



City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Vacant, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Mardi Turner, Councilmember

STAFF

M. Christopher Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

City Council Special Meeting Agenda

Notice is hereby given of a special meeting of the City Council of West University Place to be held on Monday, October 15, 2018 beginning at 6:30 p.m. in the Municipal Building Council Chambers located at 3800 University Boulevard, West University Place, Texas, for the purpose of considering the following agenda items

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Call to Order

Pledge of Allegiance
Matters related to notice of this meeting

1. Adoption of the 2019 Budget

Matters related to an ordinance adopting the budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019 appropriating funds for such budget; containing findings and provisions relating to the subject; and declaring an emergency. *Recommended Action: Approve the ordinance adopting the 2019 Budget on first and final reading.* **Ms. Marie Kalka, Finance Director** [see Agenda Memo 1]

2. Adoption of the 2018 Tax Rate

Matters related to an ordinance approving and adopting the 2018 Tax Rate, and declaring an emergency. *Recommended Action: Adopt ordinance approving the 2018 tax rate of 0.31680 on first and final reading.* **Ms. Marie Kalka, Finance Director** [see Agenda Memo 2]

3. Revisions to Fee Schedule

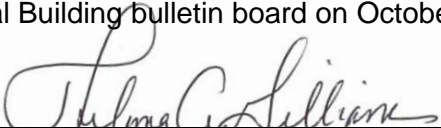
Matters related to an ordinance adopting revisions to the City's Fee Schedule. *Recommended Action: Approve ordinance adopting revisions to the City's Fee Schedule on the first of two readings.* **Mr. M. Chris Peifer, City Manager** [see Agenda Memo 3]

4. Adjourn

In compliance with the Americans with Disabilities Act, if you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist in your participation in the meeting. The Council Chambers is wheel chair accessible from the west entrance and specially marked parking spaces are available in the southwest parking area. Special seating will be provided.

I certify that the attached notice and agenda of items to be considered by the West University Place City Council on October 15, 2018 was posted on the Municipal Building bulletin board on October 11, 2018 at approximately 1:45 o'clock p.m.

(SEAL)



Thelma A. Gilliam, City Secretary

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	October 15, 2018	AGENDA ITEM:	1
DATE SUBMITTED:	October 9, 2018	DEPARTMENT:	Finance
PREPARED BY:	Marie Kalka, Finance Director	PRESENTER:	Marie Kalka, Finance Director
SUBJECT:	2019 Budget Adoption		
ATTACHMENTS:	Ordinance		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

An ordinance adopting the 2019 Budget for all City funds is presented for approval. This budget appropriates \$43,957,465 for general operations, water & wastewater operations, solid waste operations, debt service, internal service and special revenue for the fiscal year beginning January 1, 2019 and ending December 31, 2019. Included in this total is \$7,239,338 of internal transfers. The details of the budget appropriations were discussed in the Council budget workshop held on September 29, 2018. As required by State law, a public hearing was held on October 8, 2018, giving the citizens of West University Place the opportunity to participate in the budget process.

RECOMMENDATION

Staff recommends that City Council adopt an ordinance approving and adopting a Budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019 and declaring an emergency on first and final reading.

City of West University Place
Harris County, Texas

Ordinance No. XXXX

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019; APPROPRIATING FUNDS FOR SUCH BUDGET AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, as required by the City Charter and state law, the City Manager has prepared and submitted to the City Council a budget with estimate of expenditures and revenue of all city departments and activities for the year beginning January 1, 2019 and ending December 31, 2019; and

WHEREAS, such budget has been timely filed with the City Secretary, the City Council has had sufficient time to review and revise such budget and notice of a public hearing upon such budget has been duly given; and

WHEREAS, a public hearing has been held, and all taxpayers and interested persons were provided an opportunity to attend and participate in such hearing; and

WHEREAS, public participation, input and suggestions regarding the budget have been received and considered by the City Council, and the City Council has made changes as the City Council considers warranted by law in the best interest of the municipal taxpayers, and the City Council has found and determined that the budget adopted by this ordinance does not allow expenditures during the budget period in excess of funds estimate to be on hand during the same period;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct and are hereby approved and adopted by the City Council.

Section 2. That the budget estimate of the revenues of the City of West University Place and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning January 1, 2019 and ending December 31, 2019, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Secretary's office and on the City's website) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as

well as the fixed charges against said City for the fiscal year beginning January 1, 2019, and ending December 31, 2019.

Section 3. That the sum of NINETEEN MILLION NINE HUNDRED TWO THOUSAND ONE HUNDRED THIRTY-FIVE AND NO/100 DOLLARS (\$19,902,135) is hereby appropriated out of the General Fund for the payment of operating expenses and capital outlay of the City Government.

Section 4. That the sum of EIGHT MILLION EIGHT HUNDRED EIGHTY-NINE THOUSAND FOUR HUNDRED NINETY-TWO AND NO/100 DOLLARS (\$8,889,492) is hereby appropriated out of the General Fund Debt Service for the purpose of paying the accruing interest and redeeming the Serial Bonds as they mature on the General Fund Debt Service Bonds.

Section 5. That the sum of SEVEN MILLION EIGHT HUNDRED EIGHTY-THREE THOUSAND EIGHT HUNDRED EIGHTY-EIGHT AND NO/100 DOLLARS (\$7,883,888) is hereby appropriated out of the Water and Sanitary Sewer System for the payment of operating expenses and capital outlay and for the purpose of paying the accruing interest and redeeming the Serial Bonds as they mature on the Water and Sanitary Sewer Fund Debt Service Bonds.

Section 6. That the sum of ONE MILLION EIGHT HUNDRED TWENTY-ONE THOUSAND ONE HUNDRED AND NO/100 DOLLARS (\$1,821,100) is hereby appropriated out of the Solid Waste Fund for the payment of operating expenses and capital outlay of the municipally owned Solid Waste Collection System.

Section 7. That the sum of TWO MILLION SEVEN HUNDRED SIXTEEN THOUSAND ONE HUNDRED AND NO/100 DOLLARS (\$2,716,100) is hereby appropriated out of the Employee Benefit Fund for the payment of operating expenses for the health benefits of the employees.

Section 8. That the sum of TWO HUNDRED SIX THOUSAND AND NO/100 DOLLARS (\$206,000) is hereby appropriated out of the Vehicle Replacement Fund for the capital outlay for Vehicle Replacement Activities.

Section 9. That the sum of ONE MILLION FIVE HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$1,557,500) is hereby appropriated out of the Technology Management Fund for operating expenses and

capital outlay for Technology Fund Activities.

Section 10. That the sum of TWO HUNDRED FIFTY-SEVEN THOUSAND EIGHT HUNDRED AND NO/100 DOLLARS (\$257,800) is hereby appropriated out of the Equipment Replacement Fund for operating expenses and capital outlay for Equipment Replacement Fund Activities.

Section 11. That this ordinance approving and adopting the Budget is made in all things in accordance with the terms and provisions of the City Charter of the City of West University Place, Texas and the laws of the State of Texas and shall be interpreted and construed in compliance therewith.

Section 12. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 13. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section, or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 14. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered, or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 15. After adoption of the Budget, the City Manager shall provide for the filing of a true copy of the Budget (and each amendment) in the office of the County Clerk of Harris County, Texas.

Section 15. This ordinance shall become effective upon adoption and signature.

