

**ANNUAL BUDGET
FOR FISCAL YEAR
1995**

**CITY OF
WEST UNIVERSITY PLACE
TEXAS**



CITY OF WEST UNIVERSITY PLACE, TEXAS
ANNUAL BUDGET REPORT

Fiscal Year beginning January 1, 1995

City Officials

Mayor

Bill Watson

Members of the City Council

Tom Rushing
Teresa Fogler
Linda Lewis
Stan McCandless

City Manager

Mike Tanner

Finance Director

Chris Taylor

Official Issuing Report

Mike Tanner
City Manager



City of West University Place, Texas



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♻️ Recycled paper

City of West University Place, Texas

Mayor Bill Watson
Council Members
City of West University Place
3800 University Boulevard
Houston, Texas 77005

Dear Mayor Watson and Council Members:

In compliance with State law and the City Charter, I present a balanced budget of \$12,704,180.00 that meets or exceeds service demands. The 1995 budget is \$277,060.00 or .02% less than the 1994 budget. You will be pleased to find it is predicated on an ad valorem tax rate decrease of \$.005 (.01%), existing utility rates and fees. This conservative plan features the following:

1. General Fund Expenditures that total \$6,574,770.00 (A \$270,120.00 or 4% increase)
2. Utilities Fund expenditures that total \$2,546,910.00 (An \$18,100.00 or .01% increase)
3. General Fund Reserve expenditures (Capital improvements and equipment) that total \$834,000.00 (A \$23,000.00 or .03% increase)
4. Utilities Fund Reserve expenditures (Capital improvements) that total \$384,000.00 (A \$554,000.00 or 144% decrease)
5. Debt Services Fund expenditures that total \$2,364,500.00 (A \$34,280.00 or .01% decrease)

The City will employ 120 persons full-time and 30 persons part-time. Employee benefits will be maintained and a significant amount budgeted for salary adjustments the City Council deems appropriate. While most services will be provided by City employees, contractors will continue to provide janitorial services, grounds care, park maintenance, right-of-way maintenance and solid waste disposal. Cost-benefit analysis will continue to determine whether services are provided by City employees or private contractors.

The proposed budget ensures City employees will have the supplies, equipment and vehicles to do their jobs. Major expenditures include a fire engine (\$265,000.00), garbage truck (\$125,000.00), 3 police patrol cars (\$46,500.00), 3 utility pickup trucks (\$43,800.00) and a senior service car (\$13,500.00). Facility rehabilitation and improvement will remain a priority in 1995. As Community Building rehabilitation (\$330,000.00) and Public Works Center improvement (\$736,000.00) is completed, plans to rehabilitate City Hall will be developed. Approximately \$48,000.00 in architectural fees has been budgeted.

The ad valorem tax rate will decrease from \$.375 to \$.37. A 6.5% increase in assessed value from \$1,268,914,360.00 to \$1,352,060,490.00, significant fee revenue generation and a debt service decrease are responsible. The ad valorem tax rate has 2 components: operating and debt service. The operating component will be \$.2214 and the debt service component \$.1486.

While most of the water consumed in 1995 will be treated surface water purchased from the City of Houston, utility (water and sewer) rates will not increase. Utility rates have 3 components: operating, depreciation and debt service. A commitment to expedited infrastructure replacement that relies upon general obligation bond issues will eliminate the need to fund depreciation. The revenue generated by the depreciation component of the utility rates will be dedicated to the purchase of treated surface water.

This budget coupled with a comprehensive financial plan the Staff intends to present in the near future meets or exceeds the needs of our City. I am convinced we have met our fiduciary responsibility and will please the citizens we serve.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Tanner", with a long, sweeping underline that extends to the right.

Mike Tanner
City Manager

ORDINANCE NO. 1487

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 01, 1995 AND ENDING DECEMBER 31, 1995; APPROPRIATING FUNDS FOR SUCH BUDGET; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, as required by the City Charter and state law, the City Manager has prepared and submitted to the City Council a budget with estimates of expenditures and revenues of all city divisions and activities for the year beginning January 01, 1995 and ending December 31, 1995; and

WHEREAS, such budget has been timely filed with the City Secretary, the City Council has had sufficient time to review and revise such budget and notice of a public hearing upon such budget has been duly given; and

WHEREAS, a public hearing has been held, and all taxpayers and interested persons were provided an opportunity to attend and participate in such hearing; and

WHEREAS, public participation, input and suggestions regarding the budget have been received and considered by the City Council, and the City Council has made changes as the City Council considers warranted by law or by the best interest of the municipal taxpayers, and the City Council has found and determined that the budget adopted by this ordinance does not allow expenditures during the budget period in excess of funds estimated to be on hand during the same period;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct and are hereby approved and adopted by the City Council.

ORDINANCE NO. 1487

Section 2. The 31 page document entitled "City of West University Place Budget, For Twelve Month Period Beginning January 01, 1995" ("Budget") is hereby approved and adopted. A true copy of the Budget is attached to and made part of this ordinance. Funds in the amounts indicated in such Budget for each fund are appropriated from the sources indicated in such budget for the purposes and projects described in such Budget.

Section 3. (a) That this ordinance approving and adopting a Budget is made in all things in accordance with the terms and provisions of the City Charter of the City of West University Place, Texas and the laws of the State of Texas and shall be interpreted and construed in compliance therewith.

(b) After adoption of the Budget, the City Manager shall provide for the filing of a true copy of the Budget (and each amendment) in the office of the County Clerk of Harris County, Texas.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 5. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 6. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

ORDINANCE NO. 1487

Section 7. This ordinance shall become effective immediately upon adoption and signature.

PASSED AND APPROVED ON FIRST READING, this 21st day of October, 1994.

Voting Aye:

Voting Nay:

Absent:

PASSED AND APPROVED ON SECOND READING, this 21st day of November, 1994.

Voting Aye:

Voting Nay:

Absent:

Signed:

Bill Watson
Bill Watson
Mayor

ATTEST:

Kaylynn Holloway
Kaylynn Holloway
City Secretary

APPROVED AS TO FORM:

Jim Dougherty
Jim Dougherty
City Attorney

(SEAL)

**CITY OF WEST UNIVERSITY PLACE BUDGET
FOR THE TWELVE MONTH PERIOD
BEGINNING JANUARY 01, 1995**

	REVENUE			
	1993 ACTUAL	ACTUAL 08/31/94	1994 BUDGET	1995 BUDGET
GENERAL FUND				
Property Tax	\$3,220,591	\$2,830,920	\$2,843,700	\$2,985,720
Penalty and Interest	46,869	19,720	37,000	37,000
City Sales Tax	361,206	237,774	350,000	310,000
Franchise Fees	650,209	452,546	558,000	557,000
Licenses/Permits	409,528	348,827	491,900	414,590
Fines/Forfeitures	332,315	228,153	337,500	340,000 (1)
Sanitation Services	666,219	533,641	812,000	772,000
Recreation Programs	301,653	257,796	344,510	342,100
Administrative Services	98,630	208,430	208,430	208,430
Other Revenues	201,413	240,010	297,990	307,930
Interest on Investments	230,172	192,697	250,000	300,000
TOTAL GENERAL FUND	\$6,518,805	\$5,550,514	\$6,531,030	\$6,574,770
DEBT SERVICE FUND				
Property Taxes	\$1,505,918	\$2,077,284	\$2,047,640	\$1,996,670
Interest on Investments	48,371	30,400	19,600	40,000
Miscellaneous	18,769	12,880	10,000	0
Transfer from Water Sewer Fund	332,000	332,000	332,000	332,000
TOTAL DEBT SERVICE	\$1,905,058	\$2,452,564	\$2,409,240	\$2,368,670
CAPITAL PROJECTS FUND				
Interest on Investments	\$47,997	\$30,178	\$45,000	\$45,000
Paving Assessments	18,600	2,135	3,000	0
Intergovernmental	0	0	122,250	0
Miscellaneous	0	10,000	77,955	80,265
Transfer from General Fund	0	0	486,580	834,000
Transfer from Water Sewer Fund	0	0	165,000	384,000
Transfer from Park Fund	0	0	9,500	0
TOTAL CAPITAL PROJECT FUND	\$66,597	\$42,313	\$909,285	\$1,343,265
1992 BOND CAPITAL PROJECTS FUND				
Interest on Investments	\$166,995	\$60,300	\$70,000	\$40,000
TOTAL 1992 BOND CAPITAL PROJECTS FUND	\$166,995	\$60,300	\$70,000	\$40,000
1993 BOND CAPITAL PROJECTS FUND				
Interest on Investments	\$173,489	\$288,186	\$230,000	\$250,000
Bond Proceeds	11,000,000	0	0	0
Transfer from Metro Fund	0	0	0	2,000,000
TOTAL 1993 BOND CAPITAL PROJECTS FUND	\$11,173,489	\$288,186	\$230,000	\$2,250,000
WATER SEWER FUND				
Water Sales	\$1,329,252	\$857,146	\$1,257,000	\$1,257,000
Sewer Sales	993,809	639,700	1,006,220	1,006,220
Penalty and Interest	118,256	30,718	60,000	40,000
Meter Installation	48,400	11,066	50,000	25,000
Sewer Tap and Disconnect	30,600	5,105	7,500	7,500
Interest on Investments	134,143	120,921	130,000	200,000
Sale of Fixed Assets	1,530	2,880	6,000	3,600
TOTAL WATER SEWER FUND	\$2,655,990	\$1,667,536	\$2,516,720	\$2,539,320

**CITY OF WEST UNIVERSITY PLACE BUDGET
FOR THE TWELVE MONTH PERIOD
BEGINNING JANUARY 01, 1995**

	REVENUE			
	1993 ACTUAL	ACTUAL 08/31/94	1994 BUDGET	1995 BUDGET
METRO GRANT FUND ✓				
Metro Grant	\$0	\$1,334,416	\$1,634,531	\$370,000
Interest on Investments	0	11,574	0	45,000
TOTAL METRO GRANT FUND	\$0	\$1,345,990	\$1,634,531	\$415,000
PARK DONATION FUND (2) ✓				
Interest on Investments	\$500	\$449	\$400	\$400
Citizen's Contributions - Parks	8,126	3,294	4,000	6,000
TOTAL PARK DONATION FUND	\$8,626	\$3,743	\$4,400	\$6,400

- (1) These revenues are restricted, in part, to the purposes indicated in TEX. CIV. ANN. art. 6701d, sec. 144 and are budgeted and used only for such purposes.
- (2) Restricted - purpose fund.

**CITY OF WEST UNIVERSITY PLACE BUDGET
FOR THE TWELVE MONTH PERIOD
BEGINNING JANUARY 01, 1995**

EXPENDITURES

	<u>1993 ACTUAL</u>	<u>ACTUAL 08/31/94</u>	<u>1994 BUDGET</u>	<u>1995 BUDGET</u>
GENERAL FUND (Purposes)				
City Council	\$199,197	\$145,840	\$727,140	\$236,180
City Manager	151,355	97,504	151,850	152,220
Municipal Court	133,563	91,972	146,470	152,040
Finance	485,706	315,205	497,530	543,350
Police	1,411,432	957,312	1,491,900	1,520,930
Fire	1,075,409	694,336	1,063,550	1,063,120
Building	255,461	194,114	296,550	286,260
Public Works	193,526	137,807	247,910	221,500
Street and Drainage Services	502,672	341,165	542,120	484,710
Solid Waste Management	715,771	383,469	701,930	741,550
Fleet and Facility Services	394,576	229,486	348,120	181,260
Parks	127,761	200,801	275,050	0
Parks and Recreation	427,967	283,785	414,830	524,320
Senior Services	113,842	67,828	113,780	125,980
General Services	0	0	0	1,174,150
TOTAL GENERAL FUND	\$6,188,238	\$4,140,624	\$7,018,730	\$7,407,570
DEBT SERVICE FUND (Purposes)				
Bond Retirement	\$835,000	\$685,000	\$685,000	\$735,000
Bond Interest Payments	1,006,837	1,635,105	1,705,780	1,621,500
Fiscal Paying Agent	6,131	6,710	8,000	8,000
TOTAL DEBT SERVICE FUND (Purposes)	\$1,847,968	\$2,326,815	\$2,398,780	\$2,364,500
CAPITAL PROJECTS FUND (Projects)				
Sewer Projects	\$145,336	\$0	\$0	\$0
Comprehensive Master Plan	35,391	0	0	0
Water Transmission Line	13,247	44,312	558,000	0
Colonial Park Bubble	0	9,800	115,000	0
Wier Park Improvement	0	12,836	174,500	0
West Univ. Place Elem. Drainage	5,077	89,018	89,800	0
Arbitrage rebate	0	197,600	197,600	0
Ground Storage Tank Maintenance	0	0	0	181,000
Fire Pumper Truck	0	0	0	265,000
Scada Project	0	13,133	77,000	71,890
Public Works Rehab and Improvement	0	144,679	330,000	406,000
Community Building Rehab & Improvement	0	4,188	30,000	300,000
Colonial Park Improvement	0	0	0	66,000
Milton Park Improvements	0	0	9,735	80,265
TOTAL CAPITAL PROJECT FUND	\$199,051	\$515,566	\$1,581,635	\$1,370,155
1992 BOND CAPITAL PROJECTS FUND (Projects)				
Charlotte /Lake Project	\$2,862,876	\$725,959	\$730,000	\$0
TOTAL 1992 BOND CAPITAL PROJECT FUND	\$2,862,876	\$725,959	\$730,000	\$0
1993 BOND CAPITAL PROJECTS FUND (Projects)				
College/Oberlin	\$266,141	\$183,710	\$710,000	\$4,738,670
Westpoint/Villanova	118,478	341,271	285,000	6,365,000
TOTAL 1993 BOND CAPITAL PROJECT FUND	\$384,619	\$524,981	\$995,000	\$11,103,670

**CITY OF WEST UNIVERSITY PLACE BUDGET
FOR THE TWELVE MONTH PERIOD
BEGINNING JANUARY 01, 1995**

EXPENDITURES

	<u>1993 ACTUAL</u>	<u>ACTUAL 08/31/94</u>	<u>1994 BUDGET</u>	<u>1995 BUDGET</u>
WATER SEWER FUND (Purposes)				
Field Services	\$1,861,117	\$1,061,546	\$2,167,480	\$598,440
Plant Management	440,192	405,713	613,330	1,358,070
Wastewater Collection	160,682	0	0	0
General Utility Service	0	0	0	974,400
TOTAL WATER SEWER FUND	<u>\$2,461,991</u>	<u>\$1,467,259</u>	<u>\$2,780,810</u>	<u>\$2,930,910</u>
METRO GRANT FUND (Projects)				
Construction - Bissonnet Street	0	\$0	\$170,972	\$0
Transfer to Bond Capital Projects	0	0	0	2,000,000
TOTAL METRO GRANT FUND	<u>\$0</u>	<u>\$0</u>	<u>\$170,972</u>	<u>\$2,000,000</u>
PARK DONATION FUND (Purposes)				
Park Improvements	\$7,262	\$2,662	\$7,500	\$6,400
Transfer to Capital Projects	0	0	9,500	4,500
TOTAL PARK DONATION FUND	<u>\$7,262</u>	<u>\$2,662</u>	<u>\$17,000</u>	<u>\$10,900</u>

ORDINANCE NO. 1488

AN ORDINANCE LEVYING AND ASSESSING AD VALOREM TAXES FOR TAX YEAR 1994; CONFIRMING AND GRANTING EXEMPTIONS; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, the City of West University Place, Texas (the "City") has bonds outstanding which are payable from ad valorem taxes; and

WHEREAS, although the ordinances authorizing such bonds contain general levies of taxes, it is necessary for the City Council to fix a specific rate of tax for the year 1994, based on the City's tax rolls for tax year 1994 which have been prepared and reviewed by the Harris County Appraisal District; and

WHEREAS, the tax rate for tax year 1994 must not only provide funds sufficient for debt service on the City's bonds but must also provide for maintenance and operation of the City; and

WHEREAS, the assessor and collector of taxes for the City ("Assessor") has certified an anticipated collection rate to the City Council, has performed the calculations required by Section 26.04 of the Texas Tax Code, has reported the tax rate and other information required to be reported to the City Council and has published the information required to be published, having been designated to do so by the City Council;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct, and the City Council adopts, confirms and ratifies all of the calculations, publications, notices and other preparatory steps preceding the consideration of this ordinance.

ORDINANCE NO. 1488

Section 2. The City Council hereby levies, assesses and adopts the following tax rate per \$100 of valuation for tax year 1994, such tax being levied and assessed upon all property subject to taxation by the City:

\$ 0.2214	for purposes of maintenance and operation
\$ 0.1486	for purposes of debt service
<hr/>	
\$ 0.3700	total tax rate

Section 3. Such tax is hereby levied and assessed in accordance with the terms and provisions of Article VIII of the City Charter and the Constitution and laws of the State of Texas, and such levy and assessment are made to provide funds for the 1995 budget of the City for the purposes indicated.

Section 4. The Assessor is hereby directed to assess and collect taxes on all property subject to taxation by the City on the basis of 100% of the assessed valuation thereof at the rate set by this ordinance. The taxes levied hereby shall be delinquent after January 31, 1995.

Section 5. The City Council hereby confirms and regrants the following exemptions, subject to the legal requirements applicable to each exemption:

- (i) \$72,850.00 of the appraised value of the residence homestead of individual who is 65 or older.
- (ii) the statutory exemption for each disabled veteran.

Section 5. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 6. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

ORDINANCE NO. 1488

Section 7. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 8. This ordinance shall become effective immediately upon adoption and signature.

PASSED AND APPROVED ON FIRST READING, this 24th day of October, 1994.

Voting Aye:

Voting Nay:

Absent:

PASSED AND APPROVED ON SECOND READING, this 7th day of November, 1994.

Voting Aye:

Voting Nay:

Absent:

Signed:

Bill Watson
Bill Watson
Mayor

APPROVED AS TO FORM:

Jim Dougherty
Jim Dougherty
City Attorney

ATTEST:

Kaylyn Holloway
Kaylyn Holloway
City Secretary

(SEAL)



GUIDE FOR USE OF BUDGET DOCUMENT

This document is the Annual Budget of the City of West University Place for the budget year ending December 31, 1995. By adoption of this Budget, the City Council establishes the level of service to be provided and the full-time employee positions needed to deliver these services. The adoption of the City Budget is one of the most important decisions of the City Council each year.

The budget is divided into eight sections. The Introduction includes the general budget requirements, basis of fund accounting, budget calendar, budget staff, and an organization chart.

The General Fund, Debt Service Fund, Capital Project Funds, Water Sewer Fund and Parks Fund include detailed revenue, expenditures, and fund balances for the City's funds. These funds are presented in individual sections.

The Capital Outlay includes a summary of all capital purchases to be made in 1995.

The Appendix is the final section and includes various statistical information on the City of West University Place and the Glossary.



GENERAL BUDGET REQUIREMENTS

ORGANIZATION

The budget includes all organizations, activities and functions considered to be within the scope of City services. The City provides police, fire, building and code inspection, street repair, park maintenance, recreation, administrative services and solid waste collection and disposal.

BASIS OF PREPARATION

Annual budgets are adopted for the General, Debt Service, Capital Projects, Water Sewer, and Parks Funds. These budgets are created by ordinance and include all sources and uses of funds as approved by Council.

The City Charter of the City of West University Place contains the following budgeting requirements:

- A. Scope - The annual budget must specify appropriations for capital expenditures and for expenditures directed by Council for services and for the operation of City departments. It must comply with fund requirements of bond covenants.
- B. Preparation - City department heads and officers shall submit budget requests for the next fiscal year to and as directed by the City Manager for review and consolidation. The City Manager shall submit a proposed budget to the Council in sufficient time to permit Council to review and revise it.
- C. Adoption - Before taxes are levied, but after a public hearing or hearings, Council shall adopt the annual budget. Council may amend the proposed budget, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, or by law, and shall not authorize expenditures in excess of the estimated income plus funds available from earlier years.
- D. Failure to Adopt - If Council fails to adopt the annual budget before the start of the fiscal year to which it applies, appropriations of the last budget adopted shall be considered as adopted for the current fiscal year on a month to month basis until the next budget is adopted.
- E. Amendment - Every appropriation lapses at the close of the fiscal year to the extent it has not been expended or encumbered. Throughout the year, department and division heads make recommendations for budget transfers and amendments. These recommendations are presented to the Council before the close of the fiscal year and an amended budget is approved.



BASIS OF ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which are comprised of its assets, liabilities, fund equity, revenues and expenditures. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives. Following is a description of the various funds and account groups:

Governmental Fund Type

General Fund - The General Fund is used to account for all financial transactions not included in other funds. The principle sources of revenue in the General Fund are ad valorem taxes, sales and use taxes, franchise fees, permit fees, and fines and forfeitures. Expenditures are for general government, finance, public safety, public works, park maintenance, recreation, and senior services.

Debt Service Fund - The Debt Service Fund is used to account for the payment of principle and interest on all general obligation debts of the City. The primary source of revenue in the Debt Service Fund ad valorem taxes.

Capital Projects Fund - The Capital Projects Fund is used to account for the proceeds from the sale of general obligation bonds and the expenditure of those proceeds for the acquisition of fixed assets as designated in each bond issue.

Proprietary Fund Type

Water Sewer Fund - The Water Sewer Fund is used to account for the City's water, wastewater collection, and wastewater treatment operations. Such operations are operated in a manner similar to private business enterprises, where it is the intent of the City to cover the costs of providing water and sewer service, including depreciation, with sufficient user charges.

The City utilizes the modified accrual basis of accounting in accordance with generally accepted accounting principles. Revenues are recognized in the accounting period in which they become both measurable and available. Expenditures are recognized in the accounting period which the liability is incurred, if measurable, except for unmatured interest on general long-term debt which is recognized when due.



SCHEDULE FOR PREPARATION & ADOPTION OF THE 1995 BUDGET

July 22	- Budget Kickoff	Staff
August 05	Division Budgets	Department Heads
August 11	- Review and Preparation of Departmental Budgets	City Manager Finance Director Department Heads
September 12	- Present Certified Appraisal Roll	City Council Meeting
September 12	- Present Effective and Rollback Tax rates to City Council	Finance Director
September 24	- Publish Effective Tax Rate, Schedule A & B	Finance Director
September 26	- 1995 Budget proposal submitted to City Council and City Sec.	City Manager Finance Director
October 04	- Review of 1995 Budget proposal and justification (Workshop)	City Council Staff
October 06	- Final Workshop - (1) Set Budget Hearing and prescribe notice of Budget Hearing, (2) propose tax rate, adopt Resolution	
October 08	- Publish & post notice of Budget Hearing, 10 days prior Budget Hearing	City Secretary
October 08*	- Publish Notice of Public Hearing on Tax Rate	Finance Director
October 24	- (1) Budget Hearing, 1st reading of Budget Ordinance; (2)* Tax Rate Hearing; announce and set date, time and place of vote on tax rate.	City Council Staff
October 26*	- Publish Notice of Vote on Tax Rate	Finance Director
November 14	- Adoption of (1) 1995 Budget, 2nd reading and (2)* Taxing Ordinance (one reading, emergency clause)	City Council Staff

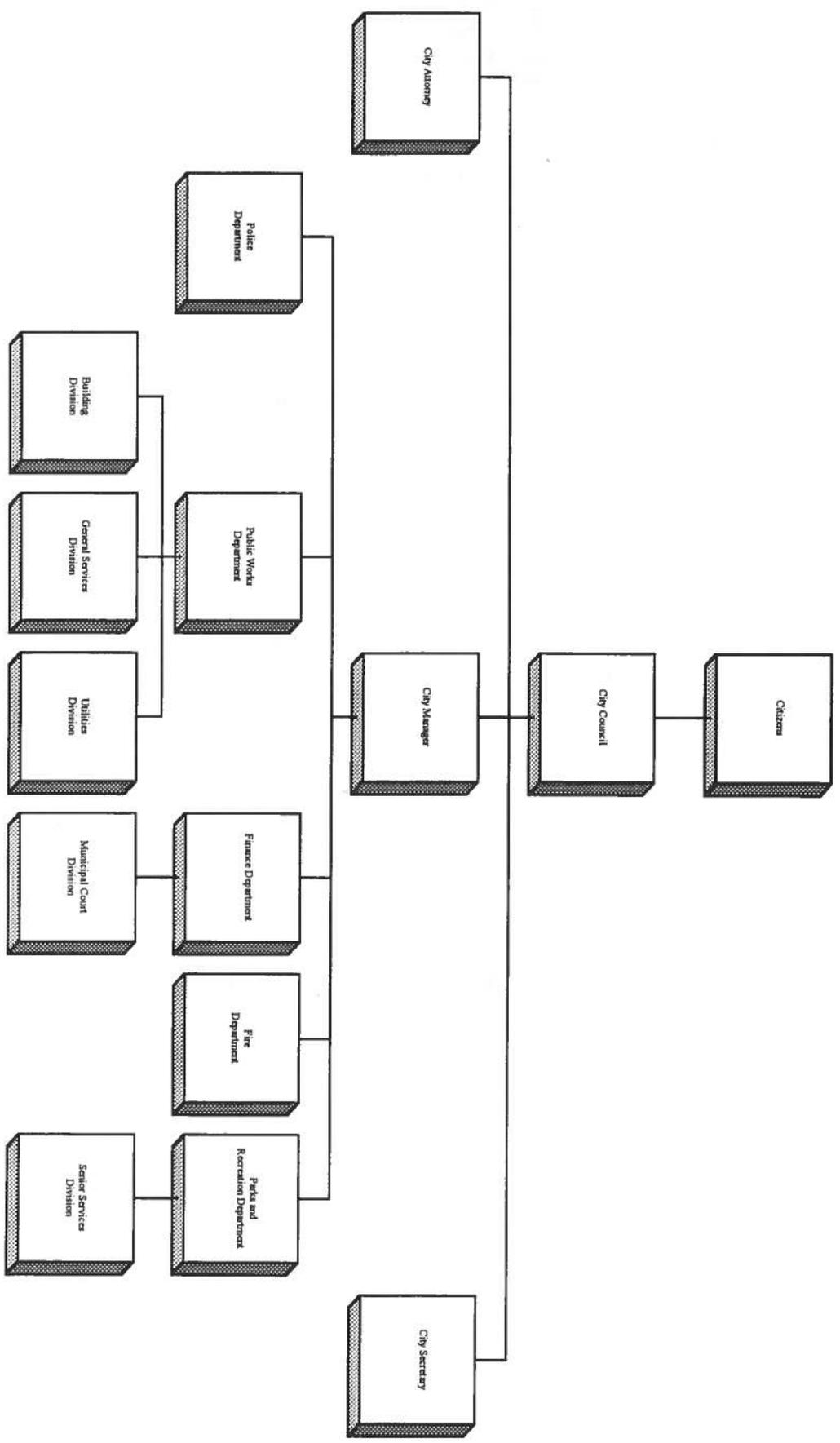
* Needed only if tax rate is raised above notice and hearing rate.



