



City of
West University
Place

Public Works Department
Development Services

**BUILDING-TREE REMOVAL PERMIT
APPLICATION**

PROJECT		
ADDRESS		
CITY	STATE	ZIP CODE
OWNER		
FIRST NAME	LAST NAME	
MAILING ADDRESS		
PHONE NUMBER	EMAIL	
CONTRACTOR		
FIRST NAME	LAST NAME	
COMPANY NAME	PERMIT NUMBER	
ADDRESS		
PHONE NUMBER	EMAIL	

Contractors are required to be registered and provide a copy of their general liability insurance that names the City of West University Place as the certificate holder with at least a \$300,000 policy prior to pulling a permit. Registration fee is \$75.
Initials _____

TREE REMOVAL	
TREE(S) CONDITION <input type="checkbox"/> DEAD <input type="checkbox"/> DYING <input type="checkbox"/> DISEASED <input type="checkbox"/> NONE	
IF NONE, THEN STATE REASON FOR REMOVAL	
TYPE OF TREE(S)	
TREE(S) LOCATION—CHECK ONE <input type="checkbox"/> FRONT YARD <input type="checkbox"/> REAR YARD <input type="checkbox"/> SIDE YARD	
IF IN REAR YARD, IS THERE ACCESS? <input type="checkbox"/> YES <input type="checkbox"/> NO	
OWNER SIGNATURE	DATE

FOR OFFICE USE ONLY

INSPECTION DATE					
TREES TO BE REMOVED	TREE 1	TREE 2	TREE 3	TREE 4	TREE 5
SPECIES TYPE					
INCHES DIAMETER					
TOTAL POINTS (USING TABLE BELOW)					
PERCENTAGE					
REPLACEMENT INCHES					
TOTAL REPLACEMENT INCHES					
EXISTING TREES	FRONT		REAR		TOTAL
MPS REDUCTION APPLICABLE	<input type="checkbox"/> YES <input type="checkbox"/> NO				

COMMENTS

TREE CONDITION ASSESSMENT TABLE

POINTS	CONDITION	SPECIES	SIZE	AESTH/ SCREEN	ENERGY	SAFETY	ADJ/TREE	H2O/ROOTS	WILDLIFE	AGE
1	POOR	CLASS 4	< 8" DIA	POOR	POOR	HAZ-LOW	MANY-HI	POOR	POOR	< 20 YEARS
2	FAIR	CLASS 3	8–16" DIA	FAIR	FAIR	HAZ-MED	HAZ-MED	FAIR	FAIR	20–40 YEARS
3	GOOD	CLASS 2	16–25" DIA	GOOD	GOOD	HAZ-HIGH	FEW ADJ.	GOOD	GOOD	+ 40 YEARS
4	EXCELLENT	CLASS 1	+25" DIA	EXCELLENT	EXCELLENT	NOT HAZARD	LONE TREE	EXCELLENT	EXCELLENT	REGIS. & RARE

PERMIT DESCRIPTION

NO REPLACEMENT REQUIRED DUE TO

NO PERMIT FEE