



# City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Bob Higley, Mayor  
Kevin Trautner, Mayor Pro Tem  
Lauri Lankford, Councilmember  
John P. Barnes, Councilmember  
Ed Sobash, Councilmember

## **STAFF**

David J. Beach, City Manager  
Scott Bounds, Olson & Olson, City Attorney  
Thelma Gilliam, City Secretary

## **City Council Special Meeting Agenda**

Notice is hereby given of a **Special Meeting** of the West University Place City Council to be held remotely on **Wednesday, May 12, 2021** beginning at **4:00 p.m.** for the purpose of considering the agenda of items listed.

*Por la presente se da aviso de un taller y reunión regular del Ayuntamiento de West University Place que se llevará a cabo de forma remota el lunes 10 de mayo de 2021 a partir de las 5:30 p.m. con el propósito de considerar el orden del día de los puntos enumerados.*

Due to the Novel Coronavirus (COVID 19) pandemic and CDC's recommendation regarding social distancing measures, the meeting will be held via Zoom, which will allow for two-way communications between Council and the public for those desiring to participate. To attend the meeting via telephonic means, please call 346-248-7799 or you can join via <https://us02web.zoom.us/j/84053790159>. **The Meeting ID Number is 840 5379 0159.** Should you have difficulty entering the meeting or need assistance during the meeting, email [westuzoom@westutx.gov](mailto:westuzoom@westutx.gov).

*Para asistir a la reunión por medios telefónicos, llame al 346-248-7799 o puede unirse a través de <https://us02web.zoom.us/j/84053790159>. El número de identificación de la reunión es 840 5379 0159. Si tiene dificultades para ingresar a la reunión o necesita ayuda durante la reunión, envíe un correo electrónico a [westuzoom@westutx.gov](mailto:westuzoom@westutx.gov).*

Any person interested in speaking on any item on the regular agenda or during public comments must submit his/her request via email to the City Secretary at [tgilliam@westutx.gov](mailto:tgilliam@westutx.gov) at least **one (1) hour prior to the start of the meeting**. The request must include the speaker's name, address, and the phone number that will be used for the call, and the agenda item number or description, if applicable. Speakers will be remain in a queue and muted until their time to speak.

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The agenda packet is accessible to the public on the City's website. A recording of this meeting will be made available to the public within 3 business days after the meeting. **To obtain a hard copy of the agenda packet, please contact the City Secretary via the email address above.**

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### **WORKSHOP (4:00 p.m.)**

#### **1. Call Special Meeting to Order / Roll Call**

**2. Resolution Canvassing the Results of the May 1, 2021 General Election**

Matters related to a resolution canvassing the results of the May 1, 2021 Election on the first and final reading. *Recommended Action: Approve Resolution. Ms. Thelma Gilliam, City Secretary* [see Agenda Memo 2]

**Resolución sobre los resultados de las elecciones generales del 1 de mayo de 2021**

Asuntos relacionados con una resolución que sondea los resultados de las elecciones del 1 de mayo de 2021 en la primera y última lectura. *Acción recomendada: Aprobar la resolución en la primera y última lectura. Sra. Thelma Gilliam, Secretaria de la Ciudad* [ver Memo de agenda 2]

**3. Adjourn Special Meeting**

**In compliance with the Americans with Disabilities Act, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting to see whether the City can arrange for accommodations to assist in your participation in the meeting.**

I certify that the attached amended notice and agenda of items to be considered by the West University Place City Council on May 12<sup>th</sup>, 2021 was posted on the Municipal Building bulletin board on May 7, 2021, at approximately 12:15 o'clock p.m.

(SEAL)

*Thelma A. Gilliam*  
Thelma A. Gilliam, City Secretary



**AGENDA MEMO**  
Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	05.12.2021	<b>Agenda Item</b>	2
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Thelma Gilliam, City Secretary
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Administration
<b>Subject</b>	Resolution Canvassing the Results of the May 1, 2021 General Election		
<b>Attachments</b>	Resolution		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:	N/A	
	Additional Appropriation Required:	N/A	
	Additional Account Number:	N/A	

**Executive Summary**

The City of West University Place held a General on Saturday, May 1, 2021, to elect a mayor and four councilmembers.

Council is being requested to approve the resolution canvassing the results of the election, required by state law to be done no earlier than the 3<sup>rd</sup> day (May 4<sup>th</sup>) and no later than the 11<sup>th</sup> day (May 12<sup>th</sup>), following the election. Only two members of Council are required to attend the canvassing.

Canvassing is the final election report and it includes the total amount of every valid ballot cast and counted.

**Recommended Action**

Staff recommends that City Council adopt the resolution canvassing the results of the May 1, 2021 General Election.

**City of West University Place  
Harris County, Texas**

**Resolution No. 2021-06**

A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD IN THE CITY OF WEST UNIVERSITY PLACE, TEXAS, ON MAY 1, 2021; AND CONTAINING FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, on February 8, 2021, the City Council of the City of West University Place, Texas, (the "City") adopted Ordinance 3008, which ordered that a general election be held in the City on May 1, 2021, for the purpose of electing one Mayor and four Council Members for a two-year term starting June 1, 2021; and

WHEREAS, said election was called and notice were given in accordance with law, and the election was held in all material respects in conformity with the law; and

WHEREAS, the returns of such elections have been duly and legally made and submitted to the City Council, and the City Council has examined such returns, including the tabulation attached hereto as Exhibit A and made a part hereof for all purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE:

**Section 1.** All of the recitals contained in the preamble to this Resolution are found to be true and are adopted as findings of fact by this City Council and as part of its judgment, particularly the tabulation of returns of the election set out in Exhibit A.