**CITY OF WEST UNIVERSITY PLACE
BUDGET STAFF**

Michael A. Tanner	City Manager
Chris Taylor	Finance Director
Ed Menville	Public Works Director
Terry W. Stevenson	Fire Chief
Steven Griffith	Police Chief
Kaylynn Holloway	City Secretary
Linda Moore	Personnel/Risk Specialist
Monica Kohlenberg	Accounting Supervisor
Iola Pickul	Municipal Court Clerk
Jerry Burns	Deputy Public Works Director/ General Services
Dave Pittman	Utility Supervisor
Mark Mailes	Parks and Recreation Director
Sharon Reusser	Senior Services Manager

CITY OF WEST UNIVERSITY PLACE ORGANIZATION CHART





**CITY OF WEST UNIVERSITY PLACE
GENERAL FUND**

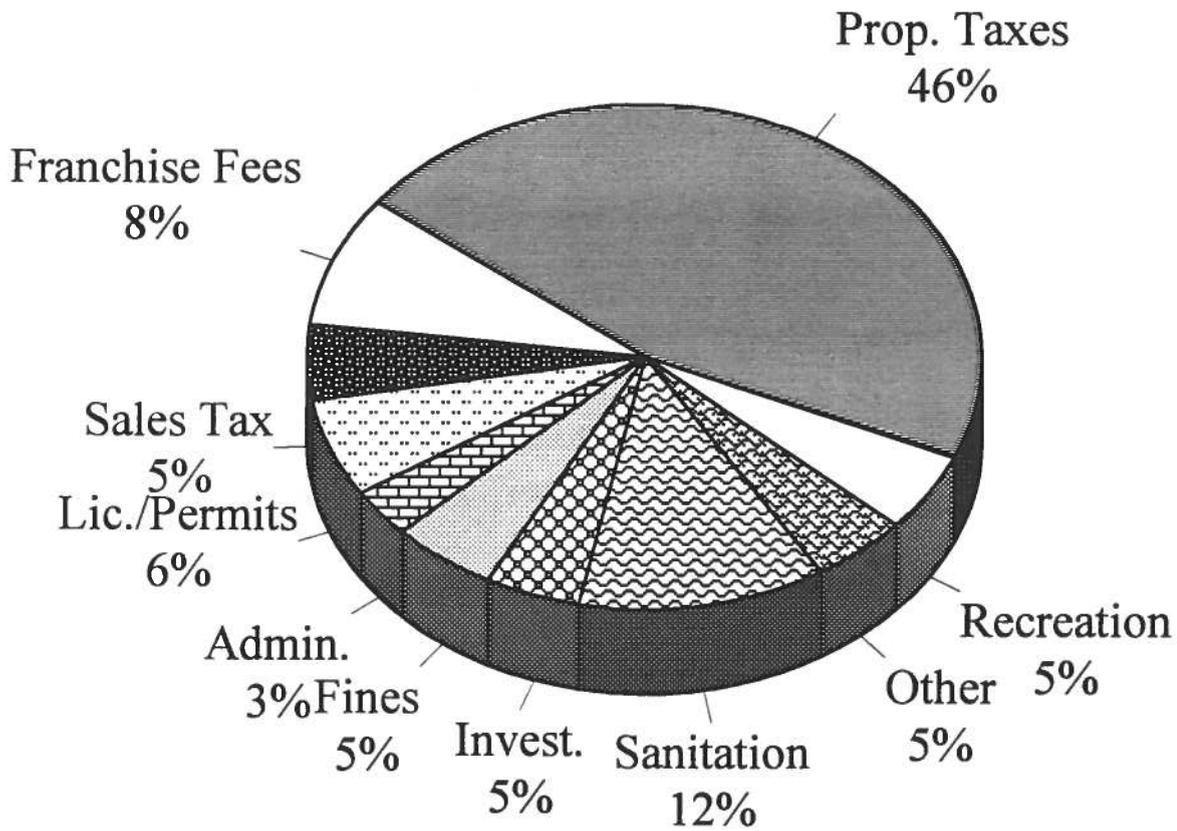
REVENUE BY ITEM - EXPENDITURE BY DEPARTMENT

	1993 ACTUAL	1994 BUDGET	1994 ESTIMATE	1995 BUDGET
REVENUE				
Property Tax	\$3,220,591	\$2,811,700	\$2,811,700	\$2,985,720
Penalty and Interest	46,869	37,000	37,000	37,000
City Sales Tax	370,065	310,000	310,000	310,000
Franchise Fees	650,209	543,000	543,000	557,000
Licenses/Permits	484,016	452,600	452,600	414,590
Fines/Forfeitures	244,705	340,000	340,000	340,000
Sanitation Services	666,219	792,000	792,000	772,000
Recreation Programs	294,334	338,410	338,410	342,100
Administrative Services	98,630	208,430	208,430	208,430
Other Revenues	213,278	241,940	241,940	307,930
Interest on Investments	230,172	230,000	230,000	300,000
TOTAL REVENUE	\$6,519,088	\$6,305,080	\$6,305,080	\$6,574,770
EXPENDITURES				
City Council	\$198,797	\$193,560	\$193,560	\$236,180
City Manager	153,619	149,850	149,850	152,220
Municipal Court	135,588	144,470	144,470	152,040
Finance	489,390	497,530	497,530	543,350
Police	1,428,855	1,518,900	1,518,900	1,520,930
Fire	1,087,487	1,068,550	1,068,550	1,063,120
Building	259,532	292,550	292,550	286,260
Public Works	195,916	243,910	243,910	221,500
Street and Drainage Services	501,959	551,120	551,120	484,710
Solid Waste Management	720,627	660,930	660,930	741,550
Fleet and Facility Services	392,295	353,120	353,120	181,260
Parks	126,501	111,550	111,550	0
Parks and Recreation	431,077	404,830	404,830	524,320
Senior Services	113,073	113,780	113,780	125,980
General Services	0	0	0	340,150
TOTAL EXPENDITURES	\$6,234,716	\$6,304,650	\$6,304,650	\$6,573,570
RESERVES				
Public Works Rehab	\$0	\$288,000	\$165,000	+ \$203,000
Bubble @ Colonial Park	0	105,000	115,000	0
Community Bldg. Rehab	0	330,000	30,000	↓ 300,000
Wier Park Improvement	0	88,000	86,780	0
West U. Elem. Drainage	0	0	89,800	0
Pumper	0	0	0	265,000
Colonial Park Improvements	0	0	0	66,000
	\$0	\$811,000	\$486,580	\$834,000
REVENUES OVER (UNDER) EXPENDITURES	\$284,372	(\$810,570)	(\$486,150)	(\$832,800)
BEGINNING BALANCES	\$5,322,896	\$5,607,268	\$5,607,268	\$5,121,118
ENDING BALANCES	\$5,607,268	\$4,796,698	\$5,121,118	\$4,288,318



GENERAL FUND

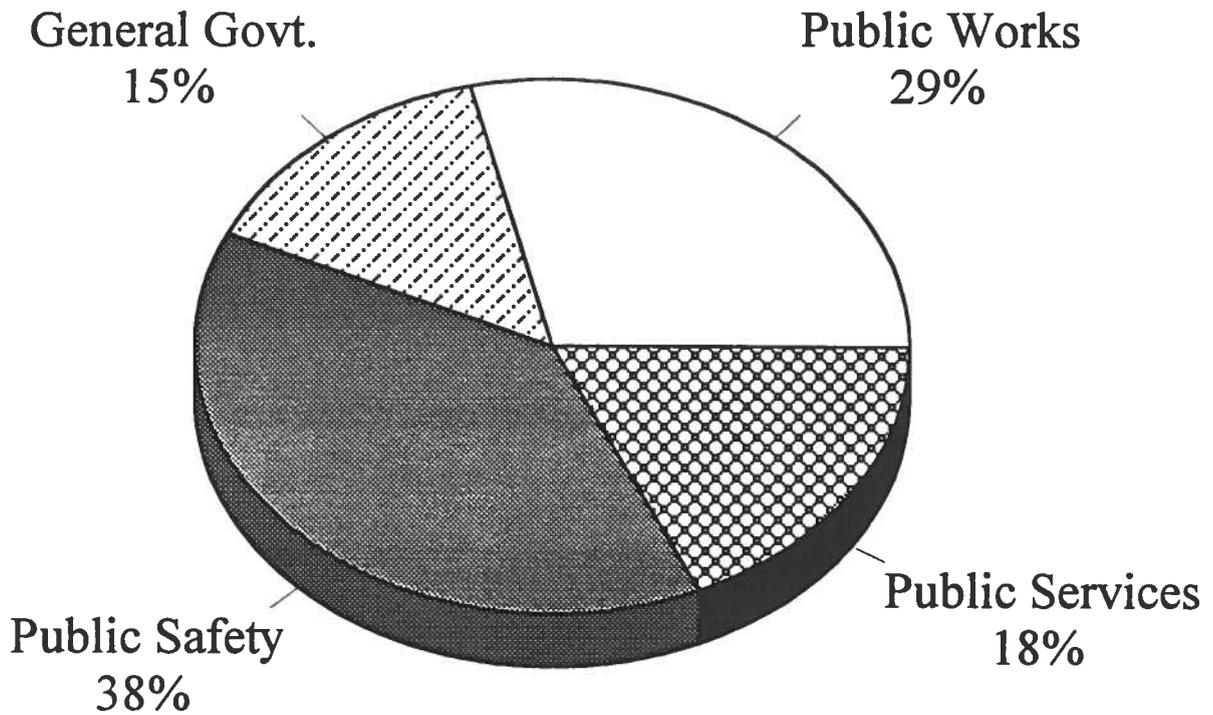
REVENUE - 1995 BUDGET





GENERAL FUND

EXPENDITURES - 1995 BUDGET



CITY OF WEST UNIVERSITY PLACE

REVENUES

GENERAL FUND	REVENUES	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
ACCOUNT NUMBER	ACCOUNT DESCRIPTION				
1-99-00-0050	INTEREST ON INVESTMENTS	214,802.43-	144,080.94-	230,000.00-	300,000.00-
1-99-00-0051	INTEREST ON TREASURY BILLS	15,370.00-	.00	.00	.00
1-99-00-0100	CURRENT TAX COLLECTIONS	3,195,166.34-	2,807,016.25-	2,781,700.00-	2,975,720.00-
1-99-00-0105	DELINQUENT TAXES	25,424.84-	2,140.65-	30,000.00-	10,000.00-
1-99-00-0115	PENALTY & INTEREST	44,687.76-	15,288.04-	37,000.00-	37,000.00-
1-99-00-0116	COSTS - DELINQUENT TAXES	2,181.01-	436.23-	.00	.00
1-99-00-0120	CITY SALES TAX	361,205.76-	166,033.59-	310,000.00-	310,000.00-
1-99-00-0130	MIXED BEVERAGE TAXES	8,859.43-	3,991.29-	4,400.00-	4,400.00-
1-99-00-0135	DIESEL FUEL TAX REFUND	1,495.42-	.00	.00	.00
1-99-00-0150	FRANCHISE TAX, ENTEX	59,387.04-	60,865.69-	60,000.00-	60,000.00-
1-99-00-0151	FRANCHISE TAX, H.L. & P.	414,431.06-	160,955.35-	325,000.00-	325,000.00-
1-99-00-0152	FRANCHISE TAX, S.W.BELL	88,995.57-	44,596.00-	78,000.00-	88,000.00-
1-99-00-0153	FRANCHISE TAX, CABLE T.V.	87,395.66-	41,773.77-	80,000.00-	84,000.00-
1-99-00-0154	FRANCHISE TAX - BANKS	.00	173.55-	.00	.00
1-99-00-0200	LICENSES, ALCOHOLIC BEV.	610.00-	155.00-	1,850.00-	1,850.00-
1-99-00-0201	LICENSES, ELECTRICAL	13,075.85-	15,372.50-	18,000.00-	18,000.00-
1-99-00-0202	LICENSES, HEALTH	2,016.00-	1,070.00-	.00	2,040.00-
1-99-00-0300	PERMITS, BUILDING	138,490.88-	94,223.16-	160,000.00-	160,000.00-
1-99-00-0301	PERMITS, ELECTRICAL	36,065.45-	18,857.56-	36,500.00-	36,500.00-
1-99-00-0302	PERMITS, HEATING & A/C	20,964.00-	9,236.25-	12,000.00-	12,000.00-
1-99-00-0303	PERMITS, PLUMBING	44,564.50-	34,248.00-	43,000.00-	43,000.00-
1-99-00-0304	PERMITS, FENCE & SDWALK	18,049.00-	12,565.00-	15,000.00-	15,000.00-
1-99-00-0305	PERMITS : COM. IMP. ZONE PARKN	30.00-	.00	.00	.00
1-99-00-0306	PERMITS, ENCROACHMENT REQ.	200.00-	100.00-	.00	.00
1-99-00-0307	TREE DISPOSITION FEE	25,560.00-	17,075.00-	35,000.00-	30,000.00-
1-99-00-0308	LOW IMPACT INSPECTION (TREE)	7,980.00-	4,075.00-	6,000.00-	6,000.00-

CITY OF WEST UNIVERSITY PLACE

REVENUES

GENERAL FUND		REVENUES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-99-00-0390	DDC DISMISSAL FEE	57,610.00-	24,082.95-	40,000.00-	40,000.00-
01-99-00-0400	FINES, MUNICIPAL COURT	244,705.23-	130,979.47-	300,000.00-	300,000.00-
01-99-00-0500	HOUSING INSPECTION FEE	8,950.74-	595.54-	8,500.00-	1,200.00-
01-99-00-0501	PLAN CHECKING FEE	54,102.59-	32,541.50-	45,000.00-	45,000.00-
01-99-00-0502	ZONING HEARING FEES	1,393.50-	1,598.00-	7,500.00-	4,000.00-
01-99-00-0503	BLDG STDS COMMISSION FEE	250.00-	300.00-	1,200.00-	1,200.00-
01-99-00-0504	CONTRACTOR REGISTRATION	19,785.04-	16,825.00-	47,250.00-	35,000.00-
01-99-00-0505	REINSPECTION FEE	15,235.00-	1,691.04-	15,000.00-	3,000.00-
01-99-00-0510	BLDG&INSPECTION MISCELLANEOUS	2,205.90-	3,084.40-	800.00-	800.00-
01-99-00-0511	ALARM SYSTEM REGISTRATION	8,153.00-	4,109.55-	8,000.00-	8,000.00-
01-99-00-0512	FALSE ALARM FEES	8,725.00-	3,300.00-	10,000.00-	10,000.00-
01-99-00-0515	GARBAGE COLLECTION FEE	632,796.32-	377,903.09-	772,000.00-	772,000.00-
01-99-00-0520	TRASH BAGS FEE	8,334.83-	5,542.74-	.00	.00
01-99-00-0530	TAX CERTIFICATE FEES	.00	10.00-	.00	.00
01-99-00-0535	PHOTOCOPYING FEES	3,425.30-	1,816.10-	3,500.00-	3,500.00-
01-99-00-0540	MOWING FEES	30.00-	.00	500.00-	500.00-
01-99-00-0545	BICYCLE REGISTRATION FEE	162.00-	10.00-	50.00-	50.00-
01-99-00-0546	AUTO DECAL FEE	1,289.00-	571.55-	1,000.00-	1,000.00-
01-99-00-0547	POUND FEES	3,502.05-	2,220.00-	7,800.00-	4,000.00-
01-99-00-0548	DOG & CAT LICENSE FEES	3,822.50-	3,587.00-	5,220.00-	6,000.00-
01-99-00-0555	AMBULANCE SERVICE FEES	23,122.45-	81,846.05-	45,000.00-	60,600.00-
01-99-00-0556	STREET LIGHT CHARGE	49,500.77-	56,711.25-	110,000.00-	110,000.00-
01-99-00-0600	RENTS,BELLAIRE R/E	18,780.00-	9,660.00-	19,320.00-	19,920.00-
01-99-00-0602	RENTS,9720 RUFFINO ROAD	.00	6,100.00-	.00	20,000.00-
01-99-00-0604	RENTS,COMMUNITY BLDG.	5,729.75-	18,196.60-	6,000.00-	6,000.00-
01-99-00-0605	RENTS,SWIMMING POOL	1,585.96-	3,340.00-	1,500.00-	3,000.00-

CITY OF WEST UNIVERSITY PLACE

REVENUES

GENERAL FUND		REVENUES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-99-00-0700	COM.BLDG. RECREATION CLS.	157,176.33-	69,649.55-	155,000.00-	155,000.00-
01-99-00-0701	COLONIAL PARK-SPORTS PROGRAM	562.00-	.00	.00	.00
01-99-00-0702	COMM BLDG: CONCESSIONS-TAXABLE	176.38-	311.48-	150.00-	150.00-
01-99-00-0726	COL.PARK-AQUATIC CLASS	23,816.00-	46,564.86-	40,000.00-	50,000.00-
01-99-00-0728	COL.PARK: CONCESS-NON-TAXABLE	1,237.67-	99.67-	1,100.00-	2,000.00-
01-99-00-0729	COL.PARK-MEMBERSHIP FEE	61,270.90-	49,978.75-	81,630.00-	65,000.00-
01-99-00-0730	COL.PARK-SWIMMING FEES	42,574.75-	25,818.85-	42,580.00-	52,000.00-
01-99-00-0731	COL.PARK-TENNIS/RACQETB.	3,796.50-	2,475.50-	5,000.00-	5,000.00-
01-99-00-0735	COL.PARK-RESERVATIONS	579.70-	262.50-	1,500.00-	.00
01-99-00-0775	RECREATION : SPECIAL EVENTS	250.00-	100.00-	750.00-	750.00-
01-99-00-0776	SENIOR PROGRAM FEES	.00	57.00-	.00	.00
01-99-00-0785	SENIOR SRVCS : SPECIAL EVENTS	2,893.64-	1,542.83-	3,200.00-	3,200.00-
01-99-00-0800	MISCELLANEOUS REVENUES	33,073.01-	147,949.09-	.00	.00
01-99-00-0805	RECYCLING REVENUES	25,087.47-	15,925.89-	20,000.00-	20,000.00-
01-99-00-0810	INSURANCE CLAIMS	17,739.94-	.00	.00	.00
01-99-00-0811	IMPACT FEE REIMBURSEMENT	19,099.08-	110.00-	.00	.00
01-99-00-0820	SALE OF FIXED ASSETS	15,409.50-	9,000.00-	13,950.00-	27,500.00-
01-99-00-0825	OVER & SHORT	23.74-	31.46-	.00	.00
01-99-00-0865	STREET SWEEPING SERVICE	1,260.00-	630.00-	2,000.00-	1,260.00-
01-99-00-0866	SO.SIDE MOSQUITO SPRAY SVC.	2,450.00-	798.00-	1,200.00-	1,200.00-
01-99-00-0869	BID BONDS(FORFEITED)	50.00-	.00	.00	.00
01-99-00-0876	INSURANCE PROCEEDS(AUTO)	1,440.55-	278.43-	.00	.00
01-99-00-0900	TRANSFERS-W/S FUND	98,630.00-	.00	208,430.00-	208,430.00-
01-99-00-0902	TRANSFER PARKS FUND	.00	6.00-	.00	.00
01-99-00-0903	TREE -GRANT	10,000.00-	10,000.00-	10,000.00-	10,000.00-
	SUBTOTAL	6,518,802.09-	4,822,540.51-	6,305,080.00-	6,574,770.00-

CITY OF WEST UNIVERSITY PLACE

REVENUES

GENERAL FUND		REVENUES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01 99 00	ACTIVITY TOTAL	6,518,802.09-	4,822,540.51-	6,305,080.00-	6,574,770.00-
01 99 0	DIVISION TOTAL	.00	.00	.00	.00
01 99	DEPARTMENT TOTAL	6,518,802.09-	4,822,540.51-	6,305,080.00-	6,574,770.00-



City of West University Place, Texas



CITY COUNCIL

City Council

City Secretary



ACTIVITY SUMMARY CITY COUNCIL

The City Council is responsible to the citizens for the provision of leadership, legislation, (Ordinances, resolutions and an annual budget) and executive matters (Election orders and appointments). The City Council is supported by 1 full-time employee, the City Secretary. The City Secretary is responsible for citizen inquiries, public notification (Agendas and legal notices), City Council meeting minutes and election administration. The City Secretary is responsible to the City Council.

1994 Achievements

The City Council conducted an August 13, 1994 charter amendment election (4 of 6 proposed changes were approved), focused its attention on \$17,916,624.00 in infrastructure improvement projects, supported \$1,206,000.00 in major facility improvements, completed Weir Park rehabilitation at a cost of \$167,845.00, addressed numerous environmental issues (Zoning, building, trees and solid waste), improved City Currents, approved production of new resident guides and promoted volunteerism.

1995 Initiatives

The City Council will continue to focus its attention on infrastructure replacement, major facility rehabilitation, park development, and communication. The City Secretary will direct a general election, update the code of ordinances and seek certification.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 57,890	\$52,980	\$54,330
Materials Supplies	3,400	3,680	1,950
Repairs and Maintenance	450	200	200
Other Services and Charges	111,860	947,700	178,800
Capital	4,500	0	900
Total	\$ 178,100	\$1,004,560	\$236,180

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		CITY COUNCIL			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-01-00-4073	PRINT/PHOTOCOPY SERVICES	804.70	22.50	1,000.00	800.00
01-01-00-4080	TRAVEL & TRAINING	2,548.02	771.49	4,540.00	5,140.00
01-01-00-4084	COMP. GEN. LIAB. INS.	21,736.12	14,345.55	20,000.00	.00
01-01-00-4086	FIRE AND E.C. INSURANCE	.00	.00	500.00	.00
01-01-00-4095	COMMUNITY RELATIONS	3,762.07	692.97	5,000.00	4,000.00
01-01-00-4096	EMPLOYEE RELATIONS	2,374.13	68.46	4,000.00	4,000.00
01-01-00-4998	TRANSFER-CAPITAL PROJECT FUND	.00	.00	811,000.00	.00
	OTHER SERVICES & CHARGES SUBTOTAL	134,927.08	67,471.37	947,700.00	178,800.00
01-01-00-5002	MACHINERY & EQUIPMENT	.00	.00	.00	900.00
01-01-00-5008	COMPUTER EQUIPMENT	4,500.00	.00	.00	.00
	CAPITAL OUTLAY SUBTOTAL	4,500.00	.00	.00	900.00
01 01 00	ACTIVITY TOTAL	199,197.05	94,205.51	1,004,560.00	236,180.00
01 01 0	DIVISION TOTAL	.00	.00	.00	.00
01 01	DEPARTMENT TOTAL	199,197.05	94,205.51	1,004,560.00	236,180.00



CITY MANAGER

City Manager

Administrative
Secretary



ACTIVITY SUMMARY CITY MANAGER

The City Manager is responsible for the provision of technical support to the City Council, day to day management of government affairs and the provision of all City services. The position is supported by 1 full-time employee, an Administrative Secretary. The City Manager is responsible to the City Council.

1994 Achievements

The City Manager directed City Charter review, coordinated infrastructure improvement projects, coordinated major facility improvements, presented a budget that featured an ad valorem tax rate decrease, ended a 9 year pay grade dispute in the Police Department through reorganization and improved customer service.

1995 Initiatives

The City Manager will support City Council initiatives, implement programs that improve the provision of City services, promote efficiency, seek ways to maintain or reduce government costs and ensure citizen needs are met.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 145,360	\$ 143,120	\$ 147,170
Materials Supplies	1,650	1,650	1,500
Repairs and Maintenance	0	0	0
Other Services and Charges	5,020	5,080	3,550
Capital	6,250	0	900
Total	\$ 158,280	\$1,004,560	\$ 152,220

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

CITY MANAGER

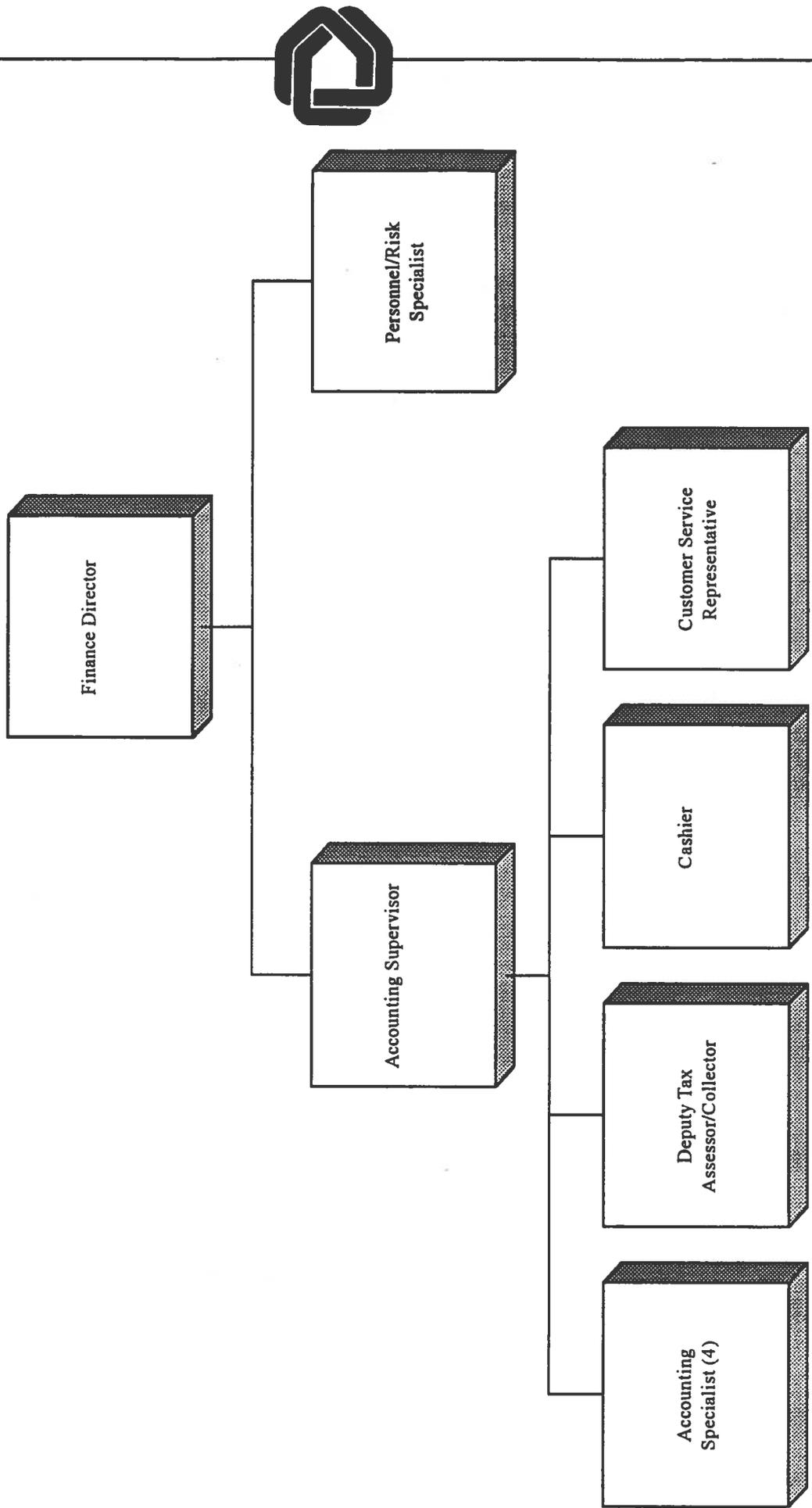
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-02-00-1000	FULL TIME SALARIES	107,500.02	55,307.98	108,200.00	111,380.00
01-02-00-1025	OVERTIME AND COURT TIME	341.02	332.86	.00	.00
01-02-00-1026	LONGEVITY	240.00	180.00	360.00	480.00
01-02-00-1041	AUTO ALLOWANCE	2,400.00	1,200.00	2,400.00	2,400.00
01-02-00-1080	RETIREMENT CONTRIBUTION	8,577.29	4,453.64	12,880.00	13,110.00
01-02-00-1082	SOCIAL SECURITY CONTRIBUTION	6,727.96	4,362.15	8,280.00	8,520.00
01-02-00-1084	GROUP HOSPITAL INSURANCE	7,079.60	3,570.95	10,300.00	11,090.00
01-02-00-1088	WORKMANS COMP INSURANCE	895.26	506.35	700.00	190.00
01-02-00-1091	UNEMPLOYMENT INSURANCE	2,558.66	.00	.00	.00
01-02-00-1098	PART-TIME/TEMPORARY	.00	489.60	.00	.00
	PERSONAL SERVICES				
	SUBTOTAL	136,319.81	70,403.53	143,120.00	147,170.00
01-02-00-2001	OFFICE SUPPLIES	1,120.95	425.90	1,500.00	1,200.00
01-02-00-2010	POSTAGE	306.52	84.92	150.00	300.00
	SUPPLIES				
	SUBTOTAL	1,427.47	510.82	1,650.00	1,500.00
01-02-00-4001	TELEPHONE EXPENSE	1,098.32	587.89	1,100.00	1,100.00
01-02-00-4050	MEMBERSHIPS	553.25	.00	300.00	350.00
01-02-00-4052	MEALS & LODGING	68.93	.00	.00	.00
01-02-00-4070	PUBLICATIONS & SUBCRIP.	109.95	29.95	200.00	100.00
01-02-00-4080	TRAVEL & TRAINING	991.62	215.75	1,230.00	1,000.00
01-02-00-4084	COMP.GEN.LIAB.INS.	1,308.90	440.00	.00	.00
01-02-00-4086	FIRE AND E.C. INSURANCE	.00	.00	1,100.00	.00
01-02-00-4091	SAFETY PROGRAM EXPENSE	.00	.00	150.00	.00
01-02-00-4096	EMPLOYEE RELATIONS	1,104.54	.00	1,000.00	1,000.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	5,235.51	1,273.59	5,080.00	3,550.00
01-02-00-5005	BUILDING IMPROVEMENTS	6,621.86	.00	.00	.00
01-02-00-5008	COMPUTER EQUIPMENT	1,750.00	.00	.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		CITY MANAGER			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
	CAPITAL OUTLAY				
	SUBTOTAL	8,371.86	.00	.00	.00
01 02 00	ACTIVITY TOTAL	151,354.65	72,187.94	149,850.00	152,220.00
01 02 0	DIVISION TOTAL	.00	.00	.00	.00
01 02	DEPARTMENT TOTAL	151,354.65	72,187.94	149,850.00	152,220.00

FINANCE DEPARTMENT





ACTIVITY SUMMARY FINANCE DEPARTMENT

The Finance Department is responsible for taxation (Assessment and collection), customer service (Billing and payment), investments, accounting, payroll, purchasing, personnel and municipal court administration. It has 14 full-time employees and 7 part-time employees, but only 12 full-time employees are included in this budget segment (2 full-time and 7 part-time employees are in the Municipal Court budget segment). The Finance Director is responsible to the City Manager for department direction.

1994 Achievements

The Finance Department conducted needs assessment, refined procedures, redistributed tasks, installed work stations to improve productivity and assumed responsibility for meter reading.