PASSED, APPROVED, ADOPTED AND SIGNED ON, this 15th day of October, 2018.

SIGNED:

ATTEST:

Susan Sample, Mayor

Thelma Gilliam, City Secretary

RECOMMENDED:

REVIEWED:

M. Christopher Peifer, City Manager

Alan Petrov, City Attorney

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	October 15, 2018	AGENDA ITEM:	2
DATE SUBMITTED:	October 9, 2018	DEPARTMENT:	Finance
PREPARED BY:	Marie Kalka, Finance Director	PRESENTER:	Marie Kalka, Finance Director
SUBJECT:	Tax Rate Adoption		
ATTACHMENTS:	Ordinance Adopting the Rate and Tax Levy		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

A property tax rate of \$0.31680 per \$100 in assessed value is necessary to fund the 2019 Budget. This is a flat tax rate in comparison to that which was adopted to support the 2018 budget. The 2018 tax rate is allocated between the General Fund and the Debt Service Fund as follows:

General Fund	\$0.19277	60.85%
Debt Service Fund	0.12403	39.15%
Total	\$0.31680	100.00%

RECOMMENDATION

Adopt tax rate necessary to support 2019 adopted budget.

Council Member must read the following:

I move that the property tax rate be increased by the adoption of a tax rate of 0.31680, which is effectively a 0.51 percent increase in the tax rate.

I move to approve the ordinance adopting the 2018 Tax Rate, by declaring an emergency, on first and final reading.

City of West University Place
Harris County, Texas

Ordinance No. XXXX

AN ORDINANCE LEVYING AND ASSESSING AD VALOREM TAXES FOR TAX YEAR 2018; CONFIRMING AND GRANTING EXEMPTIONS; CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY..

WHEREAS, The City of West University Place, Texas (the “City”) has bonds outstanding which are payable from ad valorem taxes; and

WHEREAS, although the ordinances authorizing such bonds contain general levies of taxes, it is necessary for the City Council to fix a specific rate of tax for tax year 2018, based on the City’s appraisal rolls for tax year 2018 which have been prepared, reviewed and certified by the Harris County Appraisal District; and

WHEREAS, the 2018 tax rate must not only provide funds sufficient for debt service on the City’s bonds, but must also provide for maintenance and operation of the City;

WHEREAS, the assessor and collector of the City (“Assessor”) has certified an anticipated collection rate to the City Council, has performed the calculations required by Section 26.04 of the Texas Tax Code, has reported the tax rate and other information required to be reported to the City Council and has published the information required to be published, having been designated to do so by the City Council; and

WHEREAS, all other preparatory steps for the adoption of a tax rate have been taken, as required by law;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct, and the City Council adopts, confirms, and ratifies all of the calculations, publications, notices, and other preparatory steps preceding the consideration of this ordinance.

Section 2. The City Council hereby levies, assesses and adopts the following tax rate per \$100 valuation for tax year 2018, such tax being levied and assessed

upon all property subject to taxation by the City:

\$0.19277 For the purposes of maintenance and operations

\$0.12403 For the purposes of debt service

\$0.31680 Total tax rate.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.84 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.63.

Section 3. Such tax is hereby levied and assessed in accordance with the terms and provisions of Article VIII of the City Charter and the Constitution and laws of the State of Texas, and such levy and assessment are made to provide funds for the 2019 budget of the City for the purposes indicated, including maintenance, operations and debt service for that budget period. However, this section does not prohibit the use of tax proceeds for other lawful purposes.

Section 4. The Assessor is hereby directed to assess and collect taxes on all property subject to taxation by the City on the basis of 100% of the assessed valuation thereof at the rate set by this ordinance. The taxes levied hereby shall be delinquent after January 31, 2019.

Section 5. The Finance Director or designee for the City of West University Place is hereby appointed auditor of any refunds of overpayments or erroneous payments under the terms of Section 31.11(a) of the Texas Property Tax Code.

Section 6. The City Council hereby confirms and re-grants the following exemptions, subject to the legal requirements applicable to each exemption:

(A) \$185,000.00 of the appraised value of the residence homestead of an individual who is disabled or who is 65 years of age or older.

(B) The statutory exemption for each disabled veteran.

Section 7. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 8. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section, or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 9. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered, or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 10. The public importance of this measure and the requirements of the law create an emergency and an urgent public necessity requiring that this Ordinance be passed and take effect as an emergency measure, and a state of emergency is hereby declared, and this Ordinance is accordingly passed as an emergency measure and shall take effect immediately upon adoption and signature.

PASSED, APPROVED, ADOPTED AND SIGNED ON, this 15th day of October, 2018.

SIGNED:

ATTEST:

Susan Sample, Mayor

Thelma Gilliam, City Secretary

RECOMMENDED:

REVIEWED:

M. Chris Peifer, City Manager

Alan Petrov, City Attorney

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	October 15, 2018	AGENDA ITEM:	3
DATE SUBMITTED:	October 9, 2018	DEPARTMENT:	Administration
PREPARED BY:	Staff	PRESENTER:	M. Christopher Peifer, City Manager
SUBJECT:	Fee Schedule Update – First Reading		
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Proposed Ordinance 2. Appendix A – Fee Table 		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

City Financial Policy states, in part: “All fee schedules, user charges, and charges for utility services should be reviewed and adjusted to insure that rates are both equitable and sufficient to cover the cost of provided service as deemed appropriate by Council.” In order to comply with this policy, each year, in connection with the annual budget process, staff reviews all fees and charges. The proposed changes were presented to and discussed with council at the September 29, 2018 budget workshop. As a result of this review, for fiscal year 2019 we are recommending the following changes to the City’s fee schedule.

F.002	AMBULANCE SERVICE		
	Oxygen Supply	Commercial/ Individual	Commercial/ Individual
		FY2018	FY2019
	Corrugated Aerosol Tubing	\$ 5.00	Eliminated
	Airway Supply	Commercial/ Individual	Commercial/ Individual
		FY2018	FY2019
	LMA	\$ 80.00	Eliminated
	King Airway name change to IGel	\$ 90.00	\$ 90.00
	Soul-Cortef	\$ 37.98	Eliminated
F.004	BUILDING		
		FY2018	FY2019