**Section 2.**

(a) The City Council now formally canvasses the returns of such elections, and it is hereby adjudged, determined and declared that Susan Sample, with a total of 1,916 votes cast for her, has been elected MAYOR of the City of West University Place, Texas; and

(b) The following persons have been elected COUNCIL MEMBERS of the City of West University Place:

- (1) John Montgomery, with a total of 1,844 votes cast for him;
- (2) Melanie Bell, with a total of 1,625 votes cast for her;
- (3) Shannon Carroll, with a total of 1,515 votes cast for her.
- (4) John P. Barnes, with a total of 1,500 votes cast for him; and

(c) The Mayor is hereby authorized and directed to issue a certificate of election to the persons elected to office in accordance with Section 67.016 of the Texas Election Code.

(d) The City Secretary is hereby authorized and directed to make the appropriate entries of information in the election register maintained by the City in accordance with Section 67.006 of the Texas Election Code.

**APPROVED AND ADOPTED** on the 12<sup>th</sup> day of May, 2021.

(Seal)

**Attest:**

**Signed:**

\_\_\_\_\_  
Thelma A. Gilliam, City Secretary

\_\_\_\_\_  
Bob Higley, Mayor

**Recommended:**

**Reviewed:**

\_\_\_\_\_  
Dave Beach, City Manager

\_\_\_\_\_  
Scott Bounds, Attorney, Olson & Olson

**City of W. University Place  
Canvass**

Joint Election May 1, 2021

Run Time 10:28 AM

Run Date 05/10/2021

**EXHIBIT A**

**Harris County, Texas**

Joint Election

5/1/2021

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**Official Results**

**Registered Voters**

3740 of 11398 = 32.81%

**Paper Sheets Counted**

3,740

**City of W. University Place, Mayor**

Precinct	Susan Sample	Kevin Trautner	Cast Votes	Undervotes	Overvotes	Ballot By Mail Ballots Cast	Early Voting Ballots Cast	Election Day Ballots Cast	EV Provisional Ballots Cast	ED Provisional Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
0015 - 5	457	484	941	14	0	148	448	342	9	8	955	3,060	31.21%
0087 - 5	440	505	945	5	0	152	475	304	14	5	950	2,913	32.61%
0133 - 5	464	430	894	2	0	78	488	325	5	0	896	2,777	32.27%
0183 - 5	549	374	923	7	0	63	522	334	9	2	930	2,617	35.54%
0906 - 5	6	2	8	1	0	2	1	5	0	1	9	31	29.03%
<b>Totals</b>	<b>1,916</b>	<b>1,795</b>	<b>3,711</b>	<b>29</b>	<b>0</b>	<b>443</b>	<b>1,934</b>	<b>1,310</b>	<b>37</b>	<b>16</b>	<b>3,740</b>	<b>11,398</b>	<b>32.81%</b>

**City of W. University Place  
Canvass**

Joint Election May 1, 2021

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**Harris County, Texas**

Joint Election

5/1/2021

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**Official Results**

Registered Voters

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**City of W. University Place, Council Member - Vote for none, one, two, three, or four**

Precinct	Melanie Bell	Rich Beck	John P. Barnes	John Montgomery	Sam Parikh	Mardi Turner	Shannon Carroll	Lauri Lankford	Ed Sobash	Cast Votes	Undervotes	Overvotes	Ballot By Mail Ballots Cast
0015 - 5	379	307	415	432	399	361	353	392	268	3,306	514	0	148
0087 - 5	404	243	393	430	347	326	354	392	272	3,161	635	1	152
0133 - 5	363	347	358	436	360	263	373	325	253	3,078	506	0	78
0183 - 5	473	278	329	540	339	261	429	303	227	3,179	541	0	63
0906 - 5	6	1	5	6	2	1	6	1	1	29	7	0	2
<b>Totals</b>	<b>1,625</b>	<b>1,176</b>	<b>1,500</b>	<b>1,844</b>	<b>1,447</b>	<b>1,212</b>	<b>1,515</b>	<b>1,413</b>	<b>1,021</b>	<b>12,753</b>	<b>2,203</b>	<b>1</b>	<b>443</b>

**City of W. University Place  
Canvass**

Joint Election May 1, 2021

Run Time 10:28 AM

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**Harris County, Texas**

Joint Election

5/1/2021

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**Official Results**

**Registered Voters**

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**City of W. University Place, Council Member - Vote for none, one, two, three, or four**

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0087 - 5	475	304	14	5	950	2,913	32.61%
0133 - 5	488	325	5	0	896	2,777	32.27%
0183 - 5	522	334	9	2	930	2,617	35.54%
0906 - 5	1	5	0	1	9	31	29.03%
<b>Totals</b>	<b>1,934</b>	<b>1,310</b>	<b>37</b>	<b>16</b>	<b>3,740</b>	<b>11,398</b>	<b>32.81%</b>



**City of W. University Place  
Canvass**

Joint Election May 1, 2021

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**Harris County, Texas**

Joint Election

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**Official Results**

**Registered Voters**

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\*\*\* End of report \*\*\*