1995 Initiatives

The Finance Department will establish a comprehensive financial policy, improve investments, bid the audit and banking services (depository)

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 350,700	\$ 367,890	\$ 378,250
Materials Supplies	12,650	12,100	12,800
Repairs and Maintenance	21,900	22,600	22,600
Other Services and Charges	86,150	90,440	112,160
Capital	2,000	4,500	17,540
Total	\$ 473,400	\$ 497,530	\$ 543,350

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		FINANCE DEPARTMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-04-00-1000	FULL TIME SALARIES	237,455.92	118,757.47	261,604.00	285,580.00
01-04-00-1025	OVERTIME	2,940.37	1,342.45	4,000.00	3,000.00
01-04-00-1026	LONGEVITY	1,992.50	1,230.00	2,400.00	2,940.00
01-04-00-1041	AUTO ALLOWANCE	2,400.00	1,200.00	2,400.00	2,400.00
01-04-00-1073	EMPLOYMENT ADVERTISING	11,526.48	5,156.38	7,500.00	.00
01-04-00-1080	RETIREMENT CONTRIBUTION	19,664.23	9,925.13	22,680.00	23,280.00
01-04-00-1082	SOCIAL SECURITY CONTRIBUTION	18,921.42	9,423.17	21,420.00	22,150.00
01-04-00-1084	GROUP HOSPITAL INSURANCE	31,858.40	10,459.84	28,560.00	37,970.00
01-04-00-1088	WORKERS' COMPENSATION INSUR.	895.26	806.35	1,600.00	930.00
01-04-00-1090	WELL PAY FUND - EAP	4,707.50	1,593.00	5,500.00	.00
01-04-00-1091	UNEMPLOYMENT INSURANCE	1,915.54	252.81	.00	.00
01-04-00-1092	EMPLOYEE OF THE YEAR AWARD	477.70	.00	600.00	.00
01-04-00-1098	PART-TIME/TEMPORARY	4,585.96	648.00	648.00	.00
	PERSONAL SERVICES				
	SUBTOTAL	339,341.28	160,794.60	358,912.00	378,250.00
01-04-00-2001	OFFICE SUPPLIES	2,896.78	1,160.86	3,300.00	2,900.00
01-04-00-2003	FURNITURE/EQUIPMENT-NONCAPITAL	359.92	.00	400.00	1,000.00
01-04-00-2010	POSTAGE	5,560.44	2,093.31	5,000.00	5,500.00
01-04-00-2015	COMPUTER SUPPLIES	2,569.32	1,295.74	3,400.00	3,400.00
	SUPPLIES				
	SUBTOTAL	11,386.46	4,549.91	12,100.00	12,800.00
01-04-00-3011	R & M-OFFICE EQUIPMENT	634.98	.00	600.00	600.00
01-04-00-3092	MAINT. CONT.-COMPUTERS	20,505.30	13,570.65	22,000.00	22,000.00
	MAINTENANCE				
	SUBTOTAL	21,140.28	13,570.65	22,600.00	22,600.00
01-04-00-4001	TELEPHONE EXPENSE	6,689.29	3,234.93	7,000.00	7,000.00
01-04-00-4021	AUDIT SERVICES	15,000.00	13,075.00	15,500.00	15,500.00
01-04-00-4024	PROFESSIONAL SEVICES	12,973.18	77.08	600.00	.00
01-04-00-4025	BILLING SERVICES	5,264.43	1,955.35	3,500.00	4,500.00

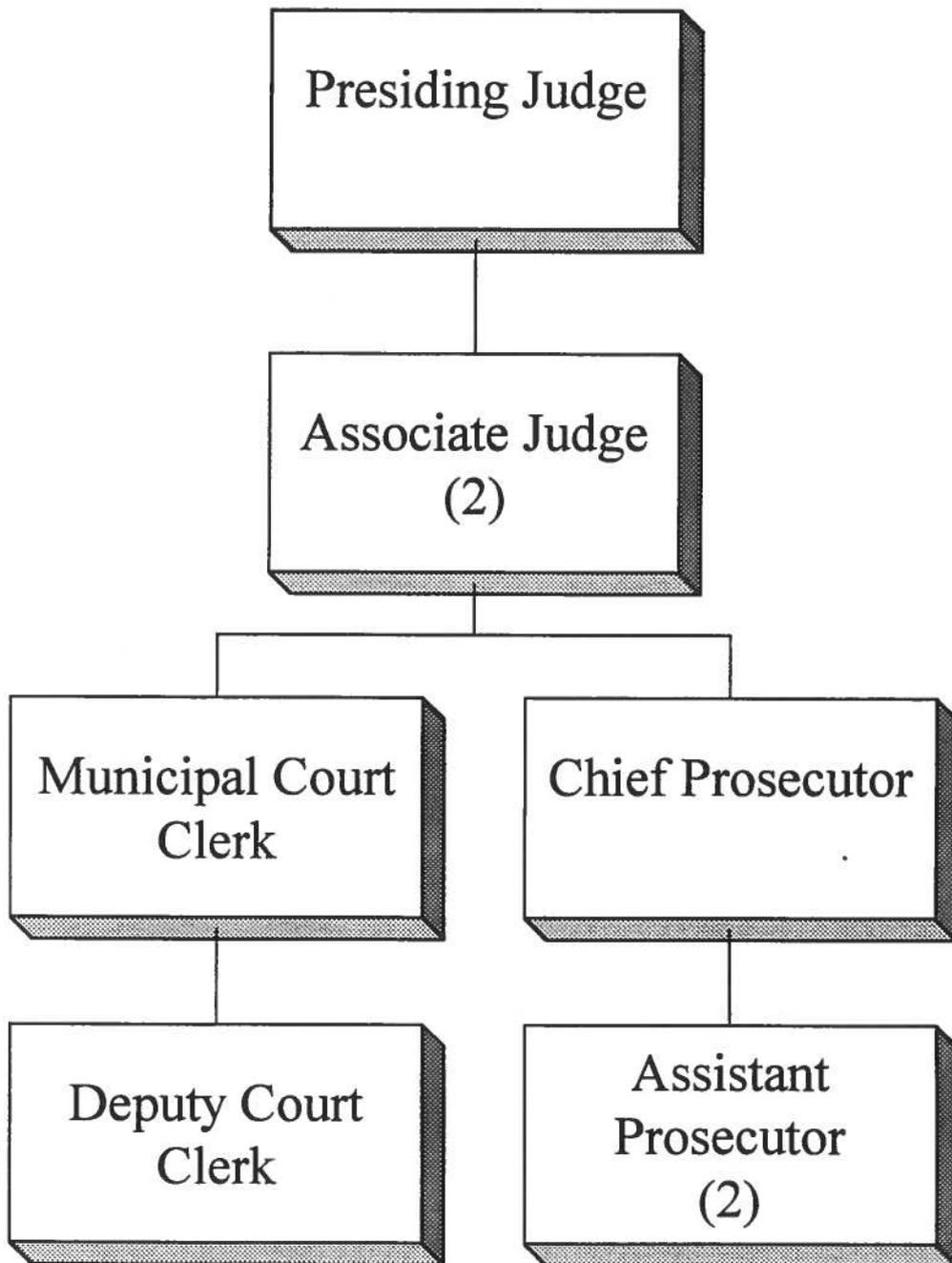
CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		FINANCE DEPARTMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-04-00-4026	HCAD APPRAISAL SERVICES	41,187.00	21,036.00	40,000.00	45,000.00
01-04-00-4027	EDP PROGRAMMING SERVICES	3,015.43	.00	1,200.00	1,200.00
01-04-00-4028	BANK SERVICES	2,200.86	.00	1,500.00	750.00
01-04-00-4042	COPIER LEASE	5,506.67	3,746.72	4,660.00	4,660.00
01-04-00-4050	MEMBERSHIPS	735.00	856.60	1,230.00	2,030.00
01-04-00-4062	LEGAL NOTICES/RECORDING	1,471.32	30.00	2,000.00	2,000.00
01-04-00-4063	EMPLOYMENT ADVERTISING	.00	.00	.00	10,000.00
01-04-00-4070	PUBLICATIONS & SUBCRIP.	648.75	17.00	87.00	.00
01-04-00-4073	PRINT/PHOTOCOPY SERVICE	5,906.79	5,113.86	7,500.00	7,000.00
01-04-00-4076	FACILITY RENTALS	.00	.00	476.00	1,000.00
01-04-00-4080	TRAVEL & TRAINING	2,504.98	1,399.69	2,800.00	2,320.00
01-04-00-4084	COMP.GEN.LIAB.INS.	5,327.00	440.00	.00	.00
01-04-00-4086	FIRE & E.C.INSURANCE	312.91	181.19	1,450.00	.00
01-04-00-4088	PERFORM.BONDS & NOTARY	500.00	571.00	855.00	600.00
01-04-00-4091	SAFETY PROGRAMS EXPENSE	1,709.13	90.00	2,500.00	2,500.00
01-04-00-4096	EMPLOYEE RELATIONS	.00	.00	.00	6,100.00
01-04-00-4099	PHYSICALS	290.00	.00	60.00	.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	111,242.74	51,824.42	92,918.00	112,160.00
01-04-00-5001	FURNITURE & FIXTURES	.00	.00	5,500.00	5,850.00
01-04-00-5002	MACHINERY & EQUIPMENT	595.00	179.98	180.00	900.00
01-04-00-5008	COMPUTER EQUIPMENT	2,000.00	5,317.94	5,320.00	10,790.00
	CAPITAL OUTLAY				
	SUBTOTAL	2,595.00	5,497.92	11,000.00	17,540.00
01 04 00	ACTIVITY TOTAL	485,705.76	236,237.50	497,530.00	543,350.00
01 04 0	DIVISION TOTAL	.00	.00	.00	.00
01 04	DEPARTMENT TOTAL	485,705.76	236,237.50	497,530.00	543,350.00



FINANCE DEPARTMENT MUNICIPAL COURT DIVISION





**ACTIVITY SUMMARY
FINANCE DEPARTMENT
MUNICIPAL COURT DIVISION**

The Municipal Court Division of the Finance Department is responsible for the prosecution and disposition (Judgment) of Class C Misdemeanor offenses. It has 2 full-time employees and 7 part-time employees. The Municipal Court Clerk is responsible to the Finance Director for municipal court supervision.

1994 Achievements

The Municipal Court employed a part-time clerk, improved warrant service and reduced a backlog through privatization.

1995 Initiatives

The Municipal Court will purchase a new computer system and revise it's operating guide.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 127,710	\$ 136,220	\$ 140,750
Materials Supplies	1,850	1,500	1,800
Repairs and Maintenance	150	150	150
Other Services and Charges	7,320	6,600	5,890
Capital	4,850	0	3,450
Total	\$ 141,880	\$ 144,470	\$ 152,040

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

MUNICIPAL COURT DIVISION

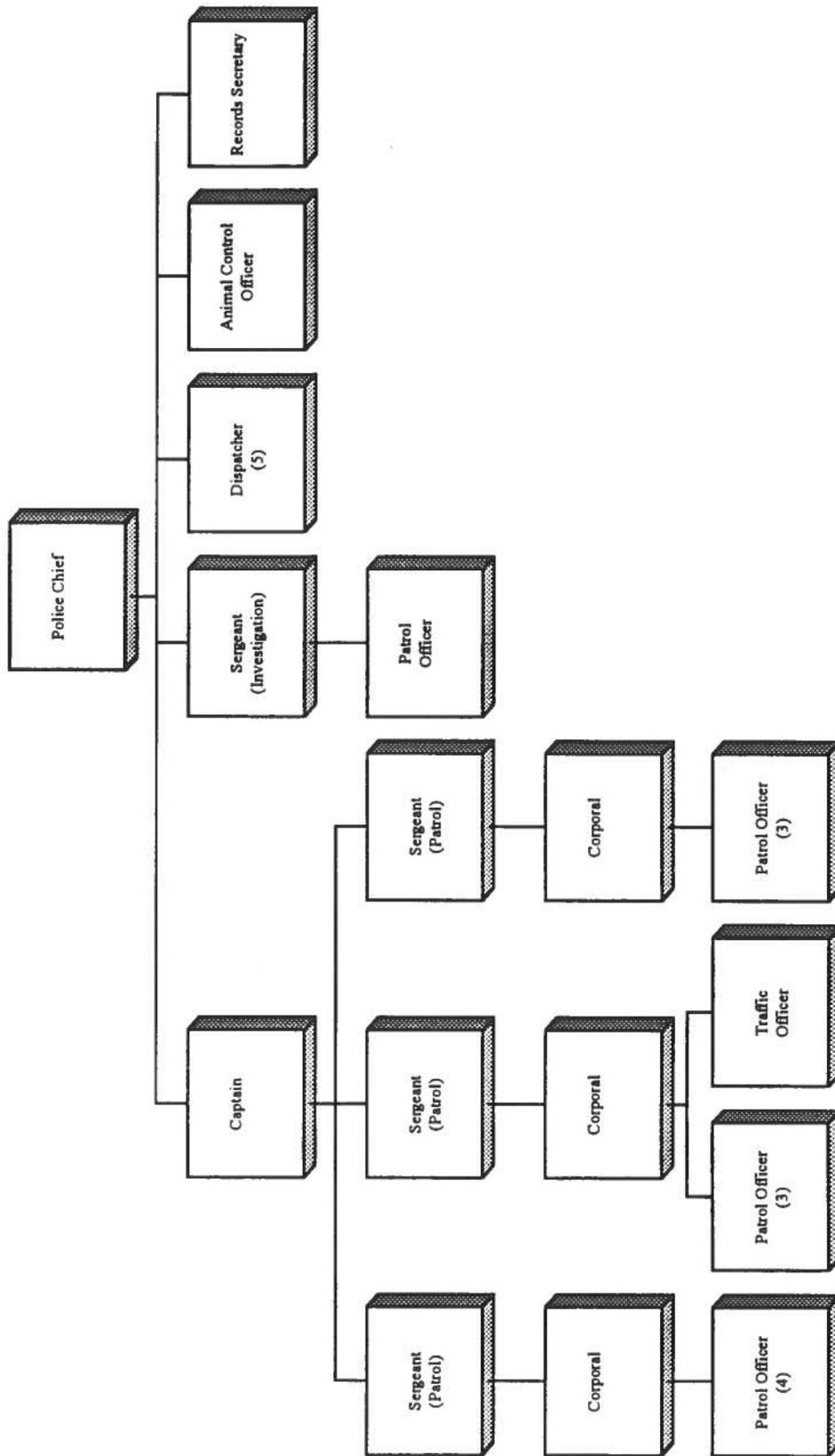
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-03-00-1000	FULL TIME SALARIES	56,597.34	31,056.47	53,330.00	55,480.00
01-03-00-1025	OVERTIME AND COURT TIME	6,802.19	3,253.85	8,250.00	8,640.00
01-03-00-1026	LONGEVITY	1,550.00	840.00	1,680.00	1,800.00
01-03-00-1080	RETIREMENT CONTRIBUTION	4,812.93	2,507.01	5,120.00	5,160.00
01-03-00-1082	SOCIAL SECURITY CONTRIBUTION	7,693.23	4,054.54	8,590.00	8,730.00
01-03-00-1084	GROUP HOSPITAL INSURANCE	7,079.60	3,457.69	9,860.00	10,850.00
01-03-00-1088	WORKERS' COMPENSATION INSUR.	895.26	506.35	350.00	190.00
01-03-00-1098	PART-TIME/TEMPORARY	37,234.32	18,355.43	49,040.00	49,900.00
	PERSONAL SERVICES SUBTOTAL	122,664.87	64,031.34	136,220.00	140,750.00
01-03-00-2001	OFFICE SUPPLIES	753.55	233.20	900.00	900.00
01-03-00-2010	POSTAGE	333.82	405.32	350.00	500.00
01-03-00-2015	COMPUTER SUPPLIES	134.20	24.70	250.00	400.00
	SUPPLIES SUBTOTAL	1,221.57	663.22	1,500.00	1,800.00
01-03-00-3011	R. & M-OFFICE EQUIPMENT	.00	.00	150.00	150.00
	MAINTENANCE SUBTOTAL	.00	.00	150.00	150.00
01-03-00-4001	TELEPHONE EXPENSE	541.69	302.25	600.00	600.00
01-03-00-4050	MEMBERSHIPS	160.00	165.00	380.00	390.00
01-03-00-4065	JURY FEES	462.00	288.00	750.00	750.00
01-03-00-4066	COURT COSTS	15.95	.00	100.00	100.00
01-03-00-4073	PRINT/PHOTOCOPY SERVICE	2,785.51	562.02	2,500.00	3,000.00
01-03-00-4080	TRAVEL & TRAINING	676.97	90.55	920.00	900.00
01-03-00-4084	COMP.GEN.LIAB.INS.	834.49	440.00	.00	.00
01-03-00-4086	FIRE AND E.C. INSURANCE	.00	.00	1,100.00	.00
01-03-00-4088	PERFORM.BONDS & NOTARY	21.00	71.00	100.00	.00
01-03-00-4091	SAFETY PROGRAM EXPENSE	.00	.00	150.00	150.00
	OTHER SERVICES & CHARGES SUBTOTAL	5,497.61	1,918.82	6,600.00	5,890.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		MUNICIPAL COURT DIVISION			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
1-03-00-5001	FURNITURE & FIXTURES	530.00	.00	.00	800.00
1-03-00-5008	COMPUTER EQUIPMENT	3,648.74	.00	.00	2,650.00
	CAPITAL OUTLAY				
	SUBTOTAL	4,178.74	.00	.00	3,450.00
1 03 00	ACTIVITY TOTAL	133,562.79	66,613.38	144,470.00	152,040.00
1 03 0	DIVISION TOTAL	.00	.00	.00	.00
1 03	DEPARTMENT TOTAL	133,562.79	66,613.38	144,470.00	152,040.00

POLICE DEPARTMENT





ACTIVITY SUMMARY POLICE DEPARTMENT

The Police Department is responsible for emergency communication, traffic control, limited code enforcement (Signs and junked motor vehicles), animal control, crime prevention (Residential security inspections, Neighborhood Watch and D.A.R.E.), criminal investigation and apprehension. It has 28 full-time employees, 1 part-time employee, 8 cars and 1 light truck. The Police Chief is responsible to the City Manager for department direction.

1994 Achievements

The Police Department reorganized to improve service delivery, implemented a burglary reduction program, purchased 2 patrol cars, computerized Neighborhood Watch and expanded the D.A.R.E. curriculum to include gang prevention information.

1995 Initiatives

The Police Department will continue to expand Neighborhood Watch, improve the Vacation House Watch Program, purchase mobile data terminals and 3 new patrol cars.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 1,198,190	\$ 1,317,080	\$ 1,293,870
Materials Supplies	45,500	48,900	41,870
Repairs and Maintenance	38,500	33,100	34,500
Other Services and Charges	98,220	87,930	68,630
Capital	59,500	31,930	83,350
Total	\$ 1,439,910	\$ 1,518,900	\$ 1,522,130

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-08-00-1000	FULL TIME SALARIES	831,863.85	434,079.95	884,506.00	901,410.00
01-08-00-1025	OVERTIME AND COURT TIME	82,741.09	40,647.41	70,000.00	70,000.00
01-08-00-1026	LONGEVITY	8,855.00	5,147.50	10,380.00	10,320.00
01-08-00-1041	AUTO ALLOWANCE	2,400.00	1,200.00	2,400.00	3,600.00
01-08-00-1073	EMPLOYMENT ADVERTISING	.00	.00	3,034.00	.00
01-08-00-1080	RETIREMENT CONTRIBUTION	74,588.28	38,964.19	78,590.00	73,150.00
01-08-00-1082	SOCIAL SECURITY CONTRIBUTION	70,486.31	36,863.69	75,240.00	75,270.00
01-08-00-1084	GROUP HOSPITAL INSURANCE	92,035.84	37,507.18	107,890.00	114,270.00
01-08-00-1088	WORKERS' COMPENSATION INSUR.	19,765.64	11,179.33	71,830.00	33,330.00
01-08-00-1098	PART-TIME/TEMPORARY	.00	840.00	13,210.00	12,520.00
	PERSONAL SERVICES				
	SUBTOTAL	1,182,736.01	606,429.25	1,317,080.00	1,293,870.00
01-08-00-2001	OFFICE SUPPLIES	7,632.27	4,348.24	7,000.00	7,000.00
01-08-00-2007	PHOTO SUPPLIES	1,950.96	774.82	2,000.00	1,800.00
01-08-00-2009	AUTO DECALS	1,709.95	.00	.00	.00
01-08-00-2010	POSTAGE	1,772.43	1,280.24	1,900.00	1,900.00
01-08-00-2015	COMPUTER SUPPLIES	157.95	.00	.00	.00
01-08-00-2020	UNIFORMS & OUTER CLOTH	7,007.61	2,026.10	14,000.00	10,000.00
01-08-00-2028	TRAINING MATERIALS	.00	.00	.00	1,580.00
01-08-00-2035	FIREARMS TRAINING SUPPLIES	4,029.52	1,602.68	4,500.00	4,500.00
01-08-00-2041	FOOD & DRUGS-ANIMAL CONTROL	966.48	398.05	1,000.00	1,000.00
01-08-00-2053	FUEL:UNLEADED	16,953.84	5,659.78	17,000.00	14,000.00
01-08-00-2059	TIRES & TUBES	1,736.75	980.08	3,000.00	.00
	SUPPLIES				
	SUBTOTAL	43,917.76	17,069.99	50,400.00	41,780.00
01-08-00-3020	R & M-EQUIPMENT & MACH.	5,035.90	782.10	4,600.00	4,000.00
01-08-00-3030	R & M-RADIOS	6,331.38	2,767.45	5,000.00	6,000.00
01-08-00-3040	R & M-MOTOR VEHICLES	21,485.48	6,537.83	12,950.00	16,500.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		POLICE DEPARTMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
1-08-00-3090	MAINTENANCE CONTRACT:EDP	5,544.00	.00	.00	.00
1-08-00-3092	MAIN. CONT.- COMPUTERS	2,708.14	4,756.86	7,500.00	8,000.00
	MAINTENANCE SUBTOTAL	41,104.90	14,844.24	30,050.00	34,500.00
1-08-00-4001	TELEPHONE EXPENSE	13,401.97	6,196.28	14,500.00	14,000.00
1-08-00-4042	COPIER MACHINE LEASE	3,796.88	1,528.12	4,660.00	4,660.00
1-08-00-4044	RADIO TOWER LEASE	8,122.00	8,820.00	8,820.00	9,000.00
1-08-00-4050	MEMBERSHIPS	243.90	329.50	960.00	970.00
1-08-00-4052	MEALS & LODGING	30.00	.00	.00	.00
1-08-00-4054	PARKING	173.95	47.29	150.00	150.00
1-08-00-4080	TRAVEL & TRAINING	5,866.79	4,698.78	8,120.00	8,730.00
1-08-00-4081	TUITION ASSISTANCE	365.00	589.00	900.00	1,200.00
1-08-00-4082	APPREHENSION EXPENSE	3,041.83	97.03	2,340.00	2,000.00
1-08-00-4083	JAIL EXPENSE	868.56	190.66	1,100.00	800.00
1-08-00-4084	COMP.GEN.LIAB.INS.	31,446.09	14,817.99	20,000.00	.00
1-08-00-4085	AUTO LIAB.INSURANCE	9,175.57	3,962.01	10,650.00	.00
1-08-00-4086	FIRE AND E.C. INSURANCE	2,010.23	1,163.89	9,800.00	.00
1-08-00-4088	PERFOR.BONDS & NOTARY	213.00	142.00	250.00	250.00
1-08-00-4091	SAFETY PROGRAMS EXPENSE	2,438.91	240.00	1,400.00	1,000.00
1-08-00-4095	COMMUNITY RELATIONS	2,724.71	284.69	3,350.00	3,250.00
1-08-00-4099	PHYSICALS	225.00	723.50	750.00	750.00
1-08-00-4113	LAW ENFORCEMENT LIABILITY INS	.00	.00	.00	21,870.00
	OTHER SERVICES & CHARGES SUBTOTAL	84,144.39	43,830.74	87,750.00	68,630.00
1-08-00-5001	FURNITURE & FIXTURES	.00	649.00	650.00	2,850.00
1-08-00-5002	MACHINERY & EQUIPMENT	9,006.00	1,501.49	1,550.00	34,000.00
1-08-00-5003	MOTOR VEHICLES	41,869.00	.00	30,000.00	46,500.00
1-08-00-5008	COMPUTER EQUIPMENT	8,654.04	2,459.25	.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

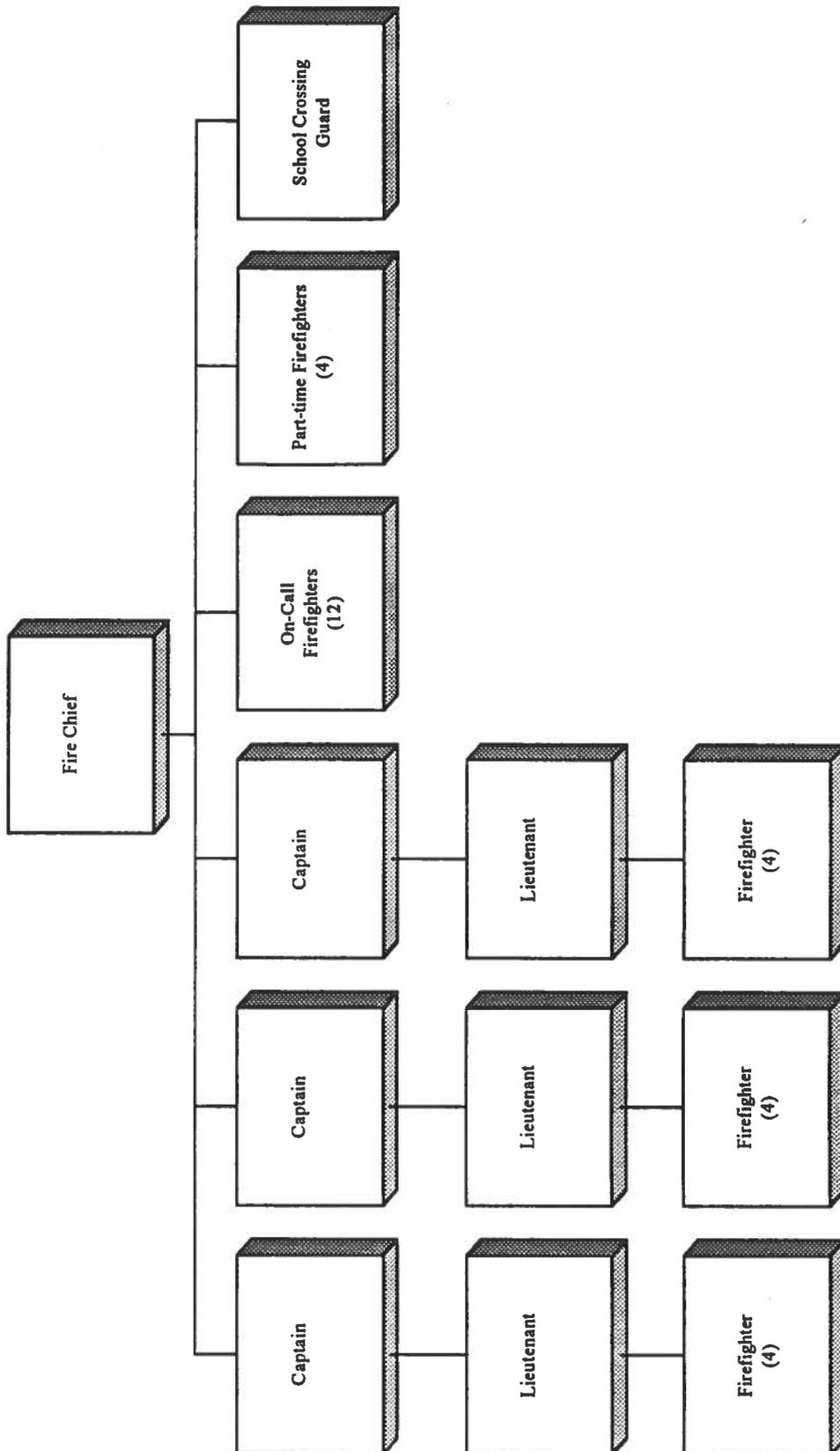
POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-08-00-5099	OTHER	.00	1,417.03	1,420.00	.00
	CAPITAL OUTLAY				
	SUBTOTAL	59,529.04	6,026.77	33,620.00	83,350.00
01 08 00	ACTIVITY TOTAL	1,411,432.10	688,200.99	1,518,900.00	1,522,130.00
01 08 0	DIVISION TOTAL	.00	.00	.00	.00
01 08	DEPARTMENT TOTAL	1,411,432.10	688,200.99	1,518,900.00	1,522,130.00



City of West University Place, Texas

FIRE DEPARTMENT





ACTIVITY SUMMARY FIRE DEPARTMENT

The Fire Department is responsible for a crossing guard, limited code enforcement (Vacant lots and dilapidated structures), health services (Food establishment permits and inspections), emergency management, emergency medical service, fire prevention (Community education, residential safety surveys, non-residential plan review and inspections), suppression and investigation. The Department has 19 full-time employees, 16 on-call or part-time employees, 1 car, 1 ambulance and 3 fire trucks. The Fire Chief is responsible to the City Manager for department direction.

1994 Achievements

The Fire Department ensured regulatory agency (Texas Commission on Fire Protection and Texas Department of Health) compliance, purchased 3 air packs, completed computerization, implemented a delinquent ambulance fee collection program and improved health services.