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	2" Water connection permit and meter service installation to service new structure.	\$ 3,400.00	\$ 3,500.00
	Duplicate permit card fee	\$ 50.00	\$ 100.00
	Reinspection fee (following routine inspection)	\$ 50.00	\$ 100.00
F.011	MUNICIPAL COURT		
		FY2018	FY2019
	Convenience Fee - In Person	0.00%	3.50%
F.013	PARKS AND RECREATION		
		FY2018	FY2019
	WUP Rec. Center		
	Daily Walk-In Seniors aged 65 through 74	\$ 2.00	Eliminated
	Daily Walk In Adult Guest of Resident 18 and Older	\$ 11.00	\$ 12.00
	Walk In Youth 17 and younger	\$ 4.00	Eliminated
	Walk in Youth Guest of Resident 17 and Younger	\$ 7.00	Eliminated
	Individual Seniors age 65 to 74 Annual membership fee	\$ 90.00	\$ 125.00
	Individual Monthly EFT	\$ 26.00	\$ 25.00
	Individual Senior Monthly EFT ages 65 to 74	\$ 9.00	\$ 10.00
	Individual Monthly	\$ 35.00	\$ 25.00
	Individual Senior Monthly ages 65 to 74	\$ 12.00	\$ 10.00
	Couple Annual	\$ 310.00	\$ 330.00
	Couple Senior Annual ages 65 to 74	\$ 120.00	\$ 165.00
	Couple Senior Monthly EFT ages 65 to 74	\$ 11.00	\$ 15.00
	Blended Age Couple Annual one partner 75 or older	\$ 130.00	Eliminated
	Blended Age Couple Annual one partner age 65 to 74	\$ 190.00	Eliminated
	Couple Monthly EFT	\$ 31.00	\$ 30.00
	Blended Age Couple Monthly EF one partner 75 or older	\$ 12.00	Eliminated
	Blended Age Couple Monthly EFT one partner age 65 to 74	\$ 18.00	Eliminated
	Couple Monthly	\$ 40.00	\$ 30.00
	Blended Age Couple Monthly one partner 75 or older	\$ 16.00	Eliminated
	Blended Age Couple Monthly one partner age 65 to 74	\$ 23.00	Eliminated
	Family Annual	\$ 375.00	\$ 410.00
	Family Monthly EFT	\$ 35.00	\$ 40.00
	Family Monthly	\$ 48.00	\$ 40.00
	Resident College Student Visiting Pass - Calendar Year Term Only	\$ 70.00	Eliminated
	Weekly Resident House Guest Pass	\$ -	\$ 30.00
	Colonial Park Pool		
	Daily Walk-in	\$ 5.00	\$ 6.00
	Daily Walk-in (Guest of Resident)	\$ 8.00	\$ 12.00
	Season Resident House Guest Pass	\$ 200.00	Eliminated
	Individual Season Pass	\$ 100.00	\$ 105.00
	Couples Season Pass	\$ 140.00	\$ 160.00
	Family Season Pass	\$ 210.00	\$ 240.00

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Weekly Resident House Guest Pass	New	\$ 30.00
Nanny Pass	\$ 12.00	\$ 25.00
WUPRC & CPP Combination Memberships		
Combination Individual Annual Membership to the West University Place Recreation Center and Colonial Park Pool	\$ 300.00	Eliminated
Combination Couple Annual Membership to the West University Place Recreation Center and Colonial Park Pool	\$ 390.00	\$ 430.00
Combination Family Annual Membership to the West University Place Recreation Center and Colonial Park Pool	\$ 500.00	\$ 575.00
Weekly Resident House Guest Pass	\$ 25.00	Eliminated
Weekly Resident House Guest Pass	\$ 75.00	Eliminated
Weekly Resident House Guest Pass	\$ 200.00	Eliminated
Tennis Memberships		
Tennis Court Reservation Fee	\$ 4.00	\$ 6.00
Tennis Court "Preferred Membership" - Monthly Fee with WUPRC Membership	\$ 10.00	Eliminated
Senior Tennis Court Membership	New	\$ 100.00
Senior Tennis Court Membership - Annual Fee with WUPRC Membership	New	\$ 60.00
Rentals		
* Janitorial Fee: At ALL rentals, where food and beverages are served, janitorial services will be required	\$ 45.00	\$ 55.00
Community Building / Senior Center		
Kitchen (Resident)	\$ 25.00	\$ 30.00
Kitchen (Non-resident w/ resident sponsor)	\$ 35.00	\$ 45.00
Large Room: Auditorium and Senior Congregant Room (Resident)	\$ 50.00	\$ 60.00
Large Room: Auditorium and Senior Congregant Room (Non Resident w/ resident sponsor)	\$ 75.00	\$ 90.00
John Neighbors Senior Room (Resident)	New	\$ 60.00
John Neighbors Senior Room (Non-resident w/resident sponsor)	New	\$ 90.00
Small Room: Activity Room A and Activity Room B (Resident)	\$ 35.00	\$ 40.00
Small Room: Activity Room A and Activity Room B (Non Resident w/ resident sponsor)	\$ 45.00	\$ 65.00
Meeting Room (Resident)	New	\$ 40.00
Meeting Room (Non-Resident w/ resident sponsor)	New	\$ 65.00
Scout House		
Scout House (Resident)	\$ 40.00	\$ 50.00
Scout House (Non Resident w/ resident sponsor)	\$ 60.00	\$ 70.00
Colonial Park Pool & Park Pavilion Rentals		

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	*Exclusive Pool & Multi-Purpose Room Rental: Involves a private pool party, only offered in “season” and on identified days/times. Resident Only	\$ 400.00	\$ 480.00
	Colonial Park Pavilion (Resident)	\$ 50.00	\$ 60.00
	Colonial Park Pavilion (Non-resident w/ resident sponsor)	\$ 75.00	\$ 90.00
	*Janitorial Fee: At ALL rentals, where food and beverages are served, janitorial services will be required.	\$ 45.00	\$ 55.00
	*Colonial Park Multi-Purpose Room & Pool Use: Involves exclusive use of the Multi-Purpose Room and general pool admission, only offered in “season”, during normal operating hours Resident Only	\$ 200.00	\$ 240.00
	*Off Season Multi-Purpose Room Rental: Involves NO pool use Resident Only	\$ 60.00	\$ 70.00
	Wooden Deck Rental (Byron St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in “season”, during normal operating hours Resident Only	\$ 175.00	\$ 210.00
	Wooden Deck Rental (Case St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in “season”, during normal operating hours Resident Only	New	\$ 210.00
	Off - Season Wooden Deck (Case St.) Resident	New	\$ 60.00
	Off - Season Wooden Deck (Case St.) Non- Resident with resident sponsor	New	\$ 90.00
	Alcohol Fees		
	Administration Fee	\$ 25.00	\$ 50.00

RECOMMENDATION

Approve first reading of ordinance updating the 2019 fee schedule.

City of West University Place
Harris County, Texas

ORDINANCE NO. XXXX

AN ORDINANCE AMENDING THE FEE SCHEDULE OF THE CODE OF ORDINANCES OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, THAT:

Section 1. The Fees & Charges Schedule of the Code of Ordinances of the City of West University Place, Texas is hereby amended to read in its entirety as set out in Appendix A, which is attached and made a part of this ordinance.

Section 2. This Ordinance applies from and after the Effective Date. New or changed water rates and charges shall apply to each billing period beginning upon the approval of this ordinance. For prior billing periods, the fees and charges in effect immediately before the Effective Date ("Prior Fees") shall govern. The Prior Fees are continued in effect for this purpose.

Section 3. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 4. If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

Section 5. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 6. This Ordinance shall take effect of January 1, 2019 ("Effective Date") unless otherwise noted.

PASSED, APPROVED and ADOPTED on first reading on _____, 2018.

PASSED, APPROVED and ADOPTED on second reading AND SIGNED on _____, 2018.

