample called the regular meeting to order at 6:30 p.m. In attendance were Mayor Pro Tem

Montgomery and Councilmembers Barnes, Bell, and Carroll.

Staff in attendance City Manager Beach, City Secretary Gilliam, Assistant to the City Manager Thompson, Parks and Recreation Director White, Police Chief Walker, and City Attorney Bounds

Justin Schultz, Chair of the Sustainability Task Force, was also present.

5. **Pledge of Allegiance** – Councilmember Barnes led the Pledge.

6. **Public Comments**

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. Speakers are required to register in advance and must limit their presentations to three minutes each.

There were no public comments.

7. **National Parks and Recreation Month**

Matters related to proclaiming the month of July as National Parks and Recreation Month. *Recommended Action: Proclaim the month of July 2022 as National Parks and Recreation Month in the City of West University Place. Ms. Susan White, Parks and Recreation Director*

Mayor Sample read a Proclamation and proclaimed July 2022 as National Parks and Recreation Month.

8. **Facilities Master Plan Report**

Matters related to accepting the Facilities Master Plan report. *Recommended Action: Discuss and accept the proposed Facilities Master Plan. Will Thompson, Assistant to the City Manager*

After a brief report from Assistant to the City Manager Thompson, Councilmember Bell moved to accept the proposed Facilities Master Plan. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

9. **Sustainability Task Force Final Report**

Matters related to receiving a report from the Sustainability Task Force. *Recommended Action: Discuss and receive report. Mr. Will Thompson, Assistant to the City Manager*

Assistant to the City Manager Thompson introduced Mr. Justin Schultz, Chair of the Sustainability Task Force, who presented the final report, which included guiding principles, recommendations, and suggested initiatives.

After the presentation, City Council thanked Mr. Schultz and the Task Force for their hard work.

10. **Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **City Council Meeting Minutes**

Approve City Council Minutes of June 13, 2022. *Recommended Action: Approve City Council Minutes of June 13, 2022. Ms. Thelma Gilliam, City Secretary*

Councilmember Barnes moved to approve the Consent Agenda as presented. Mayor Pro Tem Montgomery seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

11. Recess Regular Meeting and Convene Executive Session

City Council will recess the regular session and convene an executive session in accordance with Sections 551.072 and 551.076 of the Texas Government Code to deliberate regarding real property and security devices, respectively.

At 7:18 p.m., Mayor Sample recessed the regular meeting to convene an executive session in accordance with Sections 551.072 and 551.076 of the TGC.

12. Adjourn Executive Session and Reconvene Regular Meeting

At 8:21 p.m., Mayor Sample adjourned executive session and reconvened the regular meeting. No action taken.

13. Adjourn Regular Meeting

With no other business before the Council, Councilmember Barnes moved to adjourn the meeting at approximately 8:21 p.m. Councilmember Carroll seconded the motion. **MOTION PASSED.**

Ayes: Sample, Montgomery, Barnes, Bell, Carroll
Noes: None
Absent: None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved:

Audio of this meeting is on the City's website. If for any reason you are unable to download the audio from the website, contact the City Secretary's office to obtain a copy, as well as a copy of any presentation.