1995 Initiatives

The Fire Department will continue to ensure regulatory agency (Texas Commission on Fire Protection and Texas Department of Health) compliance, ensure personnel recertification, improve the provision of health services, increase the ambulance fee collection rate and purchase a new fire truck.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 966,960	\$ 990,800	\$ 1,010,710
Materials Supplies	20,850	18,600	17,850
Repairs and Maintenance	16,000	16,200	15,800
Other Services and Charges	59,400	32,460	16,960
Capital	103,500	10,490	1,800
Total	\$ 1,166,710	\$ 1,068,550	\$ 1,063,120

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		FIRE DEPARTMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-09-00-3030	R & M-RADIOS	1,747.71	487.00	700.00	700.00
01-09-00-3031	R & M-TELEMETRY EQUIP.	386.75	276.00	500.00	500.00
01-09-00-3040	R & M-MOTOR VEHICLES	10,857.94	3,010.04	10,000.00	9,600.00
01-09-00-3083	R & M-FIRE EXTINGUISH.	1,036.95	839.95	1,000.00	1,000.00
	MAINTENANCE SUBTOTAL	17,238.88	7,258.62	16,200.00	15,800.00
01-09-00-4001	TELEPHONE EXPENSE	2,424.01	988.92	1,500.00	1,500.00
01-09-00-4039	CLEANING/LOTS MOWING	385.00	400.00	1,000.00	800.00
01-09-00-4040	HAZARDOUS BUILDINGS	150.00	50.00	2,000.00	1,500.00
01-09-00-4050	MEMBERSHIPS	30.00	172.56	650.00	760.00
01-09-00-4053	MEETINGS & TRAVEL	6.00	.00	.00	.00
01-09-00-4055	LAUNDRY & CLEANING	619.89	5.99	500.00	500.00
01-09-00-4080	TRAVEL & TRAINING	7,038.53	1,100.65	5,260.00	5,100.00
01-09-00-4084	COMP.GEN.LIAB.INS.	8,127.72	1,759.99	.00	.00
01-09-00-4085	AUTO LIAB. INSURANCE	10,026.23	3,836.38	10,000.00	.00
01-09-00-4086	FIRE & E.C.INSURANCE	522.11	302.30	4,750.00	.00
01-09-00-4090	FIRE INVESTIGATION	75.00	.00	.00	.00
01-09-00-4091	SAFETY PROGRAM EXPENSE	1,200.00	.00	.00	.00
01-09-00-4092	FIRE PREVENTION	853.62	513.41	1,000.00	1,000.00
01-09-00-4093	ON-CALL FIREFIGHTERS	2,900.42	.00	4,000.00	4,000.00
01-09-00-4099	PHYSICALS	384.00	123.00	800.00	800.00
01-09-00-4103	CERTIFICATION FEES	545.00	515.00	1,000.00	1,000.00
	OTHER SERVICES & CHARGES SUBTOTAL	35,287.53	9,768.20	32,460.00	16,960.00
01-09-00-5001	FURNITURE & FIXTURES	.00	1,017.99	1,090.00	900.00
01-09-00-5002	MACHINERY & EQUIPMENT	10,875.50	8,185.11	6,450.00	900.00
01-09-00-5003	MOTOR VEHICLES	54,900.00	.00	.00	.00
01-09-00-5005	BUILDING IMPROVEMENTS	15,553.66	.00	.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

FIRE DEPARTMENT

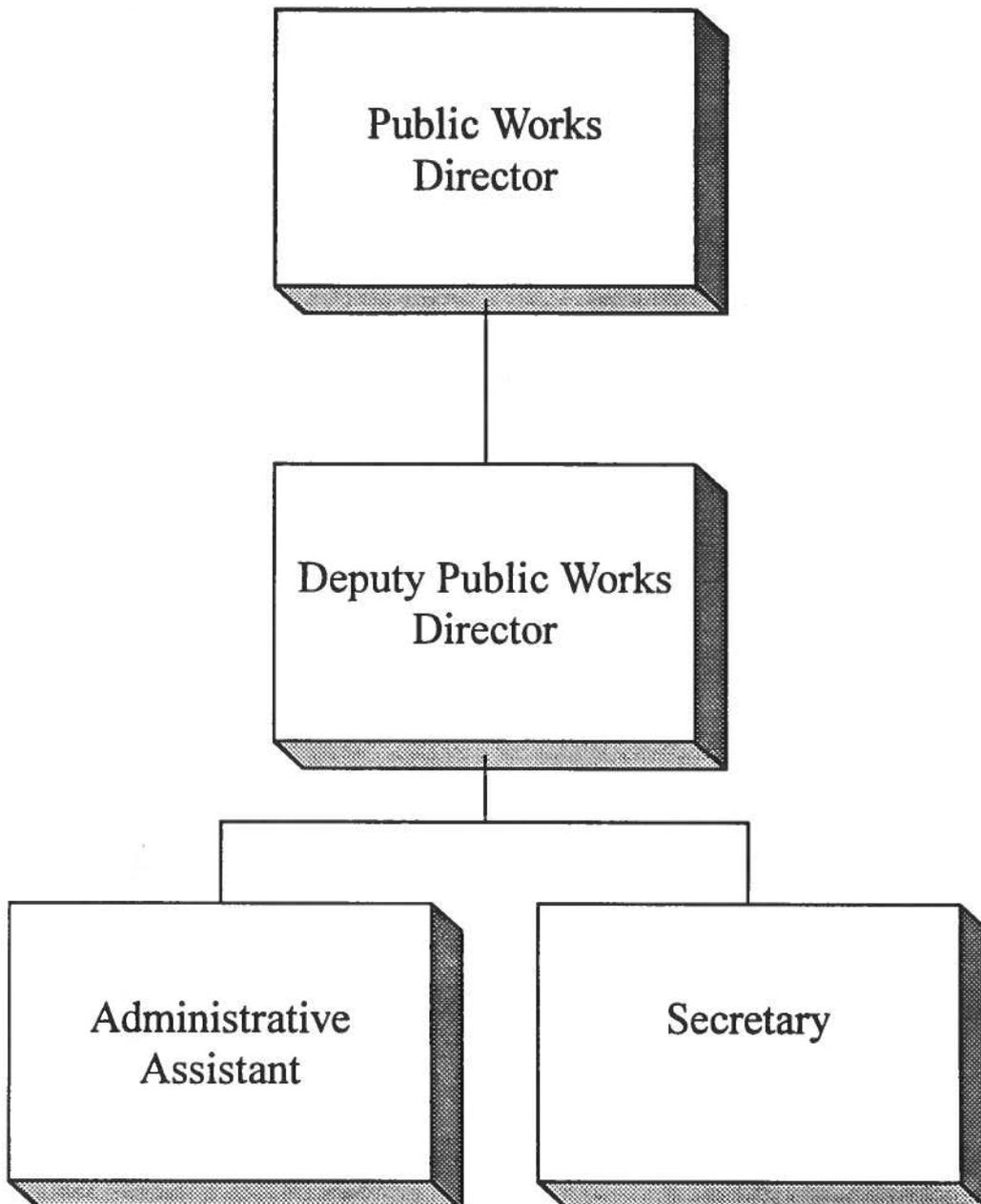
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-09-00-5008	COMPUTER EQUIPMENT	.00	2,904.98	2,950.00	.00
01-09-00-5099	OTHER	2,256.69	.00	.00	.00
	CAPITAL OUTLAY				
	SUBTOTAL	83,585.85	12,108.08	10,490.00	1,800.00
01 09 00	ACTIVITY TOTAL	1,075,408.78	521,966.29	1,068,550.00	1,063,120.00
01 09 0	DIVISION TOTAL	.00	.00	.00	.00
01 09	DEPARTMENT TOTAL	1,075,408.78	521,966.29	1,068,550.00	1,063,120.00



City of West University Place, Texas



PUBLIC WORKS DEPARTMENT





ACTIVITY SUMMARY PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for zoning administration, building supervision (Registration, plan review, permits and inspection), capital improvements, facility maintenance, fleet management, street maintenance, drainage maintenance, solid waste management, water and sanitary sewer service. It has 50 full-time employees, but only 4 are included in this budget segment. The Public Works Director is responsible to the City Manager for department direction.

1994 Achievements

The Public Works Department directed \$17,916,624.00 in infrastructure improvement projects, completed Public Works Center remediation, purchased 2 lots on Amherst to expand the Public Works Center, engaged an architectural firm to design Public Works Center improvements, employed an administrative assistant and completed computerization.

1995 Initiatives

The Public Works Department will continue to direct infrastructure replacement, complete Public Works Center improvements, centralize administration, utilize new computer software (S.C.A.D.A. and C.A.D.) and improve the safety program.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 178,960	\$ 195,320	\$ 207,630
Materials Supplies	3,850	4,500	4,080
Repairs and Maintenance	350	350	550
Other Services and Charges	12,850	11,450	9,240
Capital	0	32,450	0
Total	\$ 196,010	\$ 243,910	\$ 221,500

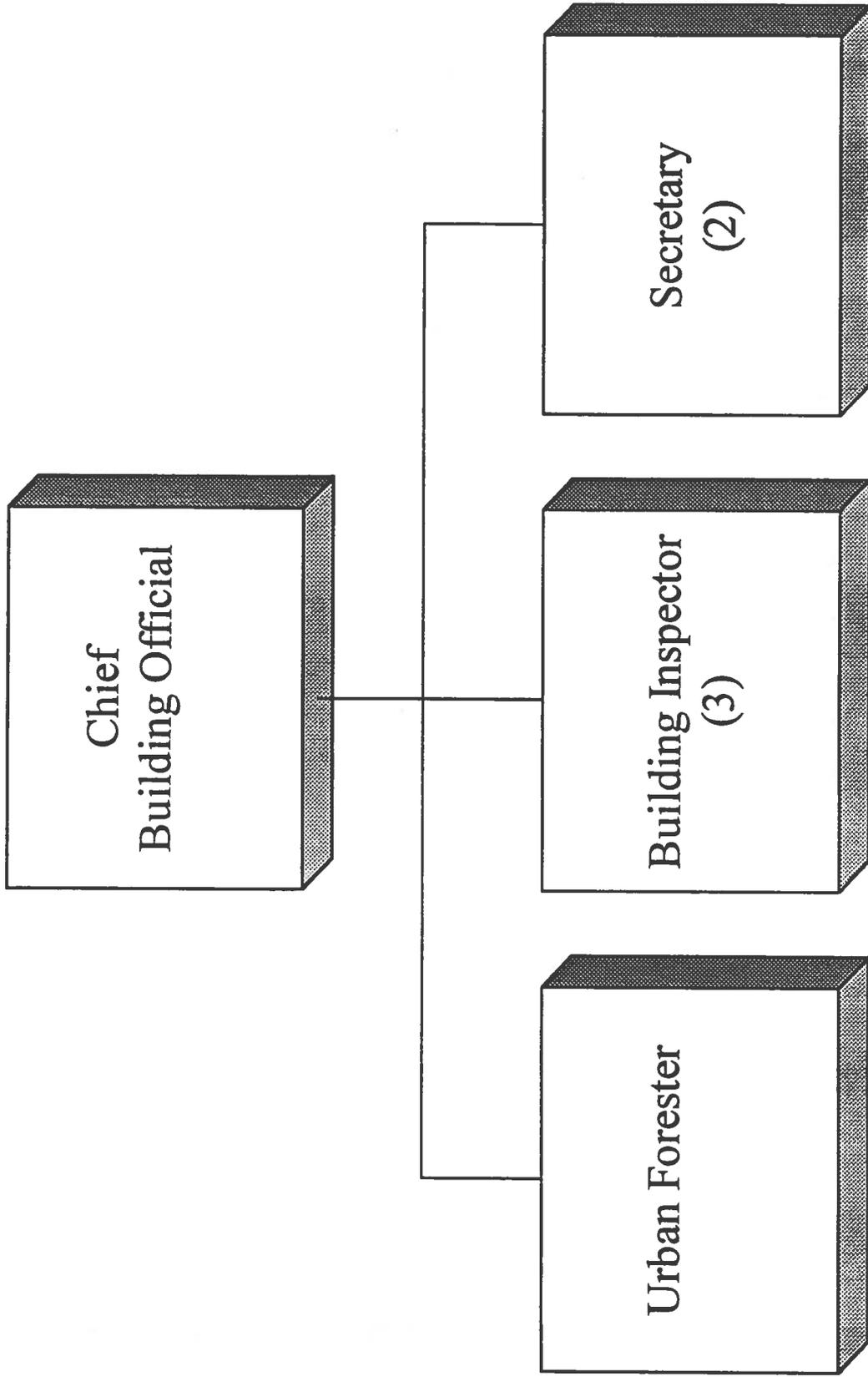
CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		PUBLIC WORKS DEPARTMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-11-00-4073	PRINT/PHOTOCOPY SERVICE	284.30	231.40	492.00	500.00
01-11-00-4080	TRAVEL & TRAINING	959.78	1,003.56	1,408.00	1,150.00
01-11-00-4084	COMP.GEN.LIAB.INS.	1,411.77	440.00	.00	.00
01-11-00-4085	AUTO LIAB. INSURANCE	1,243.45	577.98	1,650.00	.00
01-11-00-4086	FIRE AND E.C. INSURANCE	.00	.00	1,100.00	.00
01-11-00-4091	SAFETY PROGRAMS EXPENSE	226.55	200.00	200.00	200.00
	OTHER SERVICES & CHARGES SUBTOTAL	21,493.47	19,132.18	17,026.00	9,240.00
01-11-00-5001	FURNITURE & FIXTURES	.00	.00	300.00	.00
01-11-00-5002	MACHINERY & EQUIPMENT	.00	.00	1,000.00	.00
01-11-00-5008	COMPUTER EQUIPMENT	.00	.00	32,450.00	.00
	CAPITAL OUTLAY SUBTOTAL	.00	.00	33,750.00	.00
01 11 00	ACTIVITY TOTAL	193,525.56	107,667.50	243,910.00	221,500.00
01 11 0	DIVISION TOTAL	.00	.00	.00	.00
01 11	DEPARTMENT TOTAL	193,525.56	107,667.50	243,910.00	221,500.00

PUBLIC WORKS DEPARTMENT

BUILDING DIVISION





**ACTIVITY SUMMARY
PUBLIC WORKS DEPARTMENT
BUILDING DIVISION**

The Building Division of the Public Works Department is responsible for zoning administration, contractor registration, licenses, plan review, permits, inspections, tree preservation as well as the provision of technical support to numerous boards, commissions, and committees (Zoning and Planning Commission, Building and Standards Commission, Zoning Board of Adjustment and the Tree Section of the Environmental Issues Committee). It has 7 full-time employees and 5 vehicles (1 car and 4 light trucks). The Chief Building Official is responsible to the Public Works Director for division management.

1994 Achievements

The Building Division purchased 2 light trucks, implemented a training program that features building inspector certification, improved communication and changed the building process to make it user friendly

1995 Initiatives

The Building Division will move to the Public Works Center, increase training, continue to certify building inspectors and improve records management utilizing a new computer system.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 282,870	\$ 248,900	\$ 262,410
Materials Supplies	8,000	8,000	9,760
Repairs and Maintenance	700	700	1,900
Other Services and Charges	10,210	14,860	10,720
Capital	1,200	3,250	1,470
Total	\$ 302,980	\$ 275,710	\$ 286,260

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

BUILDING DIVISION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-10-00-1000	FULL TIME SALARIES	173,246.03	90,661.58	189,790.00	192,780.00
01-10-00-1025	OVERTIME	1,212.38	1,737.98	1,100.00	2,000.00
01-10-00-1026	LONGEVITY	487.50	297.50	840.00	2,340.00
01-10-00-1080	RETIREMENT CONTRIBUTION	14,100.19	7,508.48	15,530.00	15,660.00
01-10-00-1082	SOCIAL SECURITY CONTRIBUTION	13,383.34	7,091.42	14,660.00	14,900.00
01-10-00-1084	GROUP HOSPITAL INSURANCE	21,239.04	7,864.43	23,520.00	29,990.00
01-10-00-1088	WORKERS' COMPENSATION INSUR.	8,504.96	4,810.34	8,300.00	3,620.00
01-10-00-1091	UNEMPLOYMENT INSURANCE	4,030.00	.00	.00	.00
01-10-00-1098	PART-TIME/TEMPORARY	.00	367.50	368.00	1,120.00
	PERSONAL SERVICES				
	SUBTOTAL	236,203.44	120,339.23	254,108.00	262,410.00
01-10-00-2001	OFFICE SUPPLIES	3,439.96	2,624.10	3,600.00	4,500.00
01-10-00-2007	PHOTO SUPPLIES	503.39	.00	400.00	400.00
01-10-00-2010	POSTAGE	726.70	543.07	792.00	900.00
01-10-00-2015	COMPUTER SUPPLIES	699.36	31.98	400.00	500.00
01-10-00-2020	UNIFORMS AND OUTER CLOTHING	678.00	538.04	538.00	1,300.00
01-10-00-2027	TRAINING MANUALS	.00	.00	.00	760.00
01-10-00-2050	SMALL TOOLS	293.23	102.54	200.00	200.00
01-10-00-2053	FUEL:UNLEADED	1,289.24	408.36	1,029.00	1,200.00
01-10-00-2059	TIRES & TUBES	78.71	.00	93.00	.00
	SUPPLIES				
	SUBTOTAL	7,708.59	4,248.09	7,052.00	9,760.00
01-10-00-3011	R & M-OFFICE EQUIPMENT	.00	.00	362.00	200.00
01-10-00-3030	R & M-RADIOS	29.30	260.00	300.00	700.00
01-10-00-3040	R & M-MOTOR VEHICLES	594.47	523.54	1,003.00	1,000.00
	MAINTENANCE				
	SUBTOTAL	623.77	783.54	1,665.00	1,900.00
01-10-00-4001	TELEPHONE EXPENSE	1,905.73	1,073.26	2,000.00	2,000.00
01-10-00-4050	MEMBERSHIPS	600.00	664.50	767.00	1,070.00

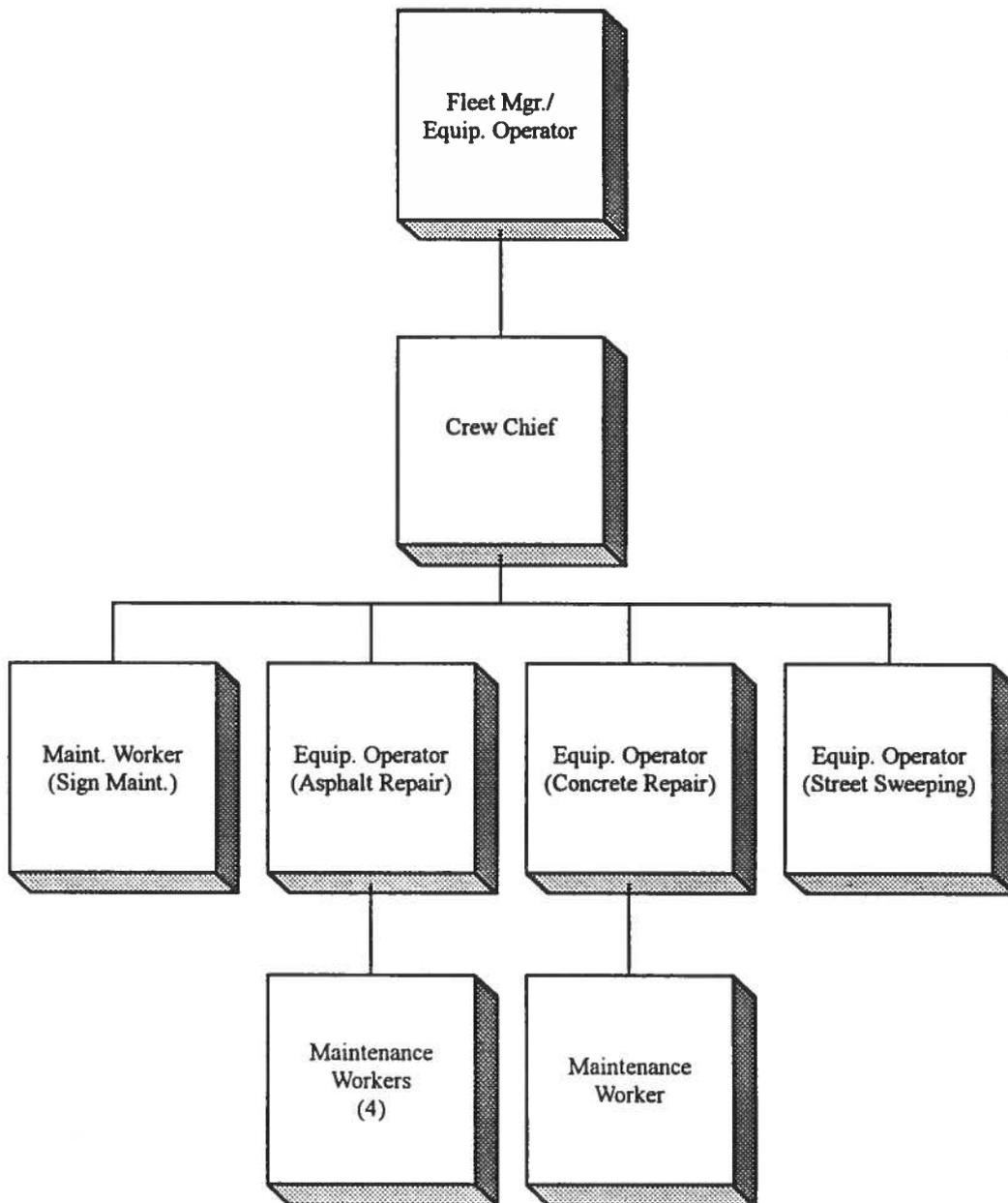
CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		BUILDING DIVISION			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-10-00-4062	LEGAL/NOTICES	2,591.28	1,290.89	4,000.00	2,750.00
01-10-00-4080	TRAVEL & TRAINING	364.65	1,153.14	2,150.00	4,300.00
01-10-00-4084	COMP.GEN.LIAB.INS.	1,783.29	1,100.00	.00	.00
01-10-00-4085	AUTO LIAB.INSURANCE	1,876.96	825.08	2,850.00	.00
01-10-00-4086	FIRE AND E.C. INSURANCE	.00	.00	2,500.00	.00
01-10-00-4088	PERFORM.BONDS & NOTARY	21.00	.00	200.00	100.00
01-10-00-4091	SAFETY PROGRAM EXPENSE	.00	.00	4.00	350.00
01-10-00-4099	PHYSICALS	225.00	100.00	150.00	150.00
	OTHER SERVICES & CHARGES SUBTOTAL	9,367.91	6,206.87	14,621.00	10,720.00
01-10-00-5001	FURNITURE & FIXTURES	.00	794.00	1,346.00	600.00
01-10-00-5002	MACHINERY & EQUIPMENT	797.52	.00	.00	.00
01-10-00-5003	MOTOR VEHICLES	.00	11,408.80	11,408.00	.00
01-10-00-5008	COMPUTER EQUIPMENT	760.00	.00	2,350.00	870.00
	CAPITAL OUTLAY SUBTOTAL	1,557.52	12,202.80	15,104.00	1,470.00
01 10 00	ACTIVITY TOTAL	255,461.23	143,780.53	292,550.00	286,260.00
01 10 0	DIVISION TOTAL	.00	.00	.00	.00
01 10	DEPARTMENT TOTAL	255,461.23	143,780.53	292,550.00	286,260.00



PUBLIC WORKS DEPARTMENT
GENERAL SERVICES DIVISION
STREET AND DRAINAGE SERVICES





**ACTIVITY SUMMARY
PUBLIC WORKS DEPARTMENT
GENERAL SERVICES DIVISION
STREET AND DRAINAGE SERVICES**

The General Services Division of the Public Works Department dedicates significant resources (10 full-time employees, 1 light truck, 6 heavy trucks and 4 pieces of moving equipment) to the maintenance of traffic control devices, street sweeping, street repair (Asphalt and concrete), drainage repair (Curb, gutter, storm sewer and open ditch) and special projects. The Fleet Manager/Equipment Operator is responsible to the Deputy Public Works Director for the supervision of street and drainage services.

1994 Achievements

The Street and Drainage Services Section purchased a light truck, improved traffic signals on Wesleyan, rehabilitated 2 asphalt street blocks (2800 Duke and Pittsburgh) and implemented a storm sewer repair program.

1995 Initiatives

The Street and Drainage Services Section will improve street maintenance, drainage system maintenance and reconstruct 2 additional asphalt street blocks (2900 and 3000 Duke).

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 342,530	\$ 371,020	\$ 356,160
Materials Supplies	59,700	57,300	49,200
Repairs and Maintenance	86,500	67,700	61,600
Other Services and Charges	22,860	31,600	11,750
Capital	5,100	23,500	6,000
Total	\$ 516,690	\$ 551,120	\$ 484,710

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

STREET AND DRAINAGE SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-12-00-1000	FULL TIME SALARIES	209,966.55	112,345.31	228,430.00	239,030.00
01-12-00-1025	OVERTIME	14,789.97	4,267.00	6,200.00	6,000.00
01-12-00-1026	LONGEVITY	5,972.50	3,257.50	6,720.00	6,960.00
01-12-00-1080	RETIREMENT CONTRIBUTION	18,596.55	9,709.41	19,370.00	19,700.00
01-12-00-1082	SOCIAL SECURITY CONTRIBUTION	17,650.90	9,170.11	18,290.00	18,750.00
01-12-00-1084	GROUP HOSPITAL INSURANCE	31,858.40	13,174.63	39,710.00	44,260.00
01-12-00-1088	WORKERS' COMPENSATION INSUR.	33,012.70	18,671.73	54,500.00	21,460.00
	PERSONAL SERVICES				
	SUBTOTAL	331,847.57	170,595.69	373,220.00	356,160.00
01-12-00-2001	OFFICE SUPPLIES	27.30	.00	.00	.00
01-12-00-2020	UNIFORMS & OUTER CLOTH.	4,212.48	1,841.00	3,000.00	3,000.00
01-12-00-2050	SMALL TOOLS	630.81	395.25	1,000.00	500.00
01-12-00-2053	FUEL:UNLEADED	2,809.38	1,319.05	2,500.00	2,700.00
01-12-00-2054	FUEL:DIESEL	2,674.40	1,120.98	3,500.00	3,000.00
01-12-00-2059	TIRES & TUBES	2,786.78	403.02	1,800.00	.00
01-12-00-2080	ASPHALT & MATERIALS	47,200.98	11,810.03	42,500.00	40,000.00
	SUPPLIES				
	SUBTOTAL	60,342.13	16,889.33	54,300.00	49,200.00
01-12-00-3007	R & M : PLUMBING	3,128.00	.00	5,500.00	9,000.00
01-12-00-3020	R & M-EQUIPMENT & MACH.	2,884.90	845.18	3,800.00	3,500.00
01-12-00-3021	R & M-STREET SWEEPER	4,865.58	7,307.67	10,000.00	3,000.00
01-12-00-3030	R & M - RADIOS	.00	120.51	300.00	300.00
01-12-00-3040	R & M-MOTOR VEHICLES	4,537.58	974.65	5,500.00	6,800.00
01-12-00-3076	R & M-STORM SEWERS	9,217.50	7,257.50	10,000.00	10,000.00
01-12-00-3077	R & M: STREETS	41,349.80	.00	24,000.00	20,000.00
01-12-00-3088	R & M-SIGNS & SIGNPOSTS	8,463.84	2,563.48	3,600.00	4,000.00
01-12-00-3089	R&M:TRAFFIC CONTROL DEVICES	4,673.49	2,410.48	5,000.00	5,000.00
	MAINTENANCE				
	SUBTOTAL	79,120.69	21,479.47	67,700.00	61,600.00

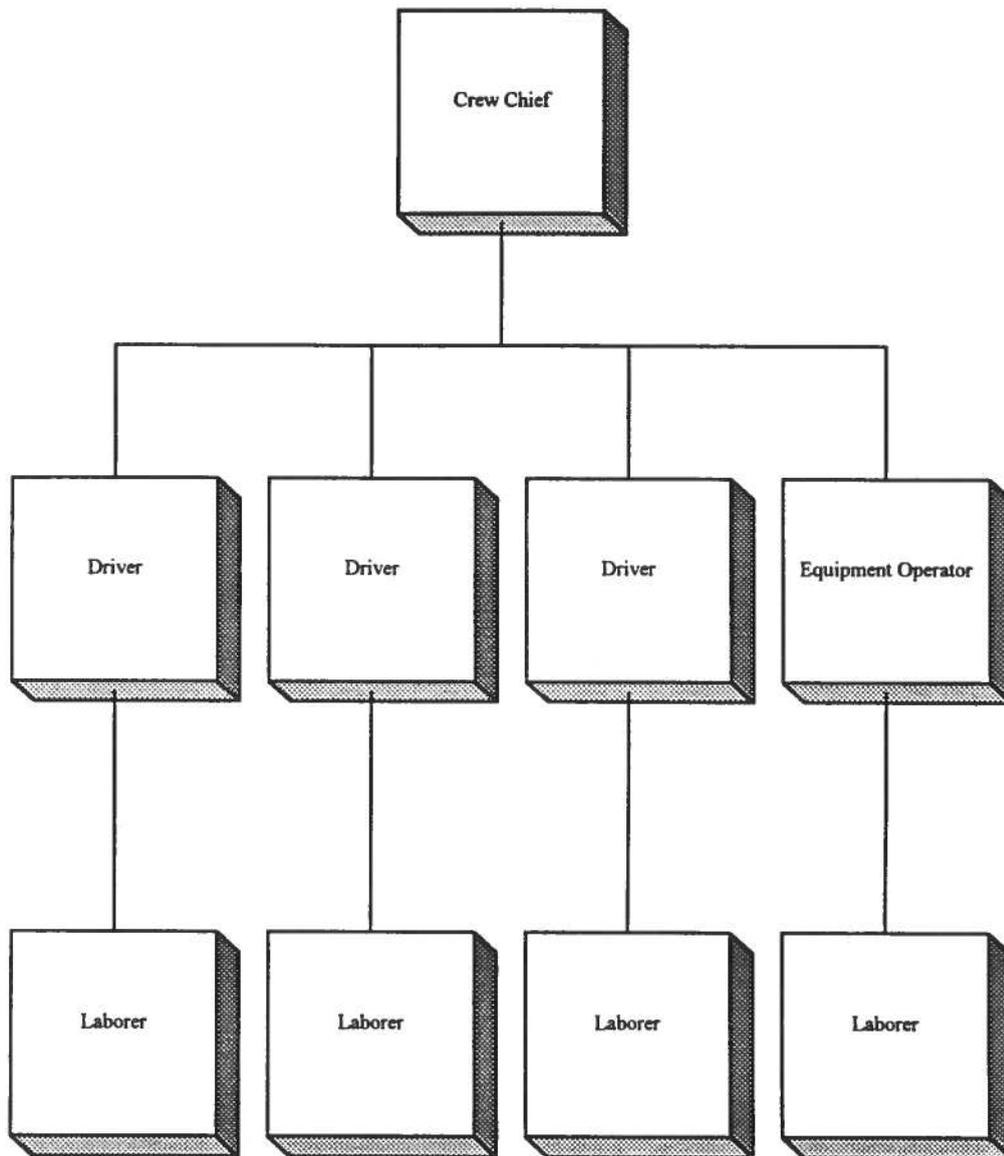
CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		STREET AND DRAINAGE SERVICES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-12-00-4001	TELEPHONE EXPENSE	785.09	431.00	800.00	900.00
01-12-00-4003	ELECTRICITY-GENERAL	3,161.54	1,621.80	3,000.00	3,500.00
01-12-00-4006	ELECTRICITY-TRAFFIC LTS	6,427.56	3,178.33	6,000.00	6,000.00
01-12-00-4010	GAS	433.87	207.70	400.00	500.00
01-12-00-4084	COMP.GEN.LIAB.INS.	4,156.78	4,039.18	150.00	.00
01-12-00-4085	AUTO LIAB. INSURANCE	10,345.47	4,087.64	11,300.00	.00
01-12-00-4086	FIRE AND E.C. INSURANCE	209.17	121.10	9,550.00	.00
01-12-00-4091	SAFETY PROGRAM EXPENSE	565.05	406.20	900.00	550.00
01-12-00-4099	PHYSICALS	252.50	70.00	300.00	300.00
	OTHER SERVICES & CHARGES SUBTOTAL	26,337.03	14,162.95	32,400.00	11,750.00
01-12-00-5002	MACHINERY & EQUIPMENT	5,025.00	3,140.00	8,000.00	6,000.00
01-12-00-5003	MOTOR VEHICLES	.00	13,744.95	15,500.00	.00
	CAPITAL OUTLAY SUBTOTAL	5,025.00	16,884.95	23,500.00	6,000.00
01 12 00	ACTIVITY TOTAL	502,672.42	240,012.39	551,120.00	484,710.00
01 12 0	DIVISION TOTAL	.00	.00	.00	.00
01 12	DEPARTMENT TOTAL	502,672.42	240,012.39	551,120.00	484,710.00



PUBLIC WORKS DEPARTMENT
GENERAL SERVICES DIVISION
SOLID WASTE MANAGEMENT





**ACTIVITY SUMMARY
PUBLIC WORKS DEPARTMENT
GENERAL SERVICES DIVISION
SOLID WASTE MANAGEMENT**

The General Services Division of the Public Works Department dedicates significant resources (9 full-time employees, 11 heavy trucks and 4 trailers) to solid waste (Kitchen refuse, compost and limbs) collection, recycling, disposal and landfill closure. The Crew Chief is responsible to the Deputy Public Works Director for solid waste management.