(Seal)

Attest: _____
City Secretary

Signed: _____
Mayor

Recommended: _____
City Manager

Reviewed: _____
City Attorney

Appendix A
Fees & Charges Schedule

F.001 Administration
 F.002 Ambulance Service
 F.003 Animals
 F.004 Building
 F.005 Building and Standards Commission
 F.006 Electrical Work
 F.007 Garbage Service
 F.008 Health
 F.009 Heating, Ventilation and Air Conditioning
 F.010 Liquor Licenses and Permits
 F.011 Municipal Court
 F.012 Parabolic Dish Antenna

F.013 Parks and Recreation
 F.014 Removal/Trimming Fee
 F.015 Plumbing and Gas
 F.016 Sexually Oriented Businesses and Adult Arcades
 F.017 Signs
 F.018 [Reserved]
 F.019 Trees
 F.020 Water and Sewer Service
 F.021 Zoning and Planning Commission
 F.022 Zoning Board of Adjustment
 F.023 Public Safety

F.001 ADMINISTRATION				FY2019	
	Motor vehicle decal charges			\$ 1.00	
	Commercial impact zone permit fee			\$ 10.00	For first motor vehicle and \$5 per motor vehicle thereafter
	Returned check (or ACH payment) fee			\$ 35.00	Also applies to payments returned by automated or electronic payment systems (ACH). Applies to payments of all kind, e.g., taxes, permits, fees, charges, utility rates and all other purposes.
	Lien release fee			\$ 25.00	
	Acquiescence to encroachment fee			\$ 100.00	
	Municipal Setting Designation Processing Fee			\$ 500.00	
	Alcohol Variance Request			\$ 250.00	
	Special events fee				Actual cost
	Use of City-owned photocopier			\$ 0.10	Per copy
	Convenience fee for on-line transactions			2.75 % of total transaction amount	
GEOGRAPHIC INFORMATION SYSTEM					
	Standard map - 8 1/2" x 11" color			\$ 0.75	
	Standard map - 11" x 17" color			\$ 1.00	
	Standard map - 24" x 36" color			\$ 15.00	
	Standard map - 36" x 48" color			\$ 17.50	
	Standard map - 42" x 52" color			\$ 20.00	
	Custom map - same as above + hourly labor charges			\$ 20.00	
F.002 AMBULANCE SERVICE					
Commercial/Auto/Individuals Base Rates		FY2019	FY2019	Commercial/Individual	Notes
		FY2019	FY2019	FY2019	
	BLS Emergency A0429	\$ 758.60	\$ 758.60	\$ 844.60	
	BLS Non-emergency A0428	\$ 736.45	\$ 736.45	\$ 820.91	
	ALS-1 Non-emerg. A0426	\$ 870.35	\$ 870.35	\$ 970.26	
	ALS-1 Emergency A0427	\$ 895.59	\$ 895.59	\$ 999.10	
	ALS-2 A0433	\$ 1,033.61	\$ 1,033.61	\$ 1,153.09	
	Ground Mileage A0425	\$ 14.43	\$ 14.43	\$ 15.39	
	Decontamination			\$ 75.00	
	Extra Attendant		\$ 75.00	\$ 75.00	
	Bariatric			\$ 75.00	
Procedures		FY2019	FY2019	Commercial/Individual	
		FY2019	FY2019	FY2019	
	BLS AED			\$ 219.00	
	ALS AED			\$ 219.00	
	Capnography			\$ 45.00	
	Cardiac/EKG Monitoring			\$ 195.54	
	Chest Decompression			\$ 250.00	
	CPAP			\$ 100.94	
	CPR			\$ 150.00	
	Defib/Pacing			\$ 250.00	
	Extraction			\$ 180.00	
	Glucometer			\$ 45.00	
	Immobilization			\$ 45.00	
	(backboard, combicarrier or scoop)			\$ 45.00	
	Intubation (ET/EOA)			\$ 45.00	
	K.E.D.			\$ 45.00	
	Nebulizer Treatment			\$ 25.00	
	OB Delivery			\$ 75.00	

	Oxygen Administration			\$	45.00
	Pulse Oximeter			\$	10.00
	Restraint			\$	45.00
	Splinting			\$	75.00
	Suction			\$	45.00
	Traction Splint			\$	67.50
	Tracheotomy Procedure			\$	295.00
	Medical Supply			Commercial/Individual	
		FY2019	FY2019	FY2019	
	Adhesive Tape			\$	5.00
	Bandages			\$	21.22
	Betadine Swab			\$	2.50
	Blanket - disposable			\$	28.33
	Bulb Syringe			\$	5.00
	Burn Sheet			\$	36.55
	Cervical Collar			\$	53.25
	Chest Decompression Kit			\$	120.00
	Chest Seal (Disposable)			\$	27.00
	Cold Pack			\$	5.00
	Combat Tourniquet			\$	55.41
	Convenience Bag			\$	5.00
	Defib/Pacing Pads - Adult			\$	85.00
	Defib/Pacing Pads - Pedi			\$	98.00
	Disp. Head Immobilizer			\$	65.00
	EKG Electrodes - 3 Lead			\$	33.00
	EKG Electrodes - 12 Lead			\$	132.00
	Eye Wash			\$	15.00
	Gauze Pad 4x4			\$	5.00
	Gauze pad 5x9			\$	10.00
	Gloves - Pair			\$	5.00
	Glucose Strip			\$	10.00
	Hot Pack			\$	2.50
	Isolation/Infection Control Kit			\$	58.35
	Kerlix Soft Roll Gauze			\$	5.00
	KY Jelly			\$	5.00
	Linen (Disposable)			\$	8.50
	OB Kit			\$	45.00
	Padded Board Splint			\$	36.00
	Petroleum/Vaseline Gauze			\$	2.50
	Pillow - disposable			\$	20.00
	Quick Clot			\$	55.00
	Roller Gauze 4'			\$	5.00
	Silver Rescue Blanket			\$	27.50
	Silver Swaddler			\$	27.50
	Splint (SAM)			\$	25.00
	Sterile Water/Saline			\$	5.00
	Thermometer Cover			\$	5.00
	Trauma Dressing (Multi)			\$	15.00
	Triangle Bandage			\$	5.00
	Oxygen Supply			Commercial/Individual	
		FY2019	FY2019	FY2019	
	Oxygen USP		\$ 90.18	\$	90.18
	Aerosol Mask			\$	10.00
	Corrugated Aerosol Tubing				Eliminated
	CO2 Detector			\$	25.00
	Humidifier			\$	10.00
	Nasal Cannula			\$	5.00
	Non-Rebreather Mask			\$	10.00