1994 Achievements

The Solid Waste Management Section completed a privatization study that featured formal bids, supported the redevelopment of the landfill as a golf course, bid a new garbage truck, eliminated the recycling station at the Public Works Center and bag distribution.

1995 Initiatives

The Solid Waste Management Section will improve recycling, meet or exceed Texas Natural Resource Conservation Commission requirements and purchase a new garbage truck.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 266,690	\$ 332,880	\$ 317,920
Materials Supplies	90,500	24,600	16,230
Repairs and Maintenance	65,500	62,250	62,250
Other Services and Charges	148,210	223,200	220,150
Capital	39,800	18,000	125,000
Total	\$ 610,700	\$ 660,930	\$ 741,550

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		SOLID WASTE MANAGEMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-13-00-1000	FULL TIME SALARIES	183,333.83	88,294.46	196,840.00	200,880.00
01-13-00-1025	OVERTIME	17,331.54	5,154.66	11,000.00	10,000.00
01-13-00-1026	LONGEVITY	5,712.50	2,760.00	5,700.00	5,760.00
01-13-00-1080	RETIREMENT CONTRIBUTION	16,633.96	7,793.12	17,290.00	16,960.00
01-13-00-1082	SOCIAL SECURITY CONTRIBUTION	15,788.08	7,360.01	16,330.00	16,130.00
01-13-00-1084	GROUP HOSPITAL INSURANCE	35,398.40	8,384.82	26,720.00	29,160.00
01-13-00-1088	WORKERS' COMPENSATION INSUR.	27,976.86	15,823.49	44,000.00	23,030.00
01-13-00-1098	PART-TIME/TEMPORARY	10,467.14	7,529.62	15,000.00	16,000.00
	PERSONAL SERVICES				
	SUBTOTAL	312,642.31	143,100.18	332,880.00	317,920.00
01-13-00-2001	OFFICE SUPPLIES	24.90	.00	.00	.00
01-13-00-2020	UNIFORMS & OUTER CLOTH	2,033.35	1,940.84	3,100.00	2,480.00
01-13-00-2050	SMALL TOOLS	490.38	47.92	500.00	250.00
01-13-00-2053	FUEL:UNLEADED	1,727.83	450.80	2,000.00	1,500.00
01-13-00-2054	FUEL:DIESEL	13,869.42	5,628.45	15,000.00	12,000.00
01-13-00-2059	TIRES & TUBES	8,961.46	1,322.27	5,000.00	.00
01-13-00-2095	CONTAINERS	59,732.45	.00	.00	.00
	SUPPLIES				
	SUBTOTAL	86,839.79	9,390.28	25,600.00	16,230.00
01-13-00-3008	R & M-GROUNDS	6.39	.00	.00	.00
01-13-00-3020	R & M-EQUIPMENT & MACH.	20,373.09	5,566.80	21,000.00	17,000.00
01-13-00-3030	R & M - RADIOS	132.00	63.30	250.00	250.00
01-13-00-3040	R & M-MOTOR VEHICLES	39,920.16	24,270.57	40,000.00	45,000.00
	MAINTENANCE				
	SUBTOTAL	60,431.64	29,900.67	61,250.00	62,250.00
01-13-00-4001	TELEPHONE EXPENSE	248.57	132.11	300.00	300.00
01-13-00-4003	ELECTRICITY-GENERAL	470.71	204.18	600.00	600.00
01-13-00-4010	GAS	192.00	80.00	200.00	200.00
01-13-00-4015	WATER	624.48	130.22	300.00	300.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		SOLID WASTE MANAGEMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-13-00-4024	PROFESSIONAL SEVICES	1,687.50	3,438.75	18,500.00	45,000.00
01-13-00-4030	CONTRACT DISPOSAL	3,484.94	2,750.00	4,000.00	3,000.00
01-13-00-4034	DUMP FEES(OUTSIDE DUMP)	168,996.00	69,295.50	167,000.00	170,000.00
01-13-00-4084	COMP.GEN.LIAB.INS.	6,955.43	3,577.15	500.00	.00
01-13-00-4085	AUTO LIAB.INSURANCE	22,492.79	8,384.57	22,900.00	.00
01-13-00-4086	FIRE & E.C. INSURANCE	333.70	193.21	8,150.00	.00
01-13-00-4091	SAFETY PROGRAM EXPENSE	369.29	.00	450.00	450.00
01-13-00-4099	PHYSICALS	180.00	130.00	300.00	300.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	206,035.41	88,315.69	223,200.00	220,150.00
01-13-00-5002	MACHINERY & EQUIPMENT	6,700.00	.00	.00	.00
01-13-00-5003	MOTOR VEHICLES	.00	.00	.00	125,000.00
01-13-00-5004	HEAVY EQUIPMENT	13,893.00	.00	.00	.00
01-13-00-5007	LAND PURCHASES/IMPROVEMENTS	29,228.60	8,803.90	18,000.00	.00
	CAPITAL OUTLAY				
	SUBTOTAL	49,821.60	8,803.90	18,000.00	125,000.00
01 13 00	ACTIVITY TOTAL	715,770.75	279,510.72	660,930.00	741,550.00
01 13 0	DIVISION TOTAL	.00	.00	.00	.00
01 13	DEPARTMENT TOTAL	715,770.75	279,510.72	660,930.00	741,550.00



PUBLIC WORKS DEPARTMENT
GENERAL SERVICES DIVISION
FLEET AND FACILITY SERVICES

Maintenance
Supervisor

Mechanic



**ACTIVITY SUMMARY
PUBLIC WORKS DEPARTMENT
GENERAL SERVICES DIVISION
FLEET AND FACILITY SERVICES**

The General Services Division of the Public Works Department dedicates resources (2 full-time employees and 1 light truck) to the maintenance of 5 parks, 10 facilities, 10 pieces of moving equipment and 47 vehicles. The Maintenance Supervisor and Mechanic are responsible to the Deputy Public Works Director for fleet and facility services.

1994 Achievements

The Fleet and Facility Services Section installed a handicap lift at the Library to ensure compliance with the American Disabilities Act, enclosed the garage used for vehicle repair and completed computerization.

1995 Initiatives

The Fleet and Facility Services Section will continue to improve vehicle repair, facility maintenance and rehabilitate the parking lot on Milton.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 64,440	\$ 89,560	\$ 66,960
Materials Supplies	22,450	20,350	19,650
Repairs and Maintenance	26,200	27,650	65,250
Other Services and Charges	195,850	200,810	29,400
Capital	110,000	14,750	--
Total	\$ 418,940	\$ 353,120	\$ 181,260

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

FLEET AND FACILITY SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-16-00-1000	FULL TIME SALARIES	41,858.16	21,186.95	42,460.00	44,280.00
01-16-00-1025	OVERTIME	1,930.14	1,000.15	1,440.00	1,900.00
01-16-00-1026	LONGEVITY	750.00	242.50	480.00	480.00
01-16-00-1080	RETIREMENT CONTRIBUTION	3,589.75	1,816.79	3,510.00	3,650.00
01-16-00-1082	SOCIAL SECURITY CONTRIBUTION	3,407.21	1,715.86	3,310.00	3,470.00
01-16-00-1084	GROUP HOSPITAL INSURANCE	3,539.80	2,518.19	9,100.00	7,900.00
01-16-00-1088	WORKMEN'S COMP. INS.	895.26	506.35	280.00	5,280.00
01-16-00-1091	UNEMPLOYMENT INSURANCE	.00	.00	30,000.00	.00
	PERSONAL SERVICES				
	SUBTOTAL	55,970.32	28,986.79	90,580.00	66,960.00
01-16-00-2000	COFFEE SUPPLIES	5,209.05	1,575.90	5,000.00	4,500.00
01-16-00-2001	OFFICE SUPPLIES	80.00	.00	.00	.00
01-16-00-2006	JANITORIAL SUPPLIES	6,845.14	5,514.39	7,400.00	7,000.00
01-16-00-2020	UNIFORMS AND OUTER CLOTHING	969.37	364.95	550.00	550.00
01-16-00-2050	SMALL TOOLS	1,766.88	510.99	900.00	700.00
01-16-00-2053	FUEL:UNLEADED	925.17	401.88	800.00	800.00
01-16-00-2055	LUBRICANTS	4,823.92	3,800.75	6,300.00	6,000.00
01-16-00-2056	EXTERMINATION	.00	.00	100.00	100.00
	SUPPLIES				
	SUBTOTAL	20,619.53	12,168.86	21,050.00	19,650.00
01-16-00-3001	R & M : BUILDINGS	12,769.32	4,762.99	12,700.00	51,900.00
01-16-00-3004	R & M : ELECTRICAL	4,922.80	286.05	1,500.00	700.00
01-16-00-3005	R & M : AIR CONDITIONING	6,804.78	1,113.12	5,680.00	6,000.00
01-16-00-3006	R & M : HEATING	2,037.11	401.29	3,000.00	3,000.00
01-16-00-3007	R & M : PLUMBING	2,001.08	727.78	1,500.00	1,500.00
01-16-00-3008	R & M : GROUNDS	1,358.80	124.99	1,250.00	1,250.00
01-16-00-3020	R & M : EQUIPMENT & MACHINERY	.00	123.30	300.00	200.00
01-16-00-3030	R & M - RADIOS	.00	.00	200.00	200.00

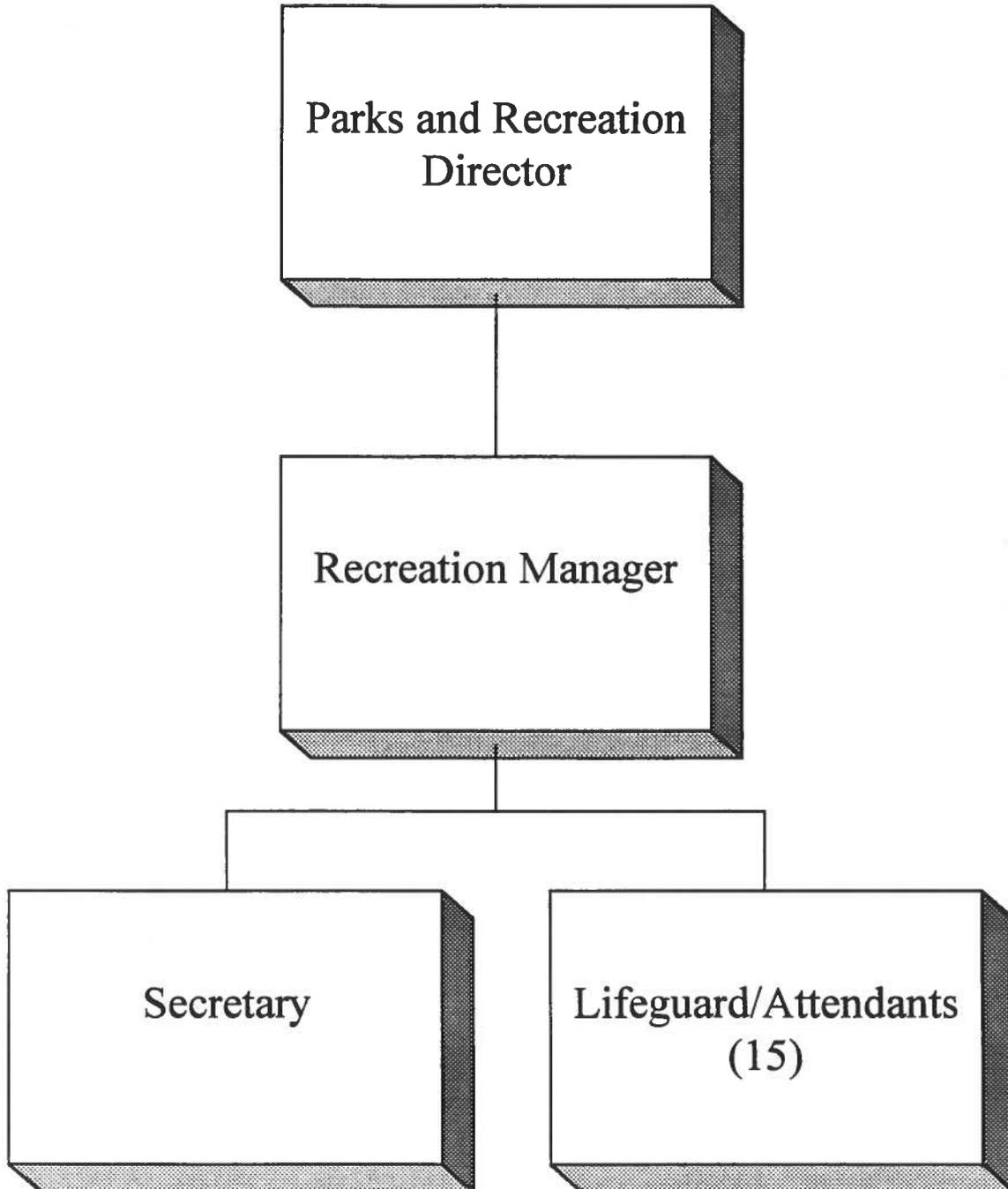
CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		FLEET AND FACILITY SERVICES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-16-00-3040	R & M : MOTOR VEHICLES	741.22	1,301.12	3,200.00	500.00
	MAINTENANCE				
	SUBTOTAL	30,635.11	8,840.64	29,330.00	65,250.00
01-16-00-4001	TELEPHONE EXPENSE	1,085.52	581.41	1,100.00	1,100.00
01-16-00-4003	ELECTRICITY : GENERAL	39,926.29	16,739.09	35,000.00	.00
01-16-00-4005	ELECTRICITY : STREET LIGHTS	117,900.57	59,094.53	116,000.00	.00
01-16-00-4010	GAS	2,989.65	2,112.03	3,550.00	.00
01-16-00-4024	PROFESSIONAL SEVICES	7,601.40	.00	.00	.00
01-16-00-4032	CUSTODIAL SERVICES - CITY HALL	37,167.42	14,497.06	34,300.00	25,000.00
01-16-00-4041	COPIER LEASE: 1989 & PRIOR	2,503.10	.00	.00	.00
01-16-00-4042	COPIER MACHINE LEASE	.00	1,151.05	2,660.00	3,000.00
01-16-00-4080	TRAVEL & TRAINING	.00	.00	.00	200.00
01-16-00-4084	COMPREHENSIVE GEN. LIAB. INS.	5,367.26	1,596.00	2,500.00	.00
01-16-00-4085	AUTO LIABILITY INSURANCE	965.62	288.98	250.00	.00
01-16-00-4086	FIRE AND E.C. INSURANCE	857.42	496.43	1,950.00	.00
01-16-00-4091	SAFETY PROGRAM EXPENSE	135.00	.00	100.00	100.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	216,499.25	96,556.58	197,410.00	29,400.00
01-16-00-5003	MOTOR VEHICLES	27,939.50	.00	.00	.00
01-16-00-5005	BUILDING IMPROVEMENTS	39,737.12	27,426.18	14,750.00	.00
	CAPITAL OUTLAY				
	SUBTOTAL	67,676.62	27,426.18	14,750.00	.00
01-16-00-6900	MISCELLANEOUS	3,175.00	.00	.00	.00
	CONSTRUCTION				
	SUBTOTAL	3,175.00	.00	.00	.00
01 16 00	ACTIVITY TOTAL	394,575.83	173,979.05	353,120.00	181,260.00
01 16 0	DIVISION TOTAL	.00	.00	.00	.00
01 16	DEPARTMENT TOTAL	394,575.83	173,979.05	353,120.00	181,260.00



PARKS AND RECREATION DEPARTMENT





ACTIVITY SUMMARY PARKS AND RECREATION DEPARTMENT

The Parks and Recreation Department is responsible for recreation programs, senior services, special events, grounds maintenance, right-of-way maintenance as well as the acquisition, development and maintenance of parks. It has 6 full-time and 15 part-time employees, but only 3 full-time and 15 part-time employees are included in this budget segment (3 full-time employees are in the Senior Services budget segment). The Parks and Recreation Director is responsible to the City Manager for department direction.

1994 Achievements

The Parks and Recreation Department bid ballfield reconfiguration, constructed Weir Park improvements, purchased a lot on Byron to expand Colonial Park, purchased a new swimming pool bubble, installed new playground equipment at Colonial Park, engaged an architectural firm to direct Community Building rehabilitation, established a Youth Council, improved special events and established a sports camp.

1995 Initiatives

The Parks and Recreation Department will expand the Youth Council, complete Community Building rehabilitation, construct Colonial Park (Phase II) and Milton Park (Phase II) improvements.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 215,850	\$ 214,190	\$ 224,090
Materials Supplies	13,400	15,510	17,300
Repairs and Maintenance	14,200	7,250	40,250
Other Services and Charges	161,090	167,080	235,080
Capital	4,780	800	7,600
Total	\$ 409,320	\$ 404,830	\$ 524,320

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

PARKS & RECREATION DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-18-00-1000	FULL TIME SALARIES	77,943.84	44,299.18	91,280.00	98,930.00
01-18-00-1025	OVERTIME	1,077.41	468.12	600.00	600.00
01-18-00-1026	LONGEVITY	210.00	97.50	300.00	300.00
01-18-00-1041	AUTO ALLOWANCE	2,500.00	1,200.00	2,400.00	2,400.00
01-18-00-1080	RETIREMENT CONTRIBUTION	6,568.89	3,731.32	7,660.00	7,960.00
01-18-00-1082	SOCIAL SECURITY CONTRIBUTION	12,753.95	6,555.41	13,640.00	14,190.00
01-18-00-1084	GROUP HOSPITAL INSURANCE	10,619.20	3,159.05	10,870.00	9,060.00
01-18-00-1088	WORKERS' COMPENSATION INSUR.	9,819.88	5,554.05	3,700.00	4,150.00
01-18-00-1091	UNEMPLOYMENT INSURANCE	17.64	.00	.00	.00
01-18-00-1098	PART-TIME/TEMPORARY	85,269.42	39,990.01	83,740.00	86,500.00
	PERSONAL SERVICES				
	SUBTOTAL	206,780.23	105,054.64	214,190.00	224,090.00
01-18-00-2001	OFFICE SUPPLIES	2,323.19	1,098.27	1,500.00	1,500.00
01-18-00-2003	FURNITURE/EQUIPMENT-NONCAPITAL	.00	.00	660.00	950.00
01-18-00-2005	RECREATION SUPPLIES	1,579.14	1,674.22	3,350.00	5,350.00
01-18-00-2007	PHOTO SUPPLIES	1,043.55	484.33	800.00	800.00
01-18-00-2010	POSTAGE	2,094.89	197.52	3,500.00	1,000.00
01-18-00-2020	UNIFORMS AND OUTER CLOTHING	519.00	506.71	500.00	500.00
01-18-00-2030	FIRST AID AND MEDICAL SUPPLIES	344.43	.00	100.00	100.00
01-18-00-2040	CHEMICALS	6,669.41	2,616.11	5,000.00	7,000.00
01-18-00-2050	SMALL TOOLS	51.52	19.70	50.00	50.00
01-18-00-2053	FUEL AND GASOLINE	.00	.00	50.00	50.00
	SUPPLIES				
	SUBTOTAL	14,625.13	6,596.86	15,510.00	17,300.00
01-18-00-3001	R & M : BUILDINGS	9,819.77	.00	.00	.00
01-18-00-3002	R & M : POOL	2,236.81	1,126.82	1,500.00	1,500.00
01-18-00-3003	R & M : POOL COVER	2,750.78	484.55	500.00	500.00
01-18-00-3008	R & M : GROUNDS	.00	.00	.00	6,000.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		PARKS & RECREATION DEPARTMENT			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-18-00-3009	R & M : FIELD LIGHTS	.00	.00	.00	4,000.00
01-18-00-3010	TREE TRIMMING	.00	.00	.00	1,000.00
01-18-00-3011	R & M : OFFICE EQUIPMENT	1,161.03	134.00	250.00	250.00
01-18-00-3014	R & M: SPORTS PROGRAMS	.00	.00	.00	24,000.00
01-18-00-3020	R & M : EQUIPMENT & MACHINERY	5,797.02	1,022.13	5,000.00	3,000.00
	MAINTENANCE				
	SUBTOTAL	21,765.41	2,767.50	7,250.00	40,250.00
01-18-00-4001	TELEPHONE EXPENSES	3,098.12	1,508.75	3,100.00	3,100.00
01-18-00-4003	ELECTRICITY : GENERAL	37,814.65	18,051.28	33,850.00	50,000.00
01-18-00-4010	GAS	19,453.21	12,395.95	18,650.00	18,650.00
01-18-00-4029	CONTRACT: GROUNDS	.00	.00	.00	50,000.00
01-18-00-4038	CONTRACT: LANDSCAPING	.00	.00	.00	9,500.00
01-18-00-4050	MEMBERSHIPS	150.00	75.00	330.00	330.00
01-18-00-4073	PRINT / PHOTOCOPY SERVICES	6,901.31	700.00	7,500.00	3,000.00
01-18-00-4075	SPECIAL EVENTS	2,150.52	1,534.36	2,500.00	2,500.00
01-18-00-4076	FACILITY RENTALS	487.50	.00	750.00	750.00
01-18-00-4080	TRAVEL & TRAINING	2,497.98	524.56	400.00	500.00
01-18-00-4084	COMPREHENSIVE GEN. LIAB. INS.	4,046.72	1,100.00	.00	.00
01-18-00-4086	FIRE AND E.C. INSURANCE	2,010.23	1,163.88	4,500.00	.00
01-18-00-4091	MOVIE RENTALS	1,140.00	.00	.00	.00
01-18-00-4099	PHYSICALS	1,195.00	450.00	500.00	750.00
01-18-00-4501	COLONIAL PARK : AQUATIC CLASS	15,125.04	.00	.00	.00
01-18-00-4502	COLONIAL PARK : OTHER CLASSES	3,949.00	.00	.00	.00
01-18-00-4601	COMM. BLDG : RECREATION CLASS	58,967.67	40,740.51	95,000.00	96,000.00
01-18-00-4602	COLONIAL PARK : SPORTS PROGRAM	3,192.51	.00	.00	.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	162,179.46	78,244.29	167,080.00	235,080.00
01-18-00-5001	FURNITURE & FIXTURES	1,603.03	.00	.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

PARKS & RECREATION DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-18-00-5005	BUILDING IMPROVEMENTS	616.00	.00	.00	.00
01-18-00-5008	COMPUTER EQUIPMENT	.00	1,928.00	.00	.00
01-18-00-5060	RECREATION EQUIPMENT	.00	.00	.00	7,600.00
01-18-00-5099	OTHER	.00	.00	800.00	.00
	CAPITAL OUTLAY				
	SUBTOTAL	2,219.03	1,928.00	800.00	7,600.00
01-18-00-6800	SPECIAL PROJECTS	20,397.64	.00	.00	.00
	CONSTRUCTION				
	SUBTOTAL	20,397.64	.00	.00	.00
01 18 00	ACTIVITY TOTAL	427,966.90	194,591.29	404,830.00	524,320.00
01 18 0	DIVISION TOTAL	.00	.00	.00	.00
01 18	DEPARTMENT TOTAL	427,966.90	194,591.29	404,830.00	524,320.00



City of West University Place, Texas



PARKS

The Parks budget was combined with the Parks and Recreation budget in Fiscal Year 1995.

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		PARKS			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
11-17-00-2020	UNIFORMS AND OUTER CLOTHING	.00	147.80	.00	.00
	SUPPLIES				
	SUBTOTAL	.00	147.80	.00	.00
11-17-00-3008	R & M : GROUNDS	6,048.19	2,416.99	11,000.00	.00
11-17-00-3009	R & M : FIELD LIGHTS	524.70	3,334.00	2,750.00	.00
11-17-00-3010	TREE TRIMMING	7,966.25	45.00	1,000.00	.00
11-17-00-3012	FIELD LIGHT PAINTING	.00	52.00	.00	.00
11-17-00-3014	R & M: SPORTS PROGRAMS	25,127.00	23,000.00	24,000.00	.00
	MAINTENANCE				
	SUBTOTAL	39,666.14	28,847.99	38,750.00	.00
11-17-00-4003	ELECTRICITY : GENERAL	13,840.80	5,755.68	10,800.00	.00
11-17-00-4024	PROFESSIONAL SEVICES	.00	500.00	.00	.00
11-17-00-4032	CONTRACT : LANDSCAPING	9,638.40	2,180.00	10,000.00	.00
11-17-00-4033	CONTRACT : GROUNDS	46,255.81	16,860.00	52,000.00	.00
11-17-00-4084	COMPREHENSIVE GEN. LIAB. INS.	1,063.13	.00	.00	.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	70,798.14	25,295.68	72,800.00	.00
11-17-00-5006	PARK IMPROVEMENTS	17,296.82	125,348.99	.00	.00
	CAPITAL OUTLAY				
	SUBTOTAL	17,296.82	125,348.99	.00	.00
11 17 00	ACTIVITY TOTAL	127,761.10	179,640.46	111,550.00	.00
11 17 0	DIVISION TOTAL	.00	.00	.00	.00
11 17	DEPARTMENT TOTAL	127,761.10	179,640.46	111,550.00	.00



PARKS AND RECREATION DEPARTMENT
SENIOR SERVICES DIVISION

Senior Services
Manager

Senior Services
Assistant Mgr.

Custodian



**ACTIVITY SUMMARY
PARKS AND RECREATION DEPARTMENT
SENIOR SERVICES DIVISION**

The Senior Services Division of the Parks and Recreation Department is responsible for the transportation, recreation, limited health care and medical referral of senior citizens. It has 3 full-time employees, 1 car and 1 heavy truck. The Senior Services Manager is responsible to the Parks and Recreation Director for division management.

1994 Achievements

The Senior Services Division completed a service review, implemented a housing assistance program, conducted more seminars and increased the number of volunteers by 10%.

1995 Initiatives

The Senior Services Division will increase the number of cultural events, recruit additional volunteers, purchase a new computer system and car.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 96,610	\$ 89,800	\$ 89,220
Materials Supplies	5,200	4,950	3,850
Repairs and Maintenance	1,350	1,550	1,440
Other Services and Charges	16,830	17,480	14,970
Capital	3,030	--	16,500
Total	\$ 123,020	\$ 113,780	\$ 125,980

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND

SENIOR SERVICES DIVISION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-19-00-1000	FULL TIME SALARIES	65,259.77	31,061.83	66,790.00	65,750.00
01-19-00-1026	LONGEVITY	960.00	420.00	1,140.00	720.00
01-19-00-1073	EMPLOYMENT ADVERTISING	.00	.00	145.00	.00
01-19-00-1080	RETIREMENT CONTRIBUTION	5,337.32	2,550.10	5,680.00	5,290.00
01-19-00-1082	SOCIAL SECURITY CONTRIBUTION	5,065.72	2,408.38	5,370.00	5,030.00
01-19-00-1084	GROUP HOSPITAL INSURANCE	10,619.20	2,741.45	8,100.00	12,240.00
01-19-00-1088	WORKERS' COMPENSATION INSUR.	895.26	506.35	450.00	190.00
01-19-00-1091	UNEMPLOYMENT INSURANCE	48.00	.00	.00	.00
01-19-00-1098	PART-TIME/TEMPORARY	2,222.49	2,262.00	2,270.00	.00
	PERSONAL SERVICES				
	SUBTOTAL	90,407.76	41,950.11	89,945.00	89,220.00
01-19-00-2000	COFFEE SUPPLIES	1,145.48	304.90	1,105.00	1,000.00
01-19-00-2001	OFFICE SUPPLIES	561.62	281.55	500.00	750.00
01-19-00-2005	RECREATION SUPPLIES	249.51	100.76	250.00	250.00
01-19-00-2010	POSTAGE	801.79	115.09	1,700.00	800.00
01-19-00-2030	FIRST AID & MED.SUPP.	45.90	11.29	50.00	50.00
01-19-00-2053	FUEL:UNLEADED	881.49	254.59	1,100.00	1,000.00
01-19-00-2059	TIRES AND TUBES	.00	.00	100.00	.00
	SUPPLIES				
	SUBTOTAL	3,685.79	1,068.18	4,805.00	3,850.00
01-19-00-3011	R & M : OFFICE EQUIPMENT	109.45	.00	310.00	100.00
01-19-00-3020	R&M: EQUIPMENT & MACHINERY	293.87	75.94	240.00	240.00
01-19-00-3040	R & M : MOTOR VEHICLES	1,471.22	261.83	1,000.00	1,100.00
	MAINTENANCE				
	SUBTOTAL	1,874.54	337.77	1,550.00	1,440.00
01-19-00-4001	TELEPHONE EXPENSES	1,836.05	892.54	1,800.00	1,800.00
01-19-00-4050	MEMBERSHIPS	115.00	50.00	150.00	190.00
01-19-00-4070	PUBLICATIONS/SUBSCRIP.	22.00	.00	.00	.00
01-19-00-4073	PRINT / PHOTOCOPY SERVICES	590.27	135.00	500.00	500.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		SENIOR SERVICES DIVISION			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
01-19-00-4077	SENIOR PROGRAMS EXPENSE	5,256.00	2,235.00	5,400.00	6,000.00
01-19-00-4080	TRAVEL & TRAINING	.00	.00	180.00	180.00
01-19-00-4084	COMPREHENSIVE GEN. LIAB. INS.	737.33	660.00	.00	.00
01-19-00-4085	AUTO LIABILITY INSURANCE	1,172.74	577.98	1,650.00	.00
01-19-00-4086	FIRE AND E.C. INSURANCE	.00	.00	1,500.00	.00
01-19-00-4088	PERFORMANCE BONDS AND NOTARY	80.00	.00	.00	.00
01-19-00-4095	COMMUNITY RELATIONS	5,152.09	1,568.46	6,300.00	6,300.00
	OTHER SERVICES & CHARGES SUBTOTAL	14,961.48	6,118.98	17,480.00	14,970.00
01-19-00-5001	FURNITURE & FIXTURES	2,912.00	.00	.00	.00
01-19-00-5003	MOTOR VEHICLES	.00	.00	.00	13,500.00
01-19-00-5008	COMPUTER EQUIPMENT	.00	.00	.00	3,000.00
	CAPITAL OUTLAY SUBTOTAL	2,912.00	.00	.00	16,500.00
01 19 00	ACTIVITY TOTAL	113,841.57	49,475.04	113,780.00	125,980.00
01 19 0	DIVISION TOTAL	.00	.00	.00	.00
01 19	DEPARTMENT TOTAL	113,841.57	49,475.04	113,780.00	125,980.00



GENERAL SERVICES

CITY OF WEST UNIVERSITY PLACE

EXPENSES

GENERAL FUND		GENERAL SERVICES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
1-98-00-1000	FULL TIME SALARIES	.00	.00	.00	27,510.00
1-98-00-1091	UNEMPLOYMENT INSURANCE	.00	.00	.00	30,000.00
	PERSONAL SERVICES SUBTOTAL	.00	.00	.00	57,510.00
1-98-00-4003	ELECTRICITY : GENERAL	.00	.00	.00	35,600.00
1-98-00-4005	ELECTRICITY : STREET LIGHTS	.00	.00	.00	118,200.00
1-98-00-4010	GAS	.00	.00	.00	4,000.00
1-98-00-4110	GENERAL LIABILITY INS	.00	.00	.00	38,330.00
1-98-00-4111	AUTOMOBILE LIABILITY INS	.00	.00	.00	40,020.00
1-98-00-4112	AUTO PHYSICAL DAMAGE INS	.00	.00	.00	10,280.00
1-98-00-4114	ERRORS AND OMISSIONS INS	.00	.00	.00	25,540.00
1-98-00-4115	REAL AND PERSONAL PROPERTY INS	.00	.00	.00	7,870.00
1-98-00-4116	MOBILE EQUIPMENT INS	.00	.00	.00	400.00
1-98-00-4117	BOILER AND MACHINERY INS	.00	.00	.00	2,400.00
	OTHER SERVICES & CHARGES SUBTOTAL	.00	.00	.00	282,640.00
1 98 00	ACTIVITY TOTAL	.00	.00	.00	340,150.00
1 98 0	DIVISION TOTAL	.00	.00	.00	.00
1 98	DEPARTMENT TOTAL	.00	.00	.00	340,150.00



**CITY OF WEST UNIVERSITY PLACE
DEBT SERVICE FUND**

	1993 ACTUAL	1994 BUDGET	1994 ESTIMATE	1995 BUDGET
REVENUE				
Property Tax	\$1,505,918	\$2,047,640	\$2,047,640	\$1,996,670
Interest on Investments	48,371	19,600	19,600	40,000
Miscellaneous	18,768	10,000	10,000	0
TOTAL REVENUE	\$1,573,057	\$2,077,240	\$2,077,240	\$2,036,670
OPERATING TRANSFER IN				
Water & Sewer Fund	332,000	332,000	332,000	332,000
	\$332,000	\$332,000	\$332,000	\$332,000
TOTAL RESOURCES	\$1,905,057	\$2,409,240	\$2,409,240	\$2,368,670
EXPENDITURES				
Bond Retirement	\$835,000	\$685,000	\$685,000	\$735,000
Interest on Bonds	1,006,837	1,705,780	1,705,780	1,621,500
Fiscal Paying Agent	6,131	8,000	8,000	8,000
TOTAL EXPENDITURES	\$1,847,968	\$2,398,780	\$2,398,780	\$2,364,500
REVENUES OVER (UNDER) EXPENDITURES	\$57,089	\$10,460	\$10,460	\$4,170
BEGINNING BALANCES	\$638,567	\$695,656	\$695,656	\$706,116
ENDING BALANCES	\$695,656	\$706,116	\$706,116	\$710,286

CITY OF WEST UNIVERSITY PLACE
Schedule of Long-Term Debt

	Interest Rate	Date of Issue	Original Amount	Final Maturity Date	Amount Outstanding 12-31-94
Public Improvement Bonds - Series 1986	7.3% to 8.0%	August 01, 1986	\$4,700,000	February 01, 2006	\$260,000
Public Improvement Bonds - Series 1988	6.75% to 8.75%	October 01, 1988	7,000,000	April 01, 2008	1,700,000
Refunding Bonds - Series 1992	3.75% to 5.75%	August 15, 1992	10,160,000	February 01, 2007	10,135,000
Public Improvement Bonds - Series 1992	6.00% to 8.00%	November 15, 1992	5,000,000	February 01, 2012	4,800,000
Public Improvement Bonds - Series 1993	5.10% to 7.10%	July 15, 1993	11,000,000	February 01, 2013	11,000,000





CITY OF WEST UNIVERSITY PLACE
Schedule of Long-Term Debt to Maturity

Year Ending December 31	Principal	Interest	Total
1995	735,000	1,621,489	2,356,489
1996	1,015,000	1,558,696	2,573,696
1997	1,085,000	1,488,533	2,573,533
1998	1,135,000	1,414,238	2,549,238
1999	1,205,000	1,338,123	2,543,123
2000	1,265,000	1,262,890	2,527,890
2001	1,330,000	1,185,760	2,515,760
2002	1,390,000	1,103,670	2,493,670
2003	1,465,000	1,018,183	2,483,183
2004	1,540,000	931,305	2,471,305
2005	1,640,000	841,379	2,481,379
2006	1,730,000	745,717	2,475,717
2007	1,815,000	644,769	2,459,769
2008	1,795,000	541,463	2,336,463
2009	1,725,000	440,281	2,165,281
2010	1,750,000	341,000	2,091,000
2011	1,775,000	241,126	2,016,126
2012	1,800,000	140,094	1,940,094
2013	1,700,000	44,625	1,744,625
Total	\$27,895,000	\$16,903,341	\$44,798,341

CITY OF WEST UNIVERSITY PLACE

REVENUES

DEBT SERVICE FUND

REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
12-99-00-0050	INTEREST ON INVESTMENT	48,371.38-	23,811.81-	19,600.00-	40,000.00-
12-99-00-0100	CURRENT TAX COLLECTIONS	1,500,829.02-	2,061,905.18-	2,047,640.00-	1,996,670.00-
12-99-00-0105	DELINQUENT TAXES	5,088.56-	603.34-	6,000.00-	.00
12-99-00-0115	PENALTY & INTEREST	17,925.69-	10,173.89-	4,000.00-	.00
12-99-00-0116	COST - DELINQUENT TAXES	843.08-	205.29-	.00	.00
12-99-00-0984	TRANSFERS-W/S FUND	332,000.00-	.00	332,000.00-	332,000.00-
	SUBTOTAL	1,905,057.73-	2,096,699.51-	2,409,240.00-	2,368,670.00-
2 99 00	ACTIVITY TOTAL	1,905,057.73-	2,096,699.51-	2,409,240.00-	2,368,670.00-
2 99 0	DIVISION TOTAL	.00	.00	.00	.00
2 99	DEPARTMENT TOTAL	1,905,057.73-	2,096,699.51-	2,409,240.00-	2,368,670.00-

CITY OF WEST UNIVERSITY PLACE

EXPENSES

DEBT SERVICE FUND

GENERAL DEBT SERVICE EXPENSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENODED BUDGET	1995 PROPOSED BUDGET
02-35-00-4950	1976 BOND REDEMPTION	100,000.00	.00	.00	.00
02-35-00-4951	1976 BOND INTEREST PAYMENT	2,625.00	.00	.00	.00
02-35-00-4952	1983 BOND REDEMPTION	175,000.00	.00	.00	.00
02-35-00-4953	1983 BOND INTEREST PAYMENT	8,312.50	.00	.00	.00
02-35-00-4954	1986 BOND REDEMPTION	260,000.00	260,000.00	260,000.00	260,000.00
02-35-00-4955	1986 BOND INTEREST PAYMENT	52,000.00	20,800.00	31,200.00	10,400.00
02-35-00-4957	1988 BOND REDEMPTION	175,000.00	325,000.00	325,000.00	325,000.00
02-35-00-4958	1988 BOND INTEREST PAYMENT	177,443.75	84,894.50	155,570.00	127,130.00
02-35-00-4980	BONOS-AGENT FEES	2,035.43	898.65	5,000.00	3,000.00
	OTHER SERVICES & CHARGES SUBTOTAL	952,416.68	691,593.15	776,770.00	725,530.00
02 35 00	ACTIVITY TOTAL	952,416.68	691,593.15	776,770.00	725,530.00
02 35 0	DIVISION TOTAL	.00	.00	.00	.00
02 35	DEPARTMENT TOTAL	952,416.68	691,593.15	776,770.00	725,530.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

DEBT SERVICE FUND

SERIES 1992 REFUNDING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
02-36-00-4948	BOND PRINCIPAL-1992REFD.SERIES	.00	25,000.00	25,000.00	75,000.00
02-36-00-4949	BOND INTEREST-1992 REFD.SERIES	530,744.79	276,110.00	551,750.00	549,790.00
02-36-00-4980	BONDS-AGENT FEES	256.34	.00	1,000.00	1,000.00
	OTHER SERVICES & CHARGES SUBTOTAL	531,001.13	301,110.00	577,750.00	625,790.00
02 36 00	ACTIVITY TOTAL	531,001.13	301,110.00	577,750.00	625,790.00
02 36 0	DIVISION TOTAL	.00	.00	.00	.00
02 36	DEPARTMENT TOTAL	531,001.13	301,110.00	577,750.00	625,790.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

DEBT SERVICE FUND

SERIES 1992

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENOEED BUDGET	1995 PROPOSED BUDGET
02-37-00-4948	BOND PRINCIPAL-1992PERM.SERIES	125,000.00	75,000.00	75,000.00	25,000.00
02-37-00-4949	BOND INTEREST-1992 PERM.SERIES	235,711.00	164,250.00	325,500.00	321,500.00
02-37-00-4980	BONDS-AGENT FEES	1,954.96	.00	1,000.00	2,000.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	362,665.96	239,250.00	401,500.00	348,500.00
02 37 00	ACTIVITY TOTAL	362,665.96	239,250.00	401,500.00	348,500.00
02 37 0	DIVISION TOTAL	.00	.00	.00	.00
02 37	DEPARTMENT TOTAL	362,665.96	239,250.00	401,500.00	348,500.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

DEBT SERVICE FUND

SERIES 1993

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENOE0 BUDGET	1995 PROPOSED BUDGET
02-38-00-4948	BOND PRINCIPAL	.00	.00	.00	50,000.00
02-38-00-4949	BOND INTEREST	.00	334,533.89	641,760.00	612,680.00
02-38-00-4980	BONDS-AGENT FEES	1,884.52	200.00	1,000.00	2,000.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	1,884.52	334,733.89	642,760.00	664,680.00
02 38 00	ACTIVITY TOTAL	1,884.52	334,733.89	642,760.00	664,680.00
02 38 0	DIVISION TOTAL	.00	.00	.00	.00
02 38	DEPARTMENT TOTAL	1,884.52	334,733.89	642,760.00	664,680.00



**CITY OF WEST UNIVERSITY PLACE
CAPITAL PROJECTS FUND**

	<u>1993 ACTUAL</u>	<u>1994 BUDGET</u>	<u>1994 ESTIMATE</u>	<u>1995 BUDGET</u>
REVENUE				
Interest on Investments	\$66,597	\$45,000	\$45,000	\$45,000
Paving Assessment	0	6,000	3,000	0
Intergovernmental	0	0	122,250	0
Miscellaneous	0	0	68,220	0
TOTAL REVENUE	\$66,597	\$51,000	\$238,470	\$45,000
OPERATING TRANSFER IN				
General Fund	\$0	\$811,000	\$486,580	\$569,000
Water Sewer Fund	0	938,000	165,000	203,000
1992 Bond Capital Projects	18,944	0	0	0
	\$18,944	\$1,749,000	\$651,580	\$772,000
TOTAL RESOURCES	\$85,541	\$1,800,000	\$890,050	\$817,000
EXPENDITURES				
Master Plan	\$60,563	\$0	\$0	\$0
Drainage Improvements	0	0	0	0
Water System	12,096	635,000	635,000	71,890
Wastewater Collection System	145,336	0	0	0
Public Works Rehab & Improvement	0	576,000	330,000	406,000
Colonial Park Pool (Bubble)	0	105,000	115,000	0
Community Building Rehab & Impr.	0	330,000	30,000	300,000
Wier Park Improvement	0	88,000	165,000	0
West Univ. Elem. Drainage	0	0	89,800	0
Arbitrage Rebate	0	0	197,600	0
Colonial Park	0	0	0	66,000
Non-Operating Transfer Out	0	0	0	0
TOTAL EXPENDITURES	\$217,995	\$1,734,000	\$1,562,400	\$843,890
REVENUES OVER (UNDER) EXPENDITURES	(\$132,454)	\$66,000	(\$672,350)	(\$26,890)
BEGINNING BALANCES	\$1,578,041	\$1,445,587	\$1,445,587	\$773,237
ENDING BALANCES	\$1,445,587	\$1,511,587	\$773,237	\$746,347



**CAPITAL PROJECT FUND SUMMARY
FY 1995**

	<u>1994</u>	<u>1995</u>
Proposed Revenues:		
Bond Proceeds & Accrued Interest ('83, '86, '88)	\$720,350	\$71,890
Intergovernmental - County	10,000	0
Intergovernmental - Houston	112,250	0
Misc. Revenue	68,220	0
General Fund Transfer	486,580	569,000
Utility Fund Transfers	165,000	203,000
	<u>\$1,562,400</u>	<u>\$843,890</u>
Proposed Use of Funds:		
Water Transmission Line	558,000	0
SCADA	77,000	71,890
Public Works Rehab & Improvement	330,000	406,000
Bubble at Colonial Park	115,000	0
Community Building Rehab	30,000	300,000
Wier Park Improvement	165,000	0
West University Place Elem. Drainage	89,800	
Arbitrage Rebate	197,600	
Colonial Park Improvements	0	66,000
	<u>\$1,562,400</u>	<u>\$843,890</u>

CITY OF WEST UNIVERSITY PLACE

REVENUES

CAPITAL PROJECTS FUND

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-99-00-0050	INTEREST ON INVESTMENTS	47,997.49-	21,820.36-	45,000.00-	45,000.00-
03-99-00-0059	PRIOR'84 PAVING LIEN RECEIPTS	10,575.20-	2,134.68-	3,000.00-	.00
03-99-00-0400	1984 PAVING ASSESSMENT	8,022.80-	.00	.00	.00
03-99-00-0800	MISCELLANEOUS REVENUE	1.50-	.00	68,220.00-	.00
03-99-00-0900	TRANSFER FROM W/S	.00	.00	165,000.00-	203,000.00-
03-99-00-0908	INTERGOVERNMENTAL - COUNTY	.00	.00	10,000.00-	.00
03-99-00-0909	INTERGOVERNMENTAL -CITY OF HOU	.00	.00	112,250.00-	.00
03-99-00-0981	TRANSFER-GENERAL FUND	.00	.00	486,580.00-	569,000.00-
	SUBTOTAL	66,596.99-	23,955.04-	890,050.00-	817,000.00-
03 99 00	ACTIVITY TOTAL	66,596.99-	23,955.04-	890,050.00-	817,000.00-
03 99 0	DIVISION TOTAL	.00	.00	.00	.00
03 99	DEPARTMENT TOTAL	66,596.99-	23,955.04-	890,050.00-	817,000.00-

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUND		PUBLIC WORKS DIVISION		WEST U ELEMENTRY FLOOD CONTROL			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION			1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-11-02-4024	PROFESSIONAL SEVICES			.00	.00	14,800.00	.00
	OTHER SERVICES & CHARGES		SUBTOTAL	.00	.00	14,800.00	.00
03-11-02-6620	CONSTRUCTION			.00	40,224.15	75,000.00	.00
	CONSTRUCTION		SUBTOTAL	.00	40,224.15	75,000.00	.00
03 11 02			ACTIVITY TOTAL	.00	40,224.15	89,800.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUND		PUBLIC WORKS DIVISION		PUBLIC WORKS REHAB & IMPROVE			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION			1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-11-03-4024	PROFESSIONAL SEVICES			.00	.00	20,000.00	.00
	OTHER SERVICES & CHARGES		SUBTOTAL	.00	.00	20,000.00	.00
03-11-03-5007	LAND PURCHASES/IMPROVEMENTS			.00	.00	300,000.00	.00
	CAPITAL OUTLAY		SUBTOTAL	.00	.00	300,000.00	.00
03-11-03-6620	CONSTRUCTION			.00	.00	10,000.00	406,000.00
	CONSTRUCTION		SUBTOTAL	.00	.00	10,000.00	406,000.00
03 11 03			ACTIVITY TOTAL	.00	.00	330,000.00	406,000.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUNO

PUBLIC WORKS DIVISION

COLONIAL PARK POOL (BUBBLE)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-11-04-6620	CONSTRUCTION	.00	9,800.00	115,000.00	.00
	CONSTRUCTION				
	SUBTOTAL	.00	9,800.00	115,000.00	.00
03 11 04	ACTIVITY TOTAL	.00	9,800.00	115,000.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUND

PUBLIC WORKS DIVISION

COMMUNITY BUILDING REHAB & IMP

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-11-05-4024	PROFESSIONAL SEVICES		.00	3,128.86	30,000.00	12,000.00
	OTHER SERVICES & CHARGES	SUBTOTAL	.00	3,128.86	30,000.00	12,000.00
03-11-05-6620	CONSTRUCTION		.00	.00	.00	288,000.00
	CONSTRUCTION	SUBTOTAL	.00	.00	.00	288,000.00
03 11 05		ACTIVITY TOTAL	.00	3,128.86	30,000.00	300,000.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUNO

PUBLIC WORKS DIVISION

WIER PARK IMPROVEMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-11-06-6620	CONSTRUCTION	.00	2,251.89	165,000.00	.00
	CONSTRUCTION				
	SUBTOTAL	.00	2,251.89	165,000.00	.00
03 11 06	ACTIVITY TOTAL	.00	2,251.89	165,000.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUND		RECREATION DIVISION	COLONIAL PARK IMPROVEMENTS			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION		1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-18-10-6620	CONSTRUCTION		.00	.00	.00	66,000.00
	CONSTRUCTION	SUBTOTAL	.00	.00	.00	66,000.00
03 18 10		ACTIVITY TOTAL	.00	.00	.00	66,000.00
03 18 1		DIVISION TOTAL	.00	.00	.00	.00
03 18		DEPARTMENT TOTAL	.00	.00	.00	66,000.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUND

GENERAL DEBT SERVICE EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-35-00-4999	ARBITRAGE REBATE	.00	197,600.00	197,600.00	.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	.00	197,600.00	197,600.00	.00
03 35 00	ACTIVITY TOTAL	.00	197,600.00	197,600.00	.00
03 35 0	DIVISION TOTAL	.00	.00	.00	.00
03 35	DEPARTMENT TOTAL	.00	197,600.00	197,600.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUND

WATER DIVISION

SURFACE WATER TRANSMISSION LNE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
03-50-06-4024	PROFESSIONAL SEVICES		15,504.06	8,067.20	20,000.00	.00
	OTHER SERVICES & CHARGES	SUBTOTAL	15,504.06	8,067.20	20,000.00	.00
03-50-06-6620	CONSTRUCTION		.00	32,325.03	538,000.00	.00
	CONSTRUCTION	SUBTOTAL	.00	32,325.03	538,000.00	.00
03 50 06		ACTIVITY TOTAL	15,504.06	40,392.23	558,000.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

CAPITAL PROJECTS FUND		WATER DIVISION		SCADA	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
13-50-07-4024	PROFESSIONAL SEVICES	.00	12,019.35	20,000.00	.00
	OTHER SERVICES & CHARGES				
	SUBTOTAL	.00	12,019.35	20,000.00	.00
13-50-07-6620	CONSTRUCTION	.00	.00	57,000.00	71,890.00
	CONSTRUCTION				
	SUBTOTAL	.00	.00	57,000.00	71,890.00
13 50 07	ACTIVITY TOTAL	.00	12,019.35	77,000.00	71,890.00
13 50 0	DIVISION TOTAL	.00	.00	.00	.00



**CITY OF WEST UNIVERSITY PLACE
WATER and SEWER FUND**

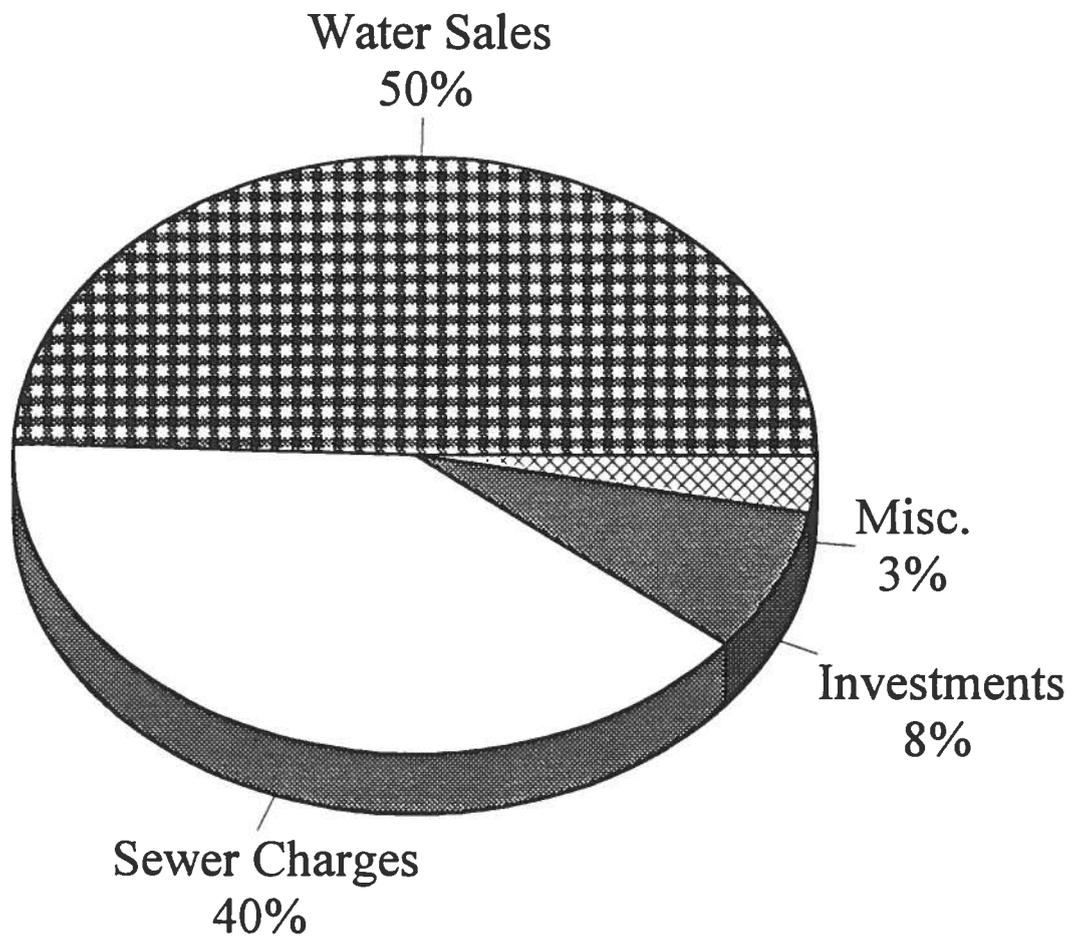
REVENUE BY ITEM - EXPENDITURE BY DEPARTMENT

	1993 ACTUAL	1994 BUDGET	1994 ESTIMATE	1995 BUDGET
REVENUE				
Water Sales	\$1,329,252	\$1,257,000	\$1,257,000	\$1,257,000
Sewer Sales	993,809	1,006,220	1,006,220	1,006,220
Penalties and Interest	60,802	60,000	60,000	40,000
Meter Installations	48,400	50,000	50,000	25,000
Sewer Tap and Disconnect	30,600	7,500	7,500	7,500
Interest on Investments	134,143	130,000	130,000	200,000
Sale of Fixed Assets	1,655	6,000	6,000	3,600
Miscellaneous	57,329	0	0	0
TOTAL REVENUE	\$2,655,990	\$2,516,720	\$2,516,720	\$2,539,320
EXPENDITURES				
Field Services	\$782,627	\$767,050	\$767,050	\$598,440
Sewage Collection	144,681	0	0	0
Plant Management	414,384	571,330	571,330	1,358,070
Depreciation	589,385	650,000	650,000	0
Administrative Services	98,630	208,430	208,430	0
Debt Service	332,000	332,000	332,000	0
General Utility Service	0	0	0	590,400
TOTAL EXPENDITURES	\$2,361,707	\$2,528,810	\$2,528,810	\$2,546,910
RESERVES				
Drain, Strip and Paint Ground Storage Tank	0	0	0	181,000
Water Transmission Line	0	550,000	0	0
SCADA	0	100,000	0	0
Public Works Annex Rehab	0	288,000	165,000	203,000
	\$0	\$938,000	\$165,000	\$384,000
REVENUES OVER (UNDER) EXPENDITURES	\$294,283	(\$950,090)	(\$177,090)	(\$391,590)
BEGINNING BALANCES	\$3,851,238	\$4,499,152	\$4,499,152	\$4,322,062
Depreciation on Contr. Capital	\$353,631	\$0	\$0	\$0
ENDING BALANCES	\$4,499,152	\$3,549,062	\$4,322,062	\$3,930,472