Airway Supply		FY2019	FY2019	Commercial/Individual
		FY2019	FY2019	FY2019
Adult BVM				\$ 40.00
Child BVM				\$ 40.00
CO2 Sampling Line				\$ 24.00
CPAP Mask/Tubing				\$ 124.29
Endotracheal Inducer (Bougie)				\$ 12.84
Disposable SPO2 Sensor				\$ 43.32
Endotracheal Tube (ET)				\$ 25.00
Endotracheal Tube Holders				\$ 10.00
ETCO2 Sensor				\$ 23.50
FilterLine H Set				\$ 59.70
Infant BVM				\$ 40.00
King Airway change: IGel				\$ 90.00
King Vision Blade				\$ 49.00
Laryngoscope Blade Disposable				\$ 25.00
LMA				Eliminated
MucosalAirwayDevice(MAD)				\$ 17.48
Maqill Forceps				\$ 10.00
Oral Airway				\$ 10.00
PNEUPAC Vent Circuit				\$ 44.00
Suction Cannister				\$ 20.00
Suction Catheter (Yankuer)				\$ 10.00
Suction Cath. (Looped)				\$ 5.00
Suction Tubing				\$ 5.00
IV Supply		FY2019	FY2019	Commercial/Individual
		FY2019	FY2019	FY2019
Angio Catheter (14G-22G)				\$ 10.00
Buretrol Volume (Pedi)				\$ 31.84
Drip Multi (10,150,60)				\$ 20.00
EZIO Needle				\$ 205.00
IO Needle				\$ 211.15
Needles (18G-22G)				\$ 5.00
Saline Flush				\$ 10.00
Saline Lock				\$ 10.00
Starter Kit IV				\$ 45.00
Syringe 1cc				\$ 2.50
Syringe 3cc				\$ 5.00
Syringe 5cc				\$ 7.50
Syringe 10cc				\$ 10.00
Syringe 30cc				\$ 15.00
Syringe 60cc				\$ 20.00
Fluids		FY2019	FY2019	Commercial/Individual
		FY2019	FY2019	FY2019
Normal Saline 1000				\$ 42.58
Normal Saline 500				\$ 39.48
Normal Saline 250				\$ 19.73
Normal Saline 100				\$ 19.73
Drugs		FY2019	FY2019	Commercial/Individual
		FY2019	FY2019	FY2019
Acetaminophen/Tylenol				\$ 2.50
Adenocard/Adenoside				\$ 177.00
Albuterol /Proventil				\$ 14.42
Amiodarone/Cordarone				\$ 52.00
Ammonia Inhalant				\$ 2.50
Aspirin/ASA 81mg				\$ 2.50
Atropine				\$ 40.00
Atrovent/Ipratropium				\$ 14.42
Benadryl/Diphenhydramine				\$ 6.70
Calcium Chloride/CaC1				\$ 25.41
Cardizem/Diltiazem				\$ 74.16
Cyanokit/Cyanide Antidote				\$ 1,850.00

	Dextrose 25%			\$	35.86	
	Dextrose 50%			\$	71.74	
	EPI 1:1000			\$	10.00	
	EPI 1:10000			\$	18.00	
	Fentanyl/Sublimaze			\$	10.82	
	Glucagon/Glucagen			\$	585.70	
	Glucagon/Glucagon Oral			\$	11.00	
	Haldol/Haloperidol			\$	22.00	
	Ketalar/Ketamine			\$	20.17	
	Labetalol/Normodyne			\$	18.85	
	Lidocaine/Xylocaine 2% 100mg			\$	20.00	
	Magnesium Sulfate			\$	10.00	
	Naloxone/Narcan			\$	81.43	
	NTG/Nitroglycerine spray			\$	35.41	
	NTG/Nitroglycerine tab			\$	7.25	
	Sodium Bicarbonate 8.4% Adult			\$	33.27	
	Soul-Cortef				Eliminated	
	Solumedrol			\$	29.00	
	Thiamine/B-1			\$	45.84	
	Versed/Midazolam			\$	25.00	
	Zofran/Ondansetron			\$	10.00	
<i>Exceptions:</i> (1) Amounts billed to other governmental units are determined by the applicable contracts or arrangements with those units. (2) The City may accept assignment of Medicare and Medicaid claims or payments, in which case, the amount payable is determined by the appropriate regulations. Such amount shall control over the charges set out above, in case of any difference.						
F.003 ANIMALS						
					FY2019	
	Original registration of dogs and cats			\$	20.00	<i>Exception:</i> \$15 for owners over 65 years of age.
	Annual dangerous dog registration			\$	250.00	(fee is in addition to the above registration fees)
	First violation and impoundment fee			\$	50.00	\$100 if animal is: (i) not registered or (ii) a dangerous dog
	Second violation and impoundment fee			\$	75.00	\$150 if animal is: (i) not registered or (ii) a dangerous dog
	Third and all successive violations and impoundment fees			\$	100.00	\$200 if animal is: (i) not registered or (ii) a dangerous dog
	Daily kennel fees			\$	20.00	
<i>Note:</i> All original registration fees shown, with the exception of the dangerous dog fee, are one-time fees that register the animal for life.						
F.004 BUILDING						
					FY2019	
	Annual contractor registration fee			\$	75.00	
	Permit application fee			\$	40.00	In addition to applicable plan checking or permit fee
	Plan checking fee (applies to all plan submissions, unless otherwise specifically indicated; payable in addition to permit fee)			50% of the corresponding permit fee		Plan checking fee must be paid each time plans are submitted or re-submitted. <i>Exception:</i> The building official may reduce the re-submission fee if the time required to check the re-submission is materially lower than original submission; \$25.00 minimum
	Drainage plan review fees			\$	25.00	
	New construction permit fee (Single family residential)			\$ 0.55 per square foot		
	New construction permit fee (Other)			\$ 0.55 per square foot		
	Remodeling and repair permit fee (Single family residential)			See Note		\$ 20.00 for \$1,000 or less in construction value plus \$3.75 per \$1,000 in construction value thereafter
	Remodeling and repair permit fee (Other)			See Note		\$ 60.00 for \$1,000 or less in construction value plus \$3.75 per \$1,000 in construction value thereafter
	Fence or wall permit fee					\$ 0.85 per linear foot; \$30.00 min.
	Driveway permit fee			\$	80.00	Includes entrance ramp permit fee
	Fire systems					
	Plan checking fee: \$100 per set for original submission, \$50 for re-submission (not credited to permit fees). Permit fees are \$50 for each automatic fire extinguishing system and each alarm and detection system. For sprinkler systems, the fee is increased by either \$25 (residential) or \$50 plus \$1.75 per head (non-residential). Fire system fees are payable in addition to all other fees.					
	Sidewalk permit fee				\$1.00 per linear foot	
	Street or curb permit fee			\$	25.00	For regulated facilities under Chapter 19, add \$150 for plan-checking plus application fees
<i>Exception:</i> The permit fee for work affecting new roadways under Chapter 19 is \$100, plus the estimated out-of-pocket expenses that may be incurred by the City in connection with the work, including engineering review, extra inspections or testing, supplemental traffic control, etc. The building official shall estimate such expenses at the time of application and shall collect at least 110% of the estimate as a deposit. The building official may require a permittee to supplement the deposit as the work proceeds. When the work is finished, the building official shall refund any part of the deposit that exceeds the actual permit fees due in connection with the work.						

	PWSF (low-impact) permit, for equipment attached to existing structures with no new electrical, alteration or construction			\$100.00 per site	Non-low-impact PWSF permits require a special exception; see F.022, below
	All other PWSF (low-impact) permits			\$500.00 per site	Non-low-impact PWSF permits require a special exception; see F.022, below
	Registration for house movers fee			\$ 500.00	
	Renewal fee			\$ 400.00	
	Moving permit fee			\$ 500.00	
	Occupancy inspection fee (Single family residential)			\$ 50.00	
	Occupancy inspection fee (Other)			\$ 100.00	
	5/8" Water connection permit and meter service installation, to upgrade or add to an existing structure.			Eliminated	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	5/8" Water connection permit and meter service installation, to upgrade or add to an existing structure.			Eliminated	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	5/8" Water connection permit and meter service installation to service new structure.			Eliminated	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	5/8" Water connection permit and meter service installation to service new structure.			Eliminated	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 1,200.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 2,000.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation to service new structure.			\$ 3,200.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation to service new structure.			\$ 4,000.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 1,400.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 2,200.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation to service new structure.			\$ 3,300.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation to service new structure.			\$ 4,500.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 2,200.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing to service new structure.			\$ 2,900.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing to service new structure.			\$ 3,500.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 4,600.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 2,200.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.