WATER SEWER FUND

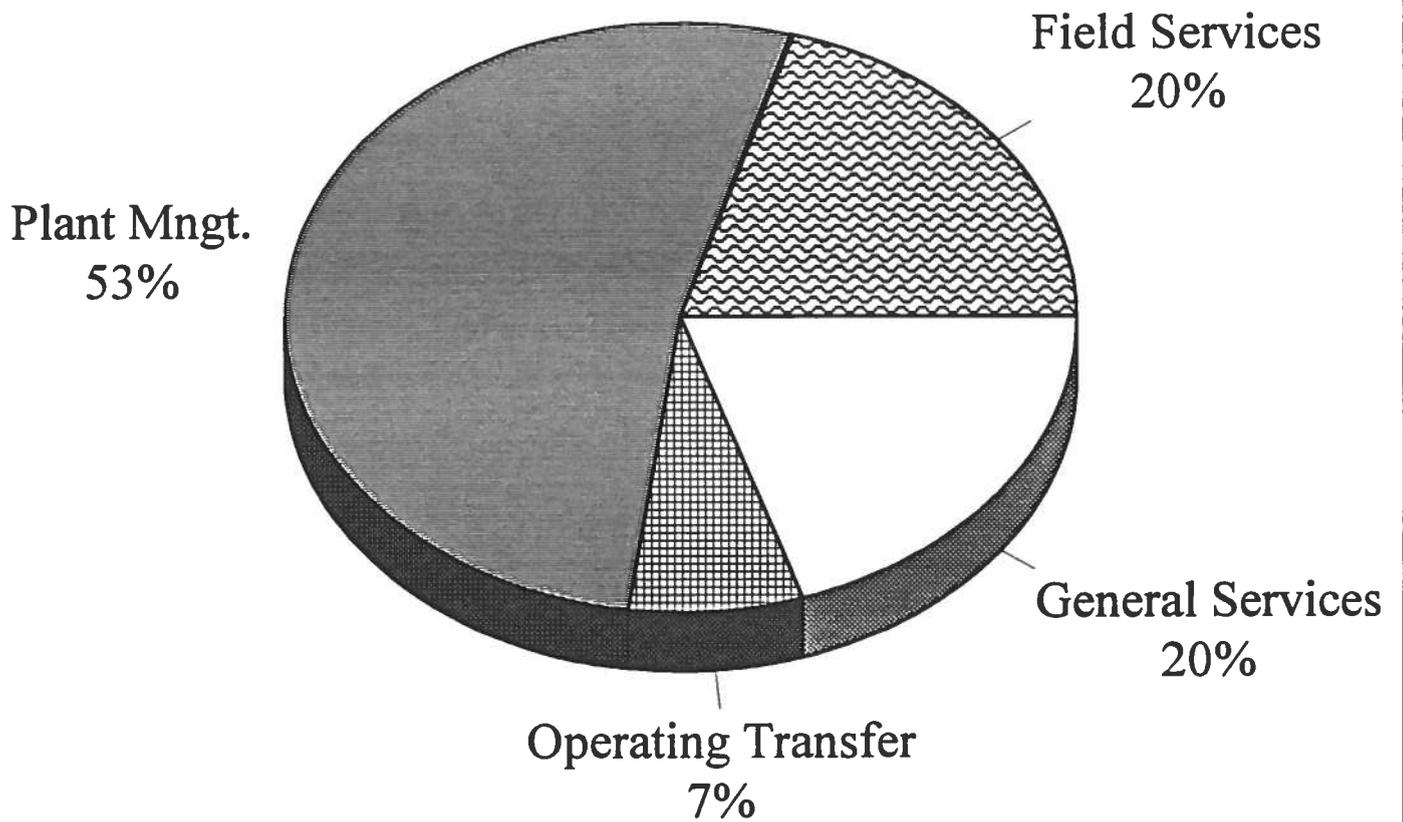
REVENUE - 1995 BUDGET





WATER SEWER FUND

EXPENDITURES - 1995 BUDGET



CITY OF WEST UNIVERSITY PLACE

REVENUES

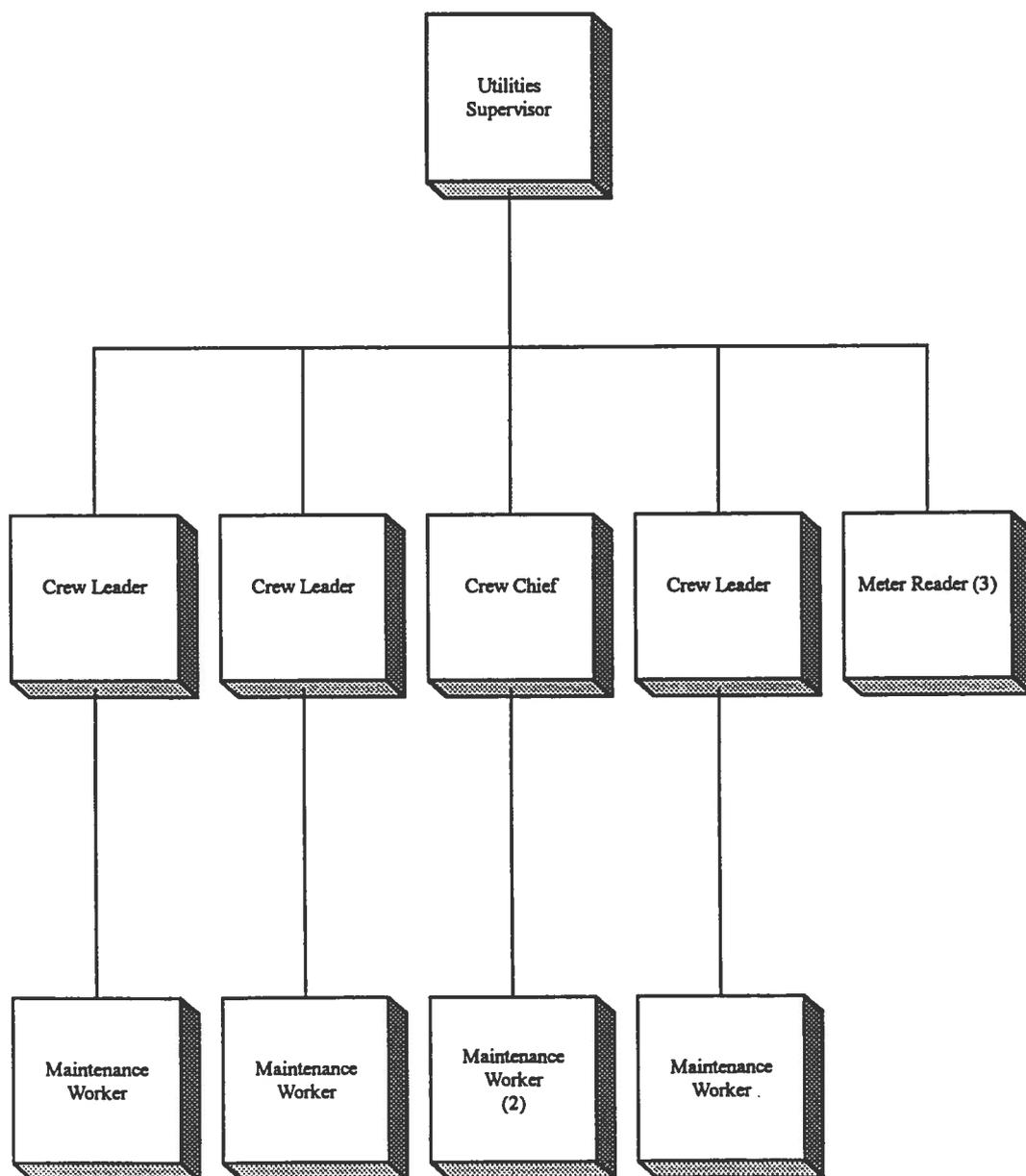
WATER AND SEWER FUND

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
04-99-00-0050	INTEREST ON INVESTMENTS	134,142.91-	86,503.61-	130,000.00-	200,000.00-
04-99-00-0410	UTILITIES : LATE PMT. PENALTIES	60,801.71-	21,009.47-	60,000.00-	40,000.00-
04-99-00-0420	REVENUE:OTHER ADJUSTMENTS-WTR	57,313.92-	943.01-	.00	.00
04-99-00-0585	METER INSTALLATIONS	48,400.00-	8,315.00-	50,000.00-	25,000.00-
04-99-00-0586	SEWER TAP AND DISCONNECT FEES	30,600.00-	3,935.00-	7,500.00-	7,500.00-
04-99-00-0590	WATER SALES	1,329,252.38-	603,183.12-	1,257,000.00-	1,257,000.00-
04-99-00-0595	SEWER FEES	993,808.78-	447,830.09-	1,006,220.00-	1,006,220.00-
04-99-00-0800	MISCELLANEOUS REVENUE	15.00-	.00	.00	.00
04-99-00-0820	SALE OF FIXED ASSETS	1,530.00-	2,880.00-	6,000.00-	3,600.00-
04-99-00-0869	BID BONDS (FORFEITED)	125.00-	100.00-	.00	.00
	SUBTOTAL	2,655,989.70-	1,174,699.30-	2,516,720.00-	2,539,320.00-
04 99 00	ACTIVITY TOTAL	2,655,989.70-	1,174,699.30-	2,516,720.00-	2,539,320.00-
04 99 0	DIVISION TOTAL	.00	.00	.00	.00
04 99	DEPARTMENT TOTAL	2,655,989.70-	1,174,699.30-	2,516,720.00-	2,539,320.00-



PUBLIC WORKS DEPARTMENT
UTILITY DIVISION
FIELD SERVICES





**ACTIVITY SUMMARY
PUBLIC WORKS DEPARTMENT
UTILITIES DIVISION
FIELD SERVICES**

The Utilities Division of the Public Works Department dedicates significant resources (11 full-time employees, 7 light trucks, 1 heavy truck and 3 pieces of moving equipment) to water meter activities (Installation, repair, improvement, replacement, removal and reading), water hydrant activities (Maintenance, repair and replacement), water line repair, water valve repair and sanitary sewer line repair. The Utilities Supervisor is responsible to the Public Works Director for the supervision of field services.

1994 Achievements

The Field Services Section slip lined a major sanitary sewer line on Brompton, privatized utility connection, completed water system leak detection, established a standby crew that can respond to after hour emergencies, purchased a backhoe and ensured regulatory agency (United States Environmental Protection Agency, Texas Natural Resource Conservation Commission and Texas Department of Health) compliance.

1995 Initiatives

The Field Services Section will ensure regulatory agency (United States Environmental Protection Agency, Texas Natural Resources Conservation Commission and Texas Department of Health) compliance, employ 2 additional meter readers, purchase 4 pumps and 2 trucks.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 412,140	\$ 352,900	\$ 402,870
Materials Supplies	48,750	51,600	40,800
Repairs and Maintenance	112,200	134,050	103,300
Other Services and Charges	1,183,700	2,337,030	16,990
Capital	59,000	19,900	34,480
Total	\$1,815,790	\$2,895,480	\$ 598,440

CITY OF WEST UNIVERSITY PLACE

EXPENSES

WATER AND SEWER FUND

FIELD SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
04-50-00-1000	FULL TIME SALARIES	226,239.86	93,675.01	209,520.00	264,970.00
04-50-00-1022	ON-CALL PAY	.00	2,340.00	9,000.00	11,000.00
04-50-00-1025	OVERTIME	43,486.84	14,242.79	30,000.00	26,000.00
04-50-00-1026	LONGEVITY	2,167.50	907.50	2,940.00	2,220.00
04-50-00-1080	RETIREMENT CONTRIBUTION	21,930.08	9,004.33	19,720.00	24,340.00
04-50-00-1082	SOCIAL SECURITY CONTRIBUTION	20,814.33	8,504.14	18,630.00	23,100.00
04-50-00-1084	GROUP HOSPITAL INSURANCE	46,017.92	12,172.73	38,940.00	41,850.00
04-50-00-1088	WORKERS' COMPENSATION INSUR.	13,456.92	9,581.13	18,050.00	9,390.00
04-50-00-1091	UNEMPLOYMENT INSURANCE	12,902.00	7,777.19	5,000.00	.00
04-50-00-1098	PART-TIME/TEMPORARY	.00	.00	6,100.00	.00
	PERSONAL SERVICES				
	SUBTOTAL	387,015.45	158,204.82	357,900.00	402,870.00
04-50-00-2001	OFFICE SUPPLIES	3,408.13	2,079.67	3,000.00	3,000.00
04-50-00-2003	FURNITURE/EQUIPMENT-NONCAPITAL	.00	.00	588.00	.00
04-50-00-2010	POSTAGE	16,656.75	8,315.31	17,500.00	16,000.00
04-50-00-2020	UNIFORMS AND OUTER CLOTHING	6,013.64	1,806.71	4,900.00	4,000.00
04-50-00-2040	CHEMICALS	4,849.90	1,390.37	9,200.00	5,000.00
04-50-00-2050	SMALL TOOLS	1,772.96	859.98	1,700.00	1,700.00
04-50-00-2053	FUEL:UNLEADED	5,976.69	1,641.95	5,500.00	5,000.00
04-50-00-2054	FUEL : DIESEL	576.86	194.48	1,000.00	700.00
04-50-00-2059	TIRES AND TUBES	971.79	125.86	1,000.00	.00
04-50-00-2082	CEMENT, GRAVEL AND SAND	3,777.08	2,864.11	4,000.00	5,000.00
04-50-00-2087	LUMBER AND CONCRETE	69.36	281.49	300.00	400.00
	SUPPLIES				
	SUBTOTAL	44,073.16	19,559.93	48,688.00	40,800.00
04-50-00-3001	R&M: BUILDINGS	424.33	38.28	750.00	500.00
04-50-00-3011	R&M: OFFICE EQUIPMENT	9.17	.00	100.00	100.00
04-50-00-3020	R&M: EQ. & MACHINERY	2,023.84	3,801.48	4,378.00	4,000.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

WATER AND SEWER FUND		FIELD SERVICES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
04-50-00-3030	R&M: RADIOS	32.00	48.95	200.00	200.00
04-50-00-3040	R&M: MOTOR VEHICLES	8,940.21	2,331.02	7,000.00	5,500.00
04-50-00-3050	R&M: WATER PLANT	5,358.23	5.99	10,000.00	.00
04-50-00-3053	R&M: WATER WELLS	40,051.70	22,127.34	23,000.00	.00
04-50-00-3060	R&M: WATER LINES	35,560.42	6,354.59	29,000.00	20,000.00
04-50-00-3064	R&M: WATER METERS	27,089.61	4,824.00	45,000.00	45,000.00
04-50-00-3072	R & M : SEWER LINES	.00	40,043.66	10,000.00	28,000.00
	MAINTENANCE				
	SUBTOTAL	119,489.51	79,575.31	129,428.00	103,300.00
04-50-00-4001	TELEPHONE EXPENSE	2,349.81	1,096.97	2,500.00	2,500.00
04-50-00-4003	ELECTRICITY : GENERAL	.00	6,855.24	.00	.00
04-50-00-4004	ELECTRICITY : WATER PUMP	180,731.70	80,609.00	165,000.00	.00
04-50-00-4014	WATER: EMERGENCY	1,590.92	809.04	1,750.00	1,750.00
04-50-00-4022	ENGINEERING SERVICES	7,700.00	9,999.60	.00	.00
04-50-00-4024	PROFESSIONAL SERVICES	6,419.08	4,669.15	6,500.00	5,000.00
04-50-00-4031	LABORATORY TESTS	3,450.85	641.00	3,000.00	3,000.00
04-50-00-4033	INSPECTION CHARGES	2,808.74	.00	2,700.00	.00
04-50-00-4036	SUBSIDENCE FEES	3,835.00	7,310.00	7,700.00	.00
04-50-00-4042	COPIER MACHINE LEASE	.00	.00	1,100.00	1,100.00
04-50-00-4050	MEMBERSHIPS	165.00	.00	.00	510.00
04-50-00-4080	TRAVEL & TRAINING	2,587.18	870.00	2,850.00	2,030.00
04-50-00-4084	COMP. GENERAL LIAB. INSURANCE	1,566.86	2,569.60	100.00	.00
04-50-00-4085	AUTO LIABILITY INSURANCE	13,648.04	5,938.87	7,400.00	.00
04-50-00-4086	FIRE AND E.C. INSURANCE	4,729.35	3,137.58	10,200.00	.00
04-50-00-4091	SAFETY PROGRAM EXPENSE	868.43	270.15	850.00	650.00
04-50-00-4099	PHYSICALS	695.00	72.00	450.00	450.00
04-50-00-4100	REIMBURSE GENERAL FUND	98,630.00	.00	208,430.00	.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

WATER AND SEWER FUND

FIELD SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
04-50-00-4102	REIMBURSE DEBT SERVICE FUND	332,000.00	.00	332,000.00	.00
04-50-00-4200	DEPRECIATION CHARGE	589,385.40	.00	650,000.00	.00
04-50-00-4998	TRANSFER-CAPITAL PROJECT FUND	.00	.00	938,000.00	.00
	OTHER SERVICES & CHARGES SUBTOTAL	1,253,161.36	124,848.20	2,340,530.00	16,990.00
04-50-00-5001	FURNITURE & FIXTURES	.00	394.00	394.00	.00
04-50-00-5002	MACHINERY & EQUIPMENT	4,252.90	.00	.00	6,180.00
04-50-00-5003	MOTOR VEHICLES	51,828.92	.00	.00	28,300.00
04-50-00-5004	HEAVY EQUIPMENT	.00	18,540.00	18,540.00	.00
04-50-00-5008	COMPUTER EQUIPMENT	1,295.90	.00	.00	.00
	CAPITAL OUTLAY SUBTOTAL	57,377.72	18,934.00	18,934.00	34,480.00
04 50 00	ACTIVITY TOTAL	1,861,117.20	401,122.26	2,895,480.00	598,440.00



City of West University Place, Texas



WASTEWATER COLLECTION DIVISION

CITY OF WEST UNIVERSITY PLACE

EXPENSES

WATER AND SEWER FUND

WASTEWATER COLLECTION

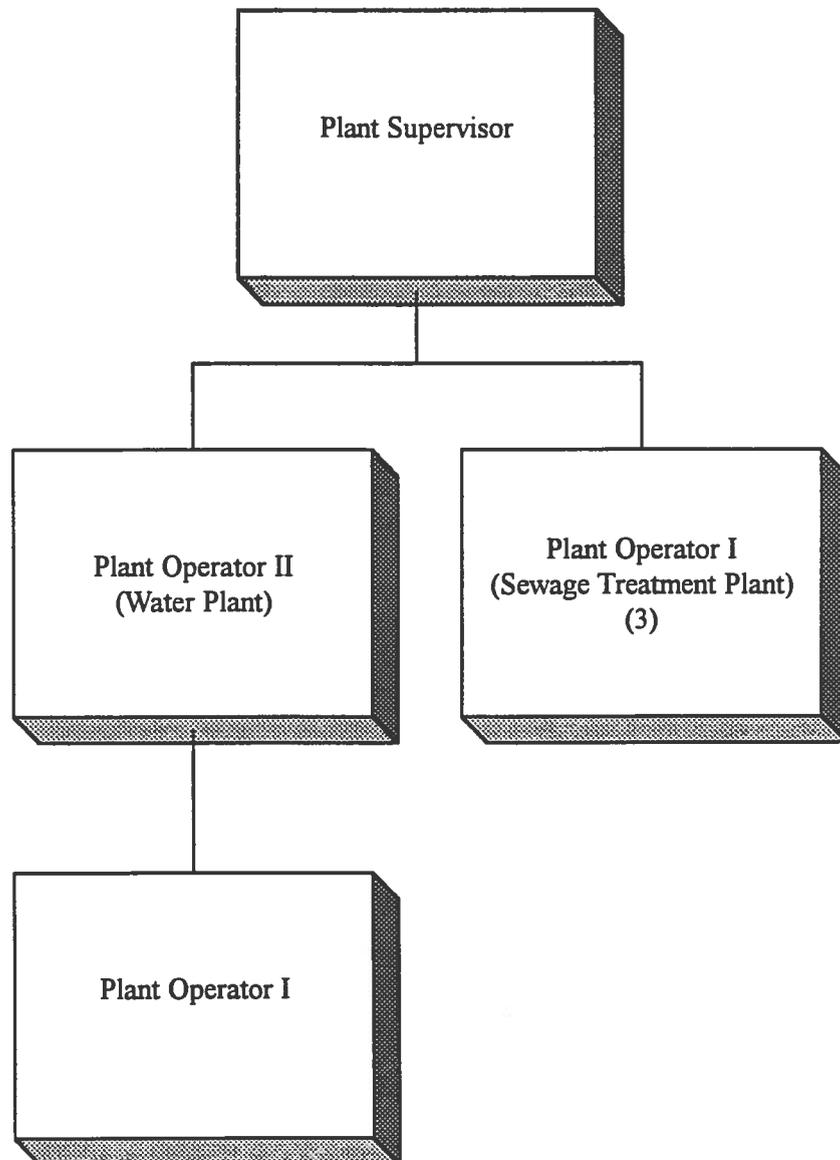
ACCOUNT NUMBER	ACCOUNT DESCRIPTION		1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
	OTHER SERVICES & CHARGES	SUBTOTAL	22,178.53	.00	.00	.00
04-51-00-5002	MACHINERY & EQUIPMENT		12,500.00	.00	.00	.00
	CAPITAL OUTLAY	SUBTOTAL	12,500.00	.00	.00	.00
04 51 00		ACTIVITY TOTAL	160,682.03	.00	.00	.00



City of West University Place, Texas



PUBLIC WORKS DEPARTMENT
UTILITY DIVISION
PLANT MANAGEMENT





**ACTIVITY SUMMARY
PUBLIC WORKS DEPARTMENT
UTILITIES DIVISION
PLANT MANAGEMENT**

The Utilities Division of the Public Works Department dedicates significant resources (6 full-time employees, 2 light trucks and 1 heavy truck) to the operation, maintenance and repair of 1 sewage treatment plant, 2 water plants, 3 water wells, 6 water storage tanks (2 elevated and 4 ground) and 11 sanitary sewer lift stations. The Plant Manager is responsible to the Public Works Director for plant management.

1994 Achievements

The Plant Management Section modified operation of the sewage treatment plant to ensure regulatory agency (United States Environmental Protection Agency, Texas Natural Resources Conservation Commission and Texas Department of Health) compliance, certified personnel, rehabilitated 2 lift stations and purchased a light truck.

1995 Initiatives

The Plant Management Section will ensure regulatory agency (United States Environmental Protection Agency, Texas Natural Resources Conservation Commission and the Texas Department of Health) compliance, purchase a new truck, reconstruct a belt press at the sewage treatment plant, rehabilitate 2 lift stations and a 1,500,000 gallon ground storage tank at the Public Works Center.

	1993 Adopted	1994 Adopted	1995 Proposed
Personal Services	\$ 145,270	\$ 197,280	\$ 224,120
Materials Supplies	68,860	69,500	66,100
Repairs and Maintenance	30,500	93,100	156,300
Other Services and Charges	193,200	199,950	891,050
Capital	12,450	11,500	20,500
Total	\$ 450,280	\$ 571,330	\$ 1,358,070

CITY OF WEST UNIVERSITY PLACE

EXPENSES

WATER AND SEWER FUND

PLANT MANAGEMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
04-52-00-1000	FULL TIME SALARIES	84,708.72	67,093.12	130,930.00	145,450.00
04-52-00-1009	VECTOR CONTROL SALARIES	2,581.85	.00	.00	.00
04-52-00-1025	OVERTIME	16,897.92	9,557.09	15,000.00	15,000.00
04-52-00-1026	LONGEVITY	840.00	952.50	1,900.00	2,160.00
04-52-00-1080	RETIREMENT CONTRIBUTION	8,465.37	6,285.71	11,860.00	12,900.00
04-52-00-1082	SOCIAL SECURITY CONTRIBUTION	8,034.66	5,936.62	11,210.00	12,270.00
04-52-00-1084	GROUP HOSPITAL INSURANCE	10,619.20	8,584.47	24,180.00	26,950.00
04-52-00-1088	WORKERS' COMPENSATION INSUR.	6,980.23	5,925.90	3,500.00	9,390.00
	PERSONAL SERVICES				
	SUBTOTAL	139,127.95	104,335.41	198,580.00	224,120.00
04-52-00-2001	OFFICE SUPPLIES	168.83	29.88	340.00	100.00
04-52-00-2011	LABORATORY SUPPLIES	5,452.00	2,344.61	4,000.00	4,300.00
04-52-00-2020	UNIFORMS AND OUTER CLOTHING	1,059.50	705.97	1,200.00	1,650.00
04-52-00-2030	FIRST AID AND MEDICAL SUPPLIES	97.60	.00	100.00	.00
04-52-00-2040	CHEMICALS	27,868.31	7,393.15	22,300.00	22,000.00
04-52-00-2044	INSECTICIDES	4,599.79	2,873.68	6,500.00	8,000.00
04-52-00-2050	SMALL TOOLS	496.41	299.57	900.00	1,000.00
04-52-00-2053	FUEL:UNLEADED	1,440.70	808.89	1,500.00	1,800.00
04-52-00-2054	DIESEL FUEL-WASTE WATER DIV.	269.34	136.90	400.00	250.00
04-52-00-2059	TIRES AND TUBES	282.22	.00	200.00	.00
04-52-00-2088	SLUDGE DISPOSAL	38,472.25	6,906.50	25,300.00	27,000.00
	SUPPLIES				
	SUBTOTAL	80,206.95	21,499.15	62,740.00	66,100.00
04-52-00-3001	R & M : BUILDINGS	606.02	.00	524.00	500.00
04-52-00-3020	R & M : MACHINERY & EQUIPMENT	19,684.33	10,144.42	17,000.00	20,000.00
04-52-00-3040	R & M : MOTOR VEHICLES	1,296.96	984.84	2,200.00	800.00
04-52-00-3050	R&M: WATER PLANT	.00	.00	.00	10,000.00
04-52-00-3053	R&M: WATER WELLS	.00	.00	.00	30,000.00

CITY OF WEST UNIVERSITY PLACE

EXPENSES

WATER AND SEWER FUND

PLANT MANAGEMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
04-52-00-3070	R & M : LIFT STATIONS	.00	2,488.97	36,000.00	30,000.00
04-52-00-3073	R & M :WASTEWATER TRTMENT PLT	11,402.38	11,800.30	40,900.00	65,000.00
	MAINTENANCE SUBTOTAL	32,989.69	25,418.53	96,624.00	156,300.00
04-52-00-4001	TELEPHONE EXPENSE	996.74	457.89	1,000.00	1,000.00
04-52-00-4003	ELECTRICITY : GENERAL	133,103.94	63,322.37	145,700.00	170,000.00
04-52-00-4004	ELECTRICITY : WATER PUMP	.00	.00	.00	105,000.00
04-52-00-4013	SURFACE WATER CHARGE	.00	.00	.00	560,000.00
04-52-00-4015	WATER	4,641.88	3,914.34	7,000.00	5,000.00
04-52-00-4031	LABORATORY TESTS	29,615.46	15,067.61	25,400.00	32,000.00
04-52-00-4032	INSPECTION CHARGES	1,434.00	75.00	2,076.00	5,000.00
04-52-00-4036	SUBSIDENCE FEES	.00	.00	.00	10,000.00
04-52-00-4050	MEMBERSHIPS	.00	.00	.00	300.00
04-52-00-4080	TRAVEL & TRAINING	.00	.00	60.00	2,300.00
04-52-00-4084	COMPREHENSIVE GEN. LIAB. INS.	3,206.50	1,869.99	.00	.00
04-52-00-4085	AUTO LIABILITY INSURANCE	983.49	418.76	9,500.00	.00
04-52-00-4086	FIRE AND E.C. INSURANCE	3,600.51	2,484.92	10,500.00	.00
04-52-00-4091	SAFETY PROGRAM EXPENSE	195.00	96.50	500.00	300.00
04-52-00-4099	PHYSICALS	.00	.00	150.00	150.00
	OTHER SERVICES & CHARGES SUBTOTAL	177,777.52	87,707.38	201,886.00	891,050.00
04-52-00-5002	MACHINERY & EQUIPMENT	10,089.48	.00	.00	.00
04-52-00-5003	MOTOR VEHICLES	.00	11,444.66	11,500.00	15,500.00
04-52-00-5099	OTHER	.00	.00	.00	5,000.00
	CAPITAL OUTLAY SUBTOTAL	10,089.48	11,444.66	11,500.00	20,500.00
04 52 00	ACTIVITY TOTAL	440,191.59	250,405.13	571,330.00	1,358,070.00
04 52 0	DIVISION TOTAL	.00	.00	.00	.00
04 52	DEPARTMENT TOTAL	440,191.59	250,405.13	571,330.00	1,358,070.00



UTILITY
GENERAL SERVICES

CITY OF WEST UNIVERSITY PLACE

EXPENSES

WATER AND SEWER FUND

UTILITY GENERAL SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	1993 ACTUAL	1994 ACTUAL SIX MONTHS	1994 AMENDED BUDGET	1995 PROPOSED BUDGET
04-98-00-1000	FULL TIME SALARIES	.00	.00	.00	4,000.00
04-98-00-1091	UNEMPLOYMENT INSURANCE	.00	.00	.00	5,000.00
	PERSONAL SERVICES SUBTOTAL	.00	.00	.00	9,000.00
04-98-00-4100	REIMBURSE GENERAL FUNO	.00	.00	.00	208,430.00
04-98-00-4102	REIMBURSE DEBT SERVICE FUND	.00	.00	.00	332,000.00
04-98-00-4110	GENERAL LIABILITY INS	.00	.00	.00	15,380.00
04-98-00-4111	AUTO LIABILITY INS	.00	.00	.00	10,220.00
04-98-00-4112	AUTO PHYSICAL INS	.00	.00	.00	2,620.00
04-98-00-4115	REAL AND PERSONAL PROPERTY INS	.00	.00	.00	12,350.00
04-98-00-4116	MOBILE EQUIPMENT INS	.00	.00	.00	400.00
	OTHER SERVICES & CHARGES SUBTOTAL	.00	.00	.00	581,400.00
04 98 00	ACTIVITY TOTAL	.00	.00	.00	590,400.00
04 98 0	DIVISION TOTAL	.00	.00	.00	.00
04 98	DEPARTMENT TOTAL	.00	.00	.00	590,400.00



**GENERAL FUND
CAPITAL OUTLAY**

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ITEM</u>	<u>AMOUNT</u>
City Council			
5002	Machinery & Equipment	Plain Paper Fax	\$900
Finance			
5001	Furniture and Fixtures	Workstations (3)	\$4,950
		Chairs (3)	900

			\$5,850
5002	Machinery & Equipment	Plain Paper Fax	\$900
5008	Computer Equipment	Software & Hardware	\$2,000
		Personal Computer	2,100
		IBM System Printer	2,500
		Terminals (3)	3,795
		Cash Drawer	395

			\$10,790
Municipal Court			
5001	Furniture and Fixtures	Typewriter	\$800
5008	Computer Equipment	Personal Computer	2,650
Police			
5001	Furniture and Fixtures	Table and Chairs (31)	\$1,500
		Chairs (2)	600
		Desk and Chair	750

			\$2,850
5002	Machinery & Equipment	Mobile Data Terminals	\$34,000
5003	Motor Vehicles	Patrol Cars (2)	\$46,500



**GENERAL FUND
CAPITAL OUTLAY**

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ITEM</u>	<u>AMOUNT</u>
Fire			
5001	Furniture and Fixtures	Typewriter	\$900
5002	Machinery & Equipment	Ventilation Saw	\$900
Building Inspection			
5001	Furniture and Fixtures	Workstation	\$600
5008	Computer Equipment	Software	\$870
Street and Drainage Services			
5002	Machinery & Equipment	Paint Stripper	\$6,000
Solid Waste Management			
5003	Motor Vehicles	Sideloader	125,000
Parks and Recreation			
5060	Parks & Rec Equip.	Treadmill	\$5,200
		Exercise Bike	1,200
		Stairstepper	1,200
			<hr/>
			\$7,600
Senior Services			
5003	Motor Vehicles	Car	\$13,500
5008	Computer Equipment	Personal Computer	\$3,000
		GRAND TOTAL	<hr/> \$263,610 <hr/>



**WATER and SEWER FUND
CAPITAL OUTLAY**

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ITEM</u>	<u>AMOUNT</u>
Field Services			
5002	Machinery & Equipment	3" Trash Pump (2) 2" Trash Pump (2)	\$3,550 2630
			<u>\$6,180</u>
5003	Motor Vehicles	Pickup Truck F/S Pickup Truck M/S	\$15,500 12,800
			<u>\$28,300</u>
Plant Management			
5003	Motor Vehicles	Pickup Truck F/S	\$15,500
5099	Other	Storage Sheds	\$5,000
		GRAND TOTAL	<u><u>\$54,980</u></u>



City of West University Place, Texas



**CITY OF WEST UNIVERSITY PLACE
POSITION SUMMARY**

Budgetary Unit	Position	1993 Actual	1994 Budget	1994 Actual	1995 Budget	
City Council	City Secretary	1	1	1	1	1
City Manager	City Manager	1	1	1	1	
	Admin. Secretary	1	1	1	1	
		-----	-----	-----	-----	
		2	2	2	2	2
Finance	Finance Director	1	1	1	1	
	Accounting Supervisor	1	1	1	1	
	Personnel/Risk Specialist	1	1	1	1	
	Accounting Specialist	3	4	4	4	
	Dep. Tax Assessor/Collector	1	1	1	1	
	Cashier	1	1	1	1	
	Secretary	1	0	0	0	
	Customer Service Rep.	0	1	1	1	
		-----	-----	-----	-----	
		9	10	10	10	10
Municipal Court	Municipal Court Clerk	1	1	1	1	
	Deputy Court Clerk	1	1	1	1	
		-----	-----	-----	-----	
		2	2	2	2	2
Police	Police Chief	1	1	1	1	
	Records Secretary	1	1	1	1	
	Police Captain	1	1	1	1	
	Police Sergeant	4	4	4	4	
	Police Dispatcher	5	5	5	5	
	Animal Control Officer	1	1	1	1	
	Police Corporal	3	3	3	3	
	Police Officer	12	12	12	12	
		-----	-----	-----	-----	
		28	28	28	28	28
Fire	Fire Chief	1	1	1	1	
	Fire Captain	3	3	3	3	
	Fire Lieutenant	3	3	3	3	
	Firefighter	12	12	12	12	
		-----	-----	-----	-----	
		19	19	19	19	19