	2" Water connection permit and meter service installation, to upgrade or add to an existing structure.			\$ 2,900.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation to service new structure.			\$ 3,500.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation to service new structure.			\$ 4,600.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	Water connection permit for any service greater than 2" will require that the owner or contractor acquire the services of a company with a Licensed Master Plumber registered with the City.			\$ 475.00	Fee covers plan checking cost and permit cost only. The City provides no construction or materials. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	Sanitary Sewer, connection permit and service installation for any service			Actual Cost Plus \$375.00	Fee will be based on actual cost Plus \$375.00, for most customers this will involve a Concrete Cut in the Roadway and total cost are expected to be from \$8,000.00 to \$12,000.00. There is no fee to use an existing service that is on the property with a usable cleanout in the street ROW, if the sewer was either installed or approved by the city.
	Demolition permit fee			\$ 250.00	
	Swimming pool permit fee			\$ 150.00	
	Duplicate permit charge			\$ 25.00	
	Duplicate permit card fee			\$ 100.00	
	Premature work charge (Starting before permit is issued)				100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee (following routine inspection)			\$ 100.00	Must be paid before reinspection; and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal.
	Reinspection fee (mandatory reinspection following notice of violation of building or zoning ordinances or other applicable regulations)			\$125.00 for the first violation item plus \$25.00 for each additional	Must be paid before any other inspections are scheduled, and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal. BSC may reduce or abate this fee (and any appeal fees), if no violation occurred, or for other good cause shown.
	Permit renewal fee				50% of the original permit fee
F.005	BUILDING AND STANDARDS COMMISSION				
				FY2019	
	Application fee			\$ 100.00	
	Cost of Notices			\$200.00	In addition to all other fee items, the applicant must pay the City's actual out-of-pocket cost of giving notices and recording decisions in the real property records. A deposit of \$200.00 is due at the time of application. Any excess cost must be paid before the hearing or release of decision.
F.006	ELECTRICAL WORK				
				FY2019	
	Annual license fee (Master electrician)			No Charge	Per Senate Bill 3329
	Permit application fee			\$ 40.00	
	Temporary service permit fee			\$ 40.00	
	Meter loop and service permit fee			\$ 50.00	
	Outlet or light fixture permit fee			\$ 1.00	
	Appliance permit fee			\$ 5.00	
	Motor permit fee			\$ 10.00	
	Service reconnection permit fee			\$ 15.00	

	Electrical sign permit fee			\$ 15.00	
	Sign Changing Display			\$ 125.00	
	Swimming Pool NEW lights/motors/pumps			\$ 65.00	
	Replacement PoolSpa Motors			\$ 10.00	
	Electric Water Heater			\$ 15.00	
	Transformer			\$ 25.00	
	Electric Fence Gate			\$ 65.00	
	Emergency Reconnect			\$ 110.00	
	Generator			\$ 50.00	
	CT/MRI/X-Ray Machines			\$ 65.00	
	Sub-panel			\$ 35.00	
	Minimum permit fee			\$ 35.00	
	Premature work charge (Starting before a permit is issued)				100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee			\$ 50.00	
	Permit renewal fee				50% of the original permit fee
	* FIRE DEPARTMENT FEES See "BUILDING, Fire systems"				
F.007	GARBAGE SERVICE				
				FY2019	
	Monthly dwelling unit charge			\$ 31.40	Basic fee, for basic service only.
	Monthly dwelling unit charge (Claims Over 65 Exemption According to the Harris County Appraisal District)			\$ 15.95	Basic fee, for basic service only.
	Monthly dwelling unit charge (Claims Disabled Exemption According to the Harris County Appraisal District)			\$ 15.95	Basic fee, for basic service only.
	Special pick-up of items at curbside, not on a regular collection day for those items at that location			Min. \$50.00 or actual cost of labor and equipment	Special service fee, in addition to basic fee.
	Special handling of items not bagged, prepared or placed as required for basic service. <i>Example:</i> Leaves and grass clippings in non-approved bags.			Min. \$50.00 or actual cost of labor and equipment	Special service fee, in addition to basic fee and any other applicable special service fee
F.008	HEALTH				
				FY2019	
	Permit application fee			\$ 30.00	
	Annual food establishment permit fee			\$ 120.00	
	Temporary food establishment permit fee (Special event)			\$ 16.00	
F.009	HEATING, VENTILATION, AND AIR CONDITIONING				
				FY2019	
	Annual contractor registration fee			\$ 75.00	
	NEW Residential HVAC System			\$ 200.00	Per unit
	NEW (Addition) Residential HVAC System			\$ 50.00	Per unit
	Replacement Heating and air conditioning permit fee (Residential)			\$ 25.00	Per unit
	Boiler Inspection (Annual)			\$ 50.00	Per unit
	New Boiler 1,000,000 BTU's or less			\$ 75.00	
	Replacement Commercial Air Handler			\$ 30.00	Per unit
	Fire Damper			\$ 10.00	Per unit
	Fireplace (Residential)			\$ 25.00	Per unit
	Heating and air conditioning permit fee (Commercial)			\$ 100.00	For first 140,000 btu's and \$5 per 100,000 btu's thereafter
	Permit application fee			\$ 40.00	
	Local vent permit fee			\$ 5.00	
	Minimum permit fee			\$ 25.00	
	Premature work charge (Starting before a permit is issued)				100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee			\$ 50.00	
	Permit renewal fee				50% of the original fee
F.010	LIQUOR LICENSES AND PERMITS				
	All liquor permit fees and license fees are regulated by the State.				

F.011	MUNICIPAL COURT			FY2019	
	Clearance letter			\$ 25.00	
	Complaint and judgment copy charge			\$ 2.00	
	Convenience Fee - Online			6.50%	
	Convenience Fee - In Person			3.50%	
	Court costs are regulated by the State.				
	All state-prescribed court costs apply.				
F.012	PARABOLIC DISH ANTENNAS			FY2019	
	Permit application fee			\$ 30.00	
	Installation permit fee			\$ 50.00	
F.013	PARKS AND RECREATION			FY2019	
	WUP Rec. Center				Available to Residents Only
	All WUP Residents 75 and older and WUP residents with a Disability Exemption are allowed FREE membership			NO FEE	
	All WUP residents ages 65 to 74 will receive at least a 50% discount on all membership fees			At least a 50% Discount	Any resident age 65 to 74 may request a waiver for the membership fee, no questions asked, and receive that privilege.
	Daily Walk In Residents			\$ 6.00	All Ages
	Daily Walk-In Seniors aged 65 through 74			Eliminated	
	Daily Walk In Adult Guest of Resident			\$ 12.00	All Ages; Must be accompanied by a West U Resident
	Walk In Youth 17 and younger			Eliminated	
	Walk in Youth Guest of Resident 17 and Younger			Eliminated	
	Individual Annual			\$ 250.00	
	Individual Seniors age 65 to 74 Annual membership fee			\$ 125.00	
	Individual Monthly EFT			\$ 25.00	
	Individual Senior Monthly EFT ages 65 to 74			\$ 10.00	
	Individual Monthly			\$ 25.00	
	Individual Senior Monthly ages 65 to 74			\$ 10.00	
	Couple Annual			\$ 330.00	
	Couple Senior Annual ages 65 to 74			\$ 165.00	
	Couple Senior Monthly ages 65 to 74			\$ 15.00	
	Couple Senior Monthly EFT ages 65 to 74			\$ 15.00	
	Blended Age Couple Annual one partner 75 or older			Eliminated	
	Blended Age Couple Annual one partner age 65 to 74			Eliminated	
	Couple Monthly EFT			\$ 30.00	
	Blended Age Couple Monthly EFT one partner 75 or older			Eliminated	
	Blended Age Couple Monthly EFT one partner age 65 to 74			Eliminated	
	Couple Monthly			\$ 30.00	
	Blended Age Couple Monthly one partner 75 or older			Eliminated	
	Blended Age Couple Monthly one partner age 65 to 74			Eliminated	
	Family Annual			\$ 410.00	
	Family Monthly EFT			\$ 40.00	
	Family Monthly			\$ 40.00	
	Resident College Student Visiting Pass - Calendar Year Term Only			Eliminated	Calendar year membership for college students returning home for the summer or various holiday breaks.
	Weekly Resident House Guest Pass			\$ 30.00	Individual option only
	Colonial Park Pool				Available to Residents Only
	All WUP residents 65 and older and WUP residents with a Disability Exemption are allowed FREE membership			NO FEE	
	Daily Walk-in			\$ 6.00	All Ages
	Daily Walk-in (Guest of Resident)			\$ 12.00	All Ages; Must be accompanied by a West U Resident
	Season Resident House Guest Pass			Eliminated	Individual option only - WUPRC & CPP Combination Only - Reference Recreation Center Memberships
	Individual Season Pass			\$ 105.00	2018 Colonial Season
	Couples Season Pass			\$ 160.00	2018 Colonial Season
	Family Season Pass			\$ 240.00	2018 Colonial Season
	Weekly Resident House Guest Pass			\$ 30.00	Individual option only
	Nanny Pass			\$ 25.00	Nanny Photo ID pass; use restricted exclusively to pool visits with their employer.

WUPRC & CPP Combination Memberships					Available to Residents Only
Combination Individual Annual Membership to the West University Place Recreation Center and Colonial Park Pool			Eliminated		
Combination Couple Annual Membership to the West University Place Recreation Center and Colonial Park Pool			\$ 430.00		
Combination Family Annual Membership to the West University Place Recreation Center and Colonial Park Pool			\$ 575.00		
Weekly Resident House Guest Pass			Eliminated		Individual option only - WUPRC & CPP Combination Only - Reference Recreation Center Memberships
Weekly Resident House Guest Pass			Eliminated		Individual option only - WUPRC & CPP Combination Only - Reference Recreation Center Memberships
Weekly Resident House Guest Pass			Eliminated		
Members Only Benefits of Colonial Park Pool Membership			Complimentary		Members entitled to a variety of complimentary or discounted privileges including but not limited to: Opening Weekend Celebration, Dive-In Movie Nights, Mom's Spa day, Ice Cream Socials, priority registration for all pool related events and 10% discount on all pool rentals.
Tennis Memberships					Available to Residents Only
Tennis Court Reservation Fee			\$ 6.00		
Tennis Court "Membership"			\$ 200.00		Annual Fee
Tennis Court "Membership" - Annual Fee with WUPRC Membership			\$ 120.00		Annual Fee / with WUPRC Membership Only
Tennis Court "Preferred Membership" - Monthly Fee with WUPRC Membership			Eliminated		Monthly Fee / with WUPRC Membership Only
Senior Tennis Court Membership			\$ 100.00		Annual Fee
Senior Tennis Court Membership - Annual Fee with WUPRC Membership			\$ 60.00		Annual Fee / with WUPRC Membership Only
Rentals					Rentals Available to Non- Residents only with a Resident Sponsor, EXCEPTION: Colonial Park Pool Rentals are available to Residents Only
* Janitorial Fee: At ALL rentals, where food and beverages are served, janitorial services will be required			\$ 55.00		Flat Fee
Security Deposit: required for ALL rentals			\$ 200.00		
Community Building / Senior Center					
Kitchen (Resident)			\$ 30.00		Flat Fee
Kitchen (Non-resident w/ resident sponsor)			\$ 45.00		Flat Fee
Auditorium (Resident)			\$ 60.00		Hourly Rate / 2hr minimum
Auditorium (Non Resident w/ resident sponsor)			\$ 90.00		Hourly Rate / 2hr minimum
John Neighbors Senior Room (Resident)			\$ 60.00		Hourly Rate
John Neighbors Senior Room (Non-resident w/resident sponsor)			\$ 90.00		Hourly Rate
Activity Room (Resident)			\$ 40.00		Hourly Rate / 2hr minimum
Activity (Non Resident w/ resident sponsor)			\$ 65.00		Hourly Rate / 2hr minimum
Meeting Room (Resident)			\$ 40.00		Hourly Rate / 2hr minimum
Meeting Room (Non-Resident w/ resident sponsor)			\$ 65.00		Hourly Rate / 2hr minimum
Scout House					
Scout House (Resident)			\$ 50.00		Hourly Rate / 2hr minimum
Scout House (Non Resident w/ resident sponsor)			\$ 70.00		Hourly Rate / 2hr minimum

Colonial Park Pool & Park Pavilion Rentals					
	*Exclusive Pool & Multi-Purpose Room Rental: Involves a private pool party, only offered in "season" and on identified days/times. Resident Only		\$	480.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 250.
	Colonial Park Pavilion (Resident)		\$	60.00	Hourly Rate / 2hr minimum
	Colonial Park Pavilion (Non-resident w/ resident sponsor)		\$	90.00	Hourly Rate / 2hr minimum
	*Janitorial Fee: At ALL rentals, where food and beverages are served, janitorial services will be required.		\$	55.00	Flat Fee
	*Colonial Park Multi-Purpose Room & Pool Use: Involves exclusive use of the Multi-Purpose Room and general pool admission, only offered in "season", during normal operating hours Resident Only		\$	240.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 60.
	*Off Season Multi-Purpose Room Rental: Involves NO pool use Resident Only		\$	70.00	\$60.00 Hourly with a two-hour minimum rental period. Additional Janitorial fees will be charged if food and beverages are served.
	Wooden Deck Rental (Byron St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in "season", during normal operating hours Resident Only		\$	210.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 60.
	Wooden Deck Rental (Case St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in "season", during normal operating hours Resident Only		\$	210.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 60.
	Off - Season Wooden Deck (Case St.) Resident		\$	60.00	Hourly Rate / 2hr minimum
	Off - Season Wooden Deck (Case St.) Non-Resident with resident sponsor		\$	90.00	Hourly Rate / 2hr minimum
	Alcohol Fees				Appendix A Amended Section 10-10, Code of Ordinances - Consumption in public places. City Council has authorized the issuance of permits for the limited consumption and distribution of alcoholic beverages within public places, specifically at the Colonial Park Pavilion, Community Building/Senior Center and the West University Place Recreation Center, by the City Manager or his designee.
	Administration Fee		\$	50.00	Per Event
	Security Deposit Fee		\$	300.00	Per Event
	<i>Institutional Exchanges.</i> The Parks & Recreation Director may waive all or part of the Parks & Recreation fees prescribed by this section, subject to the following regulations: (1) The applicant must be an institution, either public or non-profit, with facilities located within the City; (2) The portion of the fees waived may not exceed the value of facilities made available by the institution to the City for public use (e.g., for meetings, elections, emergency operations, etc.); (3) The maximum amount of fees that may be waived is \$500 per institution per year; (4) Passes and permits issued to an institution under this section may be assigned or resold by the institution, but the actual user must qualify for the type of pass or permit in question, and the City must be notified.				
F.014	REMOVAL/TRIMMING FEE			FY2019	
	Vegetation Removal/trimming			Min \$150	\$150 or actual cost if higher for labor, equipment, materials or third party contractor.
F.015	PLUMBING AND GAS			FY2019	
	Permit application fee		\$	40.00	
	Plumbing Fixture or Gas outlet permit fee		\$	10.00	Applies to each fixture and outlet.
	Shower Pan		\$	10.00	
	Residential NEW House Plumbing & Gas		\$	300.00	
	Medical Gas/Vacuum System		\$	75.00	
	Gas test		\$	25.00	
	Gas Repair & Test		\$	25.00	
	Annual Gas Test		\$	50.00	
	Grease trap permit fee		\$	50.00	
	Irrigation system permit fee		\$	25.00	
	Service line permit fee		\$	10.00	
	Minimum permit fee		\$	25.00	
	Premature work charge (Starting before a permit is issued)				100% of the permit fee (additional \$150.00 minimum)
	Reinspection fee		\$	50.00	
	Permit renewal fee				50% of the original permit fee

	Water Heater Replacement			\$ 25.00	New Fee
F.016 SEXUALLY ORIENTED BUSINESSES AND ADULT ARCADES					
				FY2019	
	Sexually oriented business application fee (Original)			\$ 350.00	
	Sexually oriented business application fee (Renewal)			\$ 100.00	
	Sexually oriented business transfer fee			\$ 300.00	
	Adult arcade application fee			\$ 75.00	
	Adult arcade reinspection fee			\$ 60.00	
	Adult arcade transfer or amendment fee			\$ 15.00	
F.017 SIGNS					
				FY2019	
	Biennial Operating Permit fee after initial 2 years (all permanent signs)			\$10.00 + \$.50/SF of sign face area	
	Permit application fee			\$ 40.00	(New Sign Permit valid for two years)
	Festival Sign Permit Fee			\$ 5.00	
	Sign permit fee			\$ 2.00	Per square foot of sign face
	Minimum permit fee			\$ 25.00	
	Premature work charges (starting before a permit is issued)			\$150.00 + Regular sign permit fees	
	Reinspection fee			\$ 50.00	
	Sign operating permit fee (Payable per sign, per term of permit. Term is one year for temporary signs, 24 months for all others.)			\$10.00 plus \$0.50 per sq. ft. of display area	"Display area" and "sign" are defined in Chapter 6. <i>Exceptions:</i> Fees do not apply to signs covered by affirmative defenses or signs for conforming uses allowed in residential districts.
F.018 Reserved					
F.019 TREES - URBAN FOREST PRESERVATION					
				FY2019	
	Replacement Planting Fee per Caliper Inch			\$ 250.00	Fee for replacement trees when planting on site is not an option.
	Removal permit fee			\$ 50.00	<i>Exception:</i> There is no fee for dead, dying, diseased, hazardous or Class 4 trees.
	Low impact evaluation fee			\$ 50.00	Non-structures such as patios, irrigation systems, etc.
	Survey and disposition review fee (major construction)			\$ 250.00	Includes new construction including residential, commercial, pools, major additions, etc.
	Survey and disposition review fee (minor construction)			\$ 150.00	Includes demolitions, garages, alterations and renovations.
F.020 WATER AND SEWER SERVICE					
				FY2019	
	New service connect			\$ 50.00	Each time service is established
	Delinquent account service fee				Fee per meter for accounts that are subject to disconnection due to past due status of the bill. The fee is charged on these accounts regardless if the service is disconnected or not.
	After hours delinquent reconnect fee			\$ 60.00	Reconnect service after 4 p.m. or before 8 a.m.
	Deposit			\$ 200.00	Maximum for residential accounts Maximum for non-residential accounts (builders, developers, commercial)
	Return check (or ACH) charge			\$ 35.00	(see "Administration")
	Periodic Charges:				
	The total charge per month for each customer is the sum of the applicable base monthly charges (for both water and sewer), for each meter, plus the charges for gallons (for both water and sewer) delivered through each meter, all calculated separately for each meter according to the schedules set out below.				
	Notes:				
	(1) "Residential-only premises" refers to premises that are used only for residential purposes.				
	(2) "Water-only meters" refers to meters that serve only irrigation systems and other fixtures from which there is no return flow into the sanitary sewer system; "regular meters" refers to all other meters.				

Base monthly charges:				
<i>Meters serving residential-only premises:</i>				
3/4" meter:			\$ 10.89	
1" meter			\$ 24.34	
1-1/2" meter			\$ 46.39	
<i>Meters serving any other premises:</i>				
3/4" meter			\$ 31.94	
1" meter			\$ 44.98	
1-1/2" meter			\$ 66.55	
2" meter			\$ 202.79	
3" meter			\$ 544.52	
Gallage charges (per 1,000 gallons):				
<i>Regular meters:</i>				
First 3,000 gallons (0 to 3,000)			\$ 4.30	
Next 6,000 gallons (3,001 to 9,000)			\$ 5.23	
Next 6,000 gallons (9,001 to 15,000)			\$ 6.22	
Each 1,000 gallons thereafter (over 15,000)			\$ 7.41	
<i>Water-only meters:</i>				
First 7,500 gallons			\$ 5.78	
Each 1,000 gallons thereafter (over 7,500)			\$ 7.41	
Sewer Rates				
Base monthly charges:				
Meters serving residential-only premises			\$ 9.00	
Meters serving any other premises			\$ 21.57	
Gallage charges (per 1,000 gallons)				
Residential-only premises			\$ 4.00	
Any other premises			\$ 4.00	
WATER METER REPLACEMENT CHARGES				
Replace damaged 3/4" water meter.			\$ 300.00	Includes cost for labor and misc. materials
Replace damaged 1" water meter.			\$ 400.00	Includes cost for labor and misc. materials
Replace damaged 1 1/2" water meter.			\$ 1,400.00	Includes cost for labor and misc. materials
Replace damaged 2" water meter.			\$ 1,600.00	Includes cost for labor and misc. materials
F.021 ZONING & PLANNING COMMISSION				
	Plats and replats			
	Rezoning requested by applicant for that person's special benefit			

F.022 ZONING BOARD OF ADJUSTMENT				
	Appeal of building official decision			
	Special exception			
	Variance			
	Other application			
	Cost of notices			
	Refunds			
F.023 PUBLIC SAFETY				
			FY2019	
	Alarm Permit Application Fee		\$	30.00
	Annual permit renewal fee		\$	15.00
	Burglary False Alarm Fees		\$	50.00
	Burglary False Alarm Fees		\$	75.00
	Burglary False Alarm Fees		\$	100.00
	Fire or Medical False Alarm Fees		\$	175.00
	Copies of accident reports or accident information			
	Certification that no such report or information is on file		\$	6.00
	CPR/AED Certification Class		\$	40.00
	DirectLink Monthly Alarm Fee		\$	35.00