**CITY OF WEST UNIVERSITY PLACE
POSITION SUMMARY**

Budgetary Unit	Position	1993 Actual	1994 Budget	1994 Actual	1995 Budget
Public Works Admin.	Public Works Director	1	1	1	1
	Dep. Public Works Director	1	1	1	1
	Secretary-Public Works	1	1	1	1
	Administrative Assistant	0	1	1	1
		-----	-----	-----	-----
		3	4	4	4 4
Building	Chief Building Official	1	1	1	1
	Building Inspector	3	3	3	3
	Urban Forester	1	1	1	1
	Building Secretary	2	2	2	2
		-----	-----	-----	-----
		7	7	7	7 7
Streets	Fleet Mgr./Equip. Oper.-Street	0	1	1	1
	Crew Chief-Street	1	1	1	1
	Equip. Operator-Street	5	3	3	3
	Maint. Worker-Street	5	6	6	6
		-----	-----	-----	-----
		11	11	11	11 10
Solid Waste	Chief-Solid Waste	1	1	1	1
	Equip. Operator-Limb Truck	0	1	1	1
	Driver-Solid Waste	4	3	3	3
	Laborer-Solid Waste	4	4	4	4
		-----	-----	-----	-----
		9	9	9	9 9
General Services	Mechanic	1	1	1	1
	Building Maint. Supervisor	1	1	1	1
		-----	-----	-----	-----
		2	2	2	2 2
Recreation	Parks & Rec Director	1	1	1	1
	Rec Manager	1	1	1	1
	Secretary-Community Bldg.	1	1	1	1
		-----	-----	-----	-----
		3	3	3	3 3



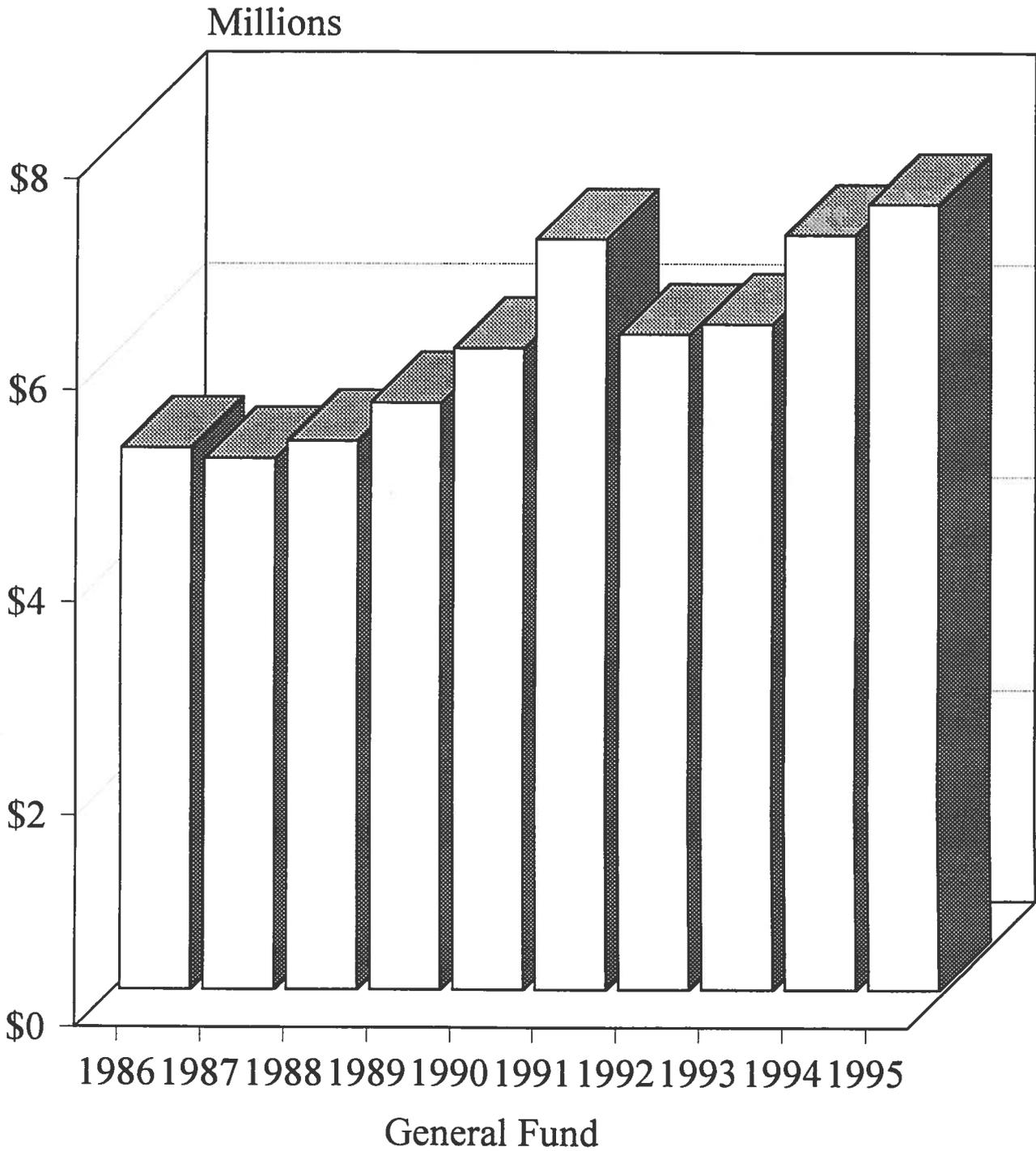
**CITY OF WEST UNIVERSITY PLACE
POSITION SUMMARY**

Budgetary Unit	Position	1993 Actual	1994 Budget	1994 Actual	1995 Budget
Senior Services	Senior Services Manager	1	1	1	1
	Asst. Mgr.-Senior Services	1	1	1	1
	Custodian	1	1	1	1
		-----	-----	-----	-----
		3	3	3	3
Total General Fund		-----	-----	-----	-----
		99	101	101	101
Field Services	Deputy Director	1	0	0	0
	Supervisor-Utilities	1	1	1	1
	Sr. Water Plant Operator	1	0	0	0
	Water Plant Operator	1	0	0	0
	Meter Reader	1	1	1	3
	Crew Leader-Field Services	3	4	4	4
	Maint. Worker-Field Services	4	5	5	5
		-----	-----	-----	-----
		12	11	11	13
Wastewater Collection	Crew Chief	1	0	0	0
	Laborer	1	0	0	0
		-----	-----	-----	-----
		2	0	0	0
Plant Management	Plant Supervisor	1	1	1	1
	Treatment Plant Operator	3	3	0	0
	Sr. Water Plant Operator	0	1	0	0
	Water Plant Operator	0	1	0	0
	Plant Operator II	0	0	1	1
	Plant Operator I	0	0	4	4
	-----	-----	-----	-----	
		4	6	6	6
Total Water Fund		-----	-----	-----	-----
		18	17	17	19
Grand Total		-----	-----	-----	-----
		117	118	118	120



BUDGET TOTALS

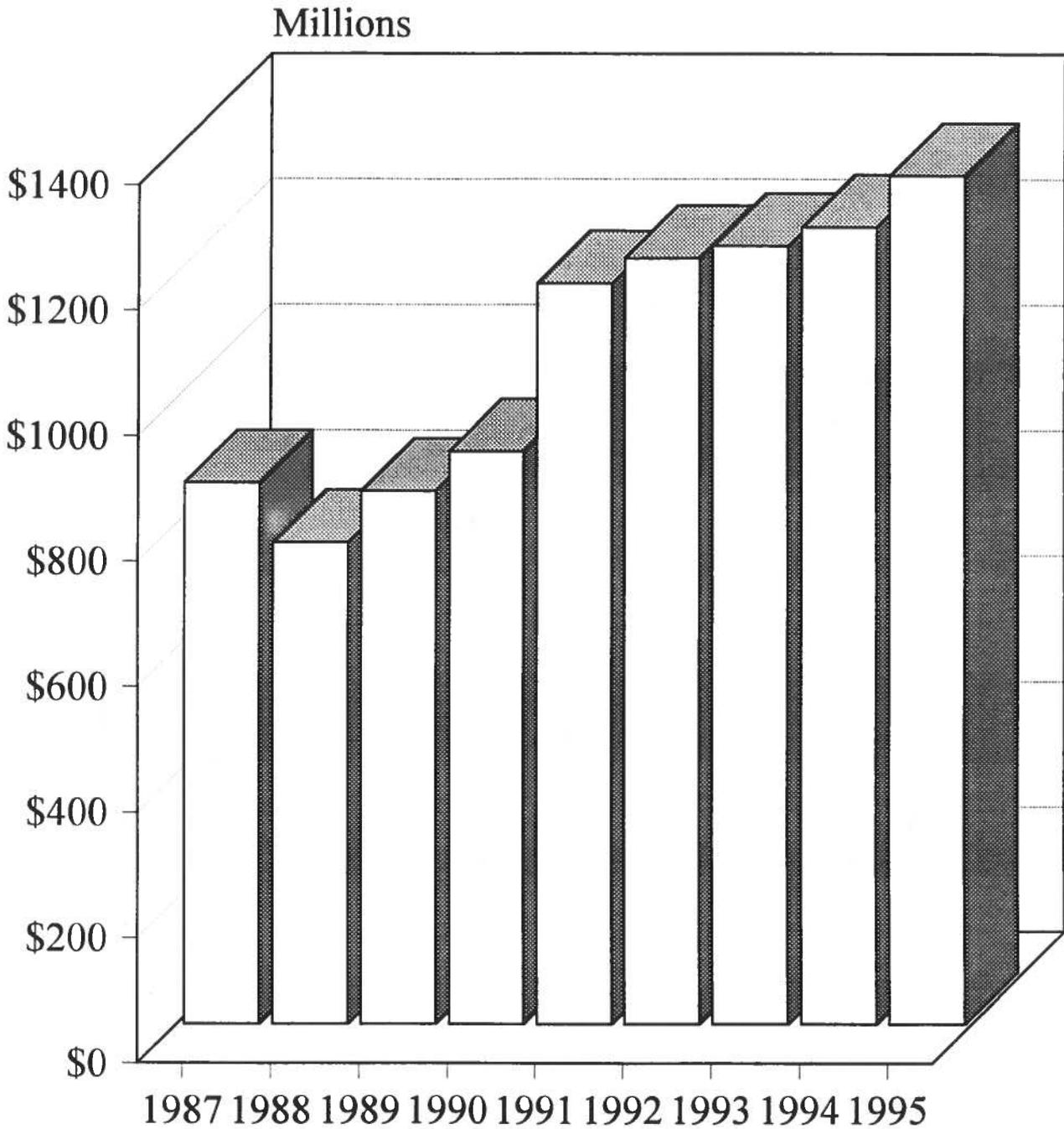
Last Ten Fiscal Years





ASSESSED VALUES

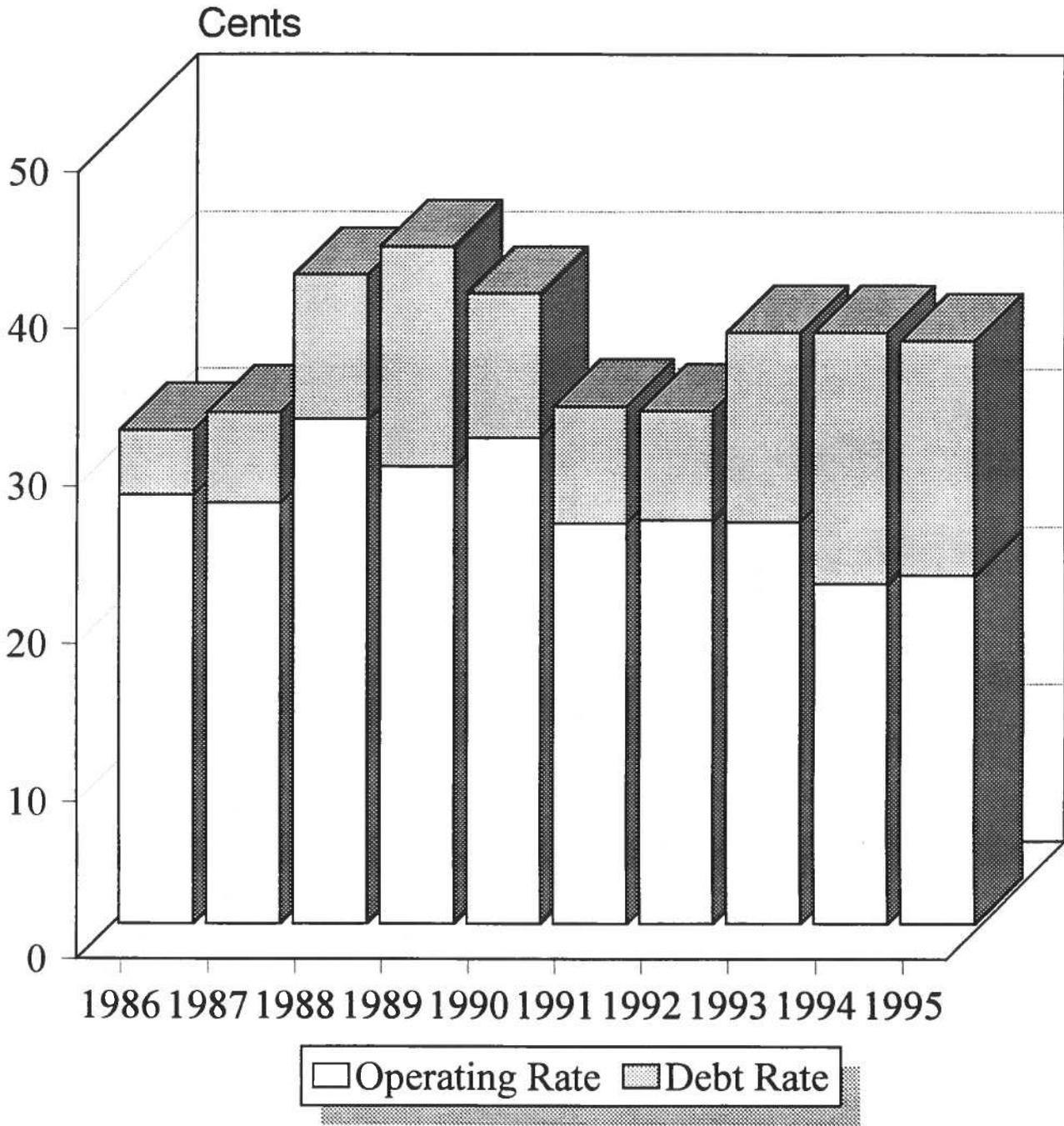
Last Nine Fiscal Years





PROPERTY TAX RATES

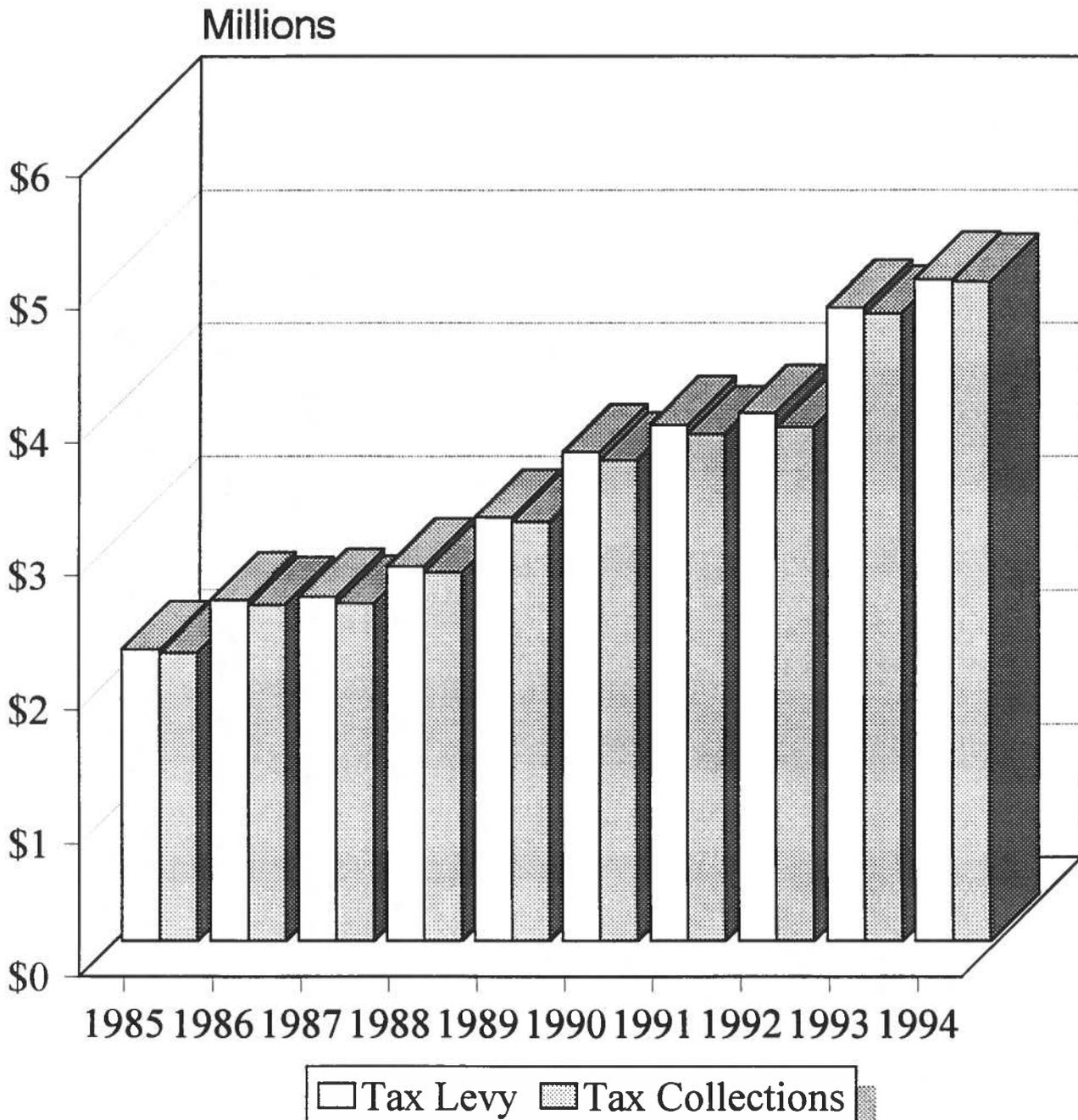
Last Ten Fiscal Years





TAX LEVY & COLLECTIONS

Last Ten Fiscal Years

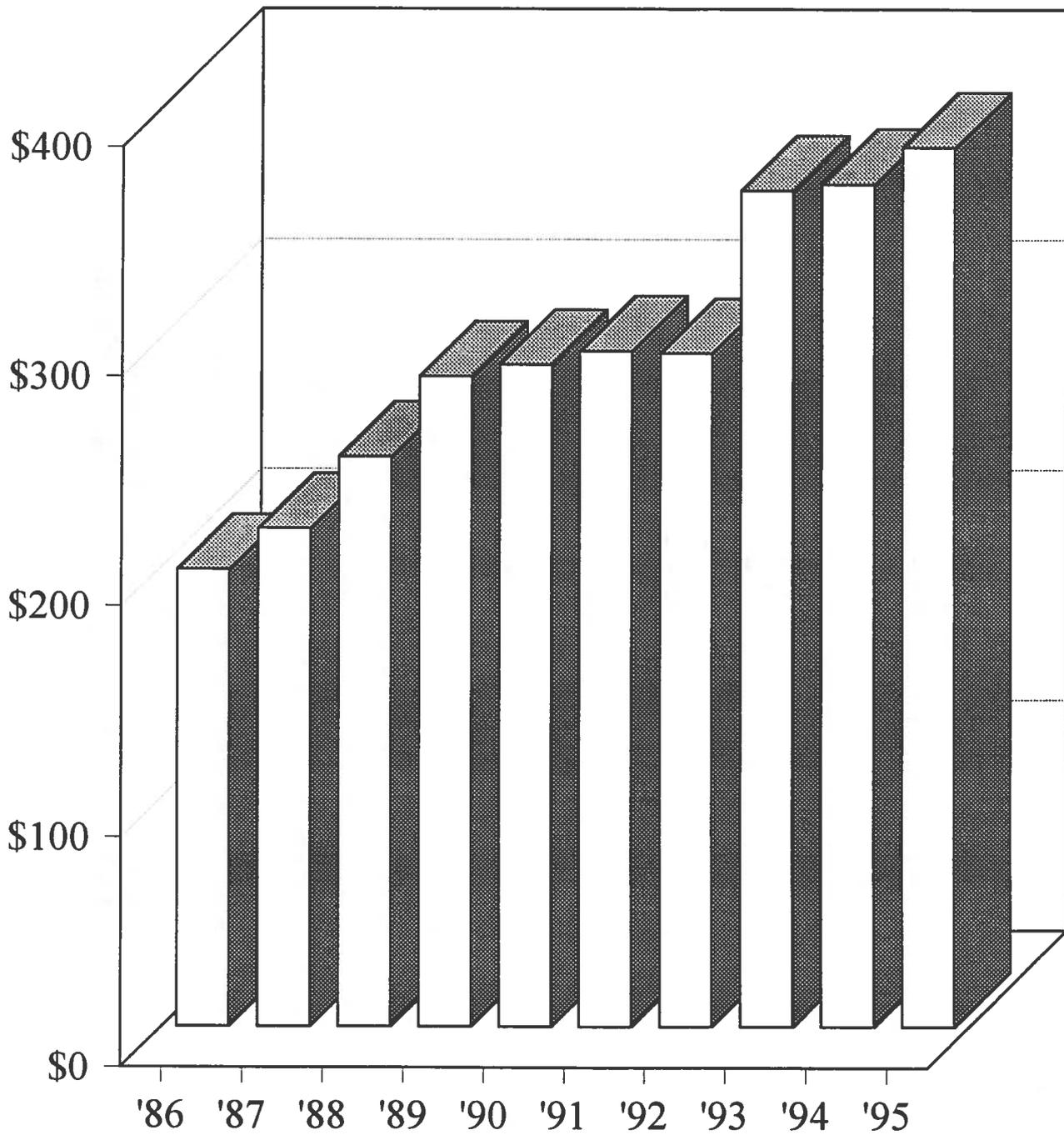


1994 as of 9/26/94



PROPERTY TAXES PER CAPITA

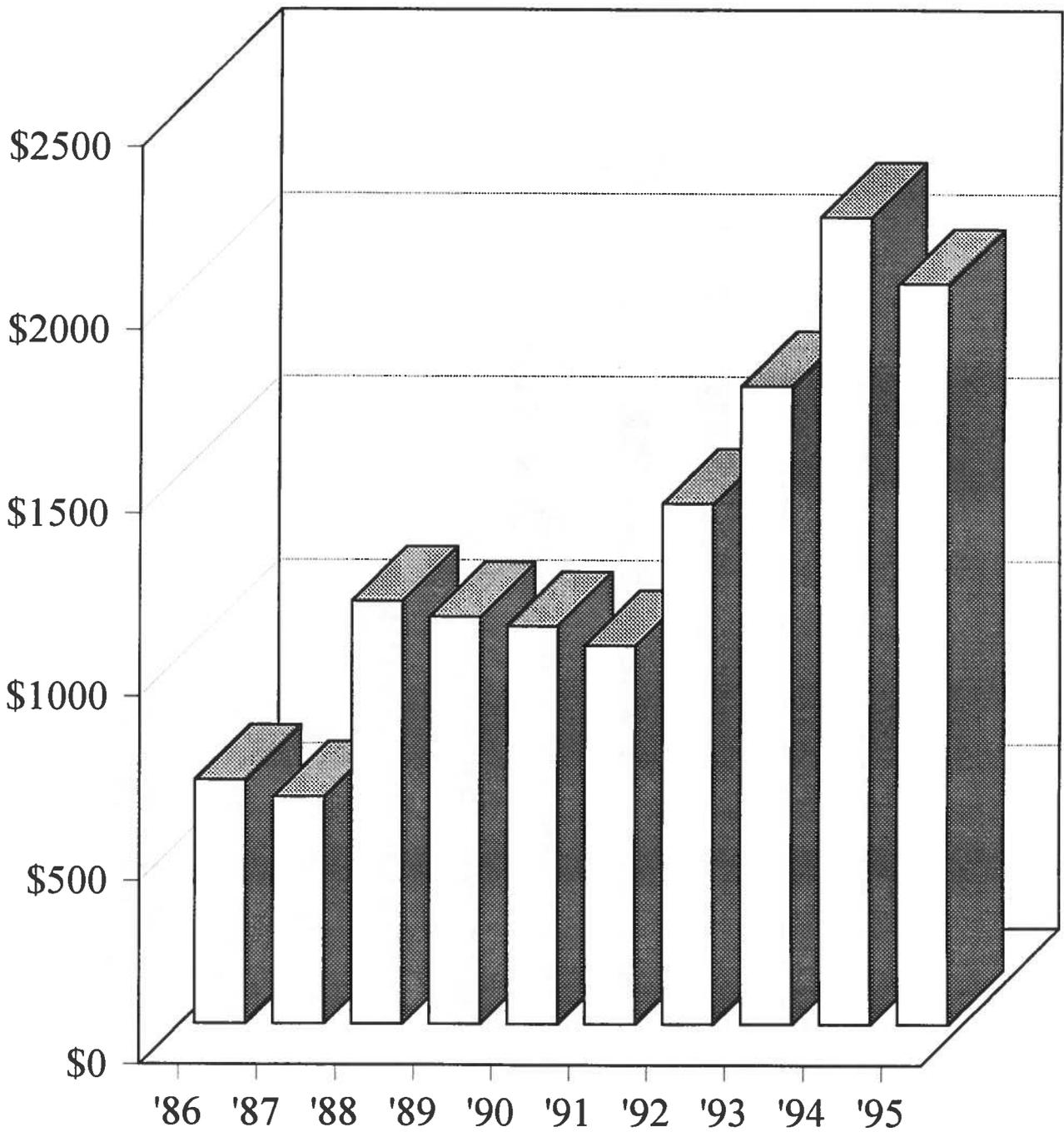
Last Ten Fiscal Years





DEBT PER CAPITA

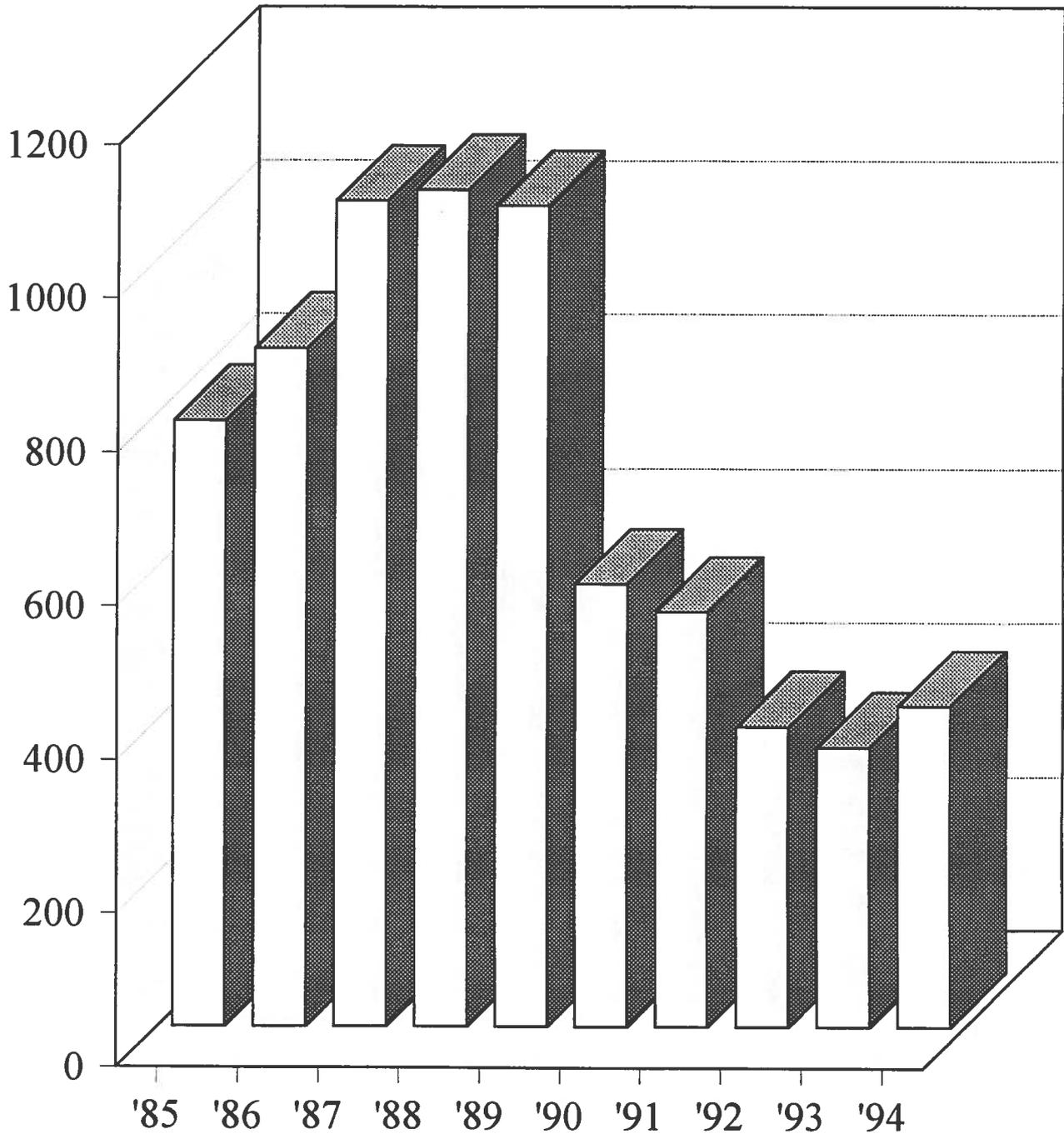
Last Ten Fiscal Years





BUILDING PERMITS ISSUED

Last Ten Fiscal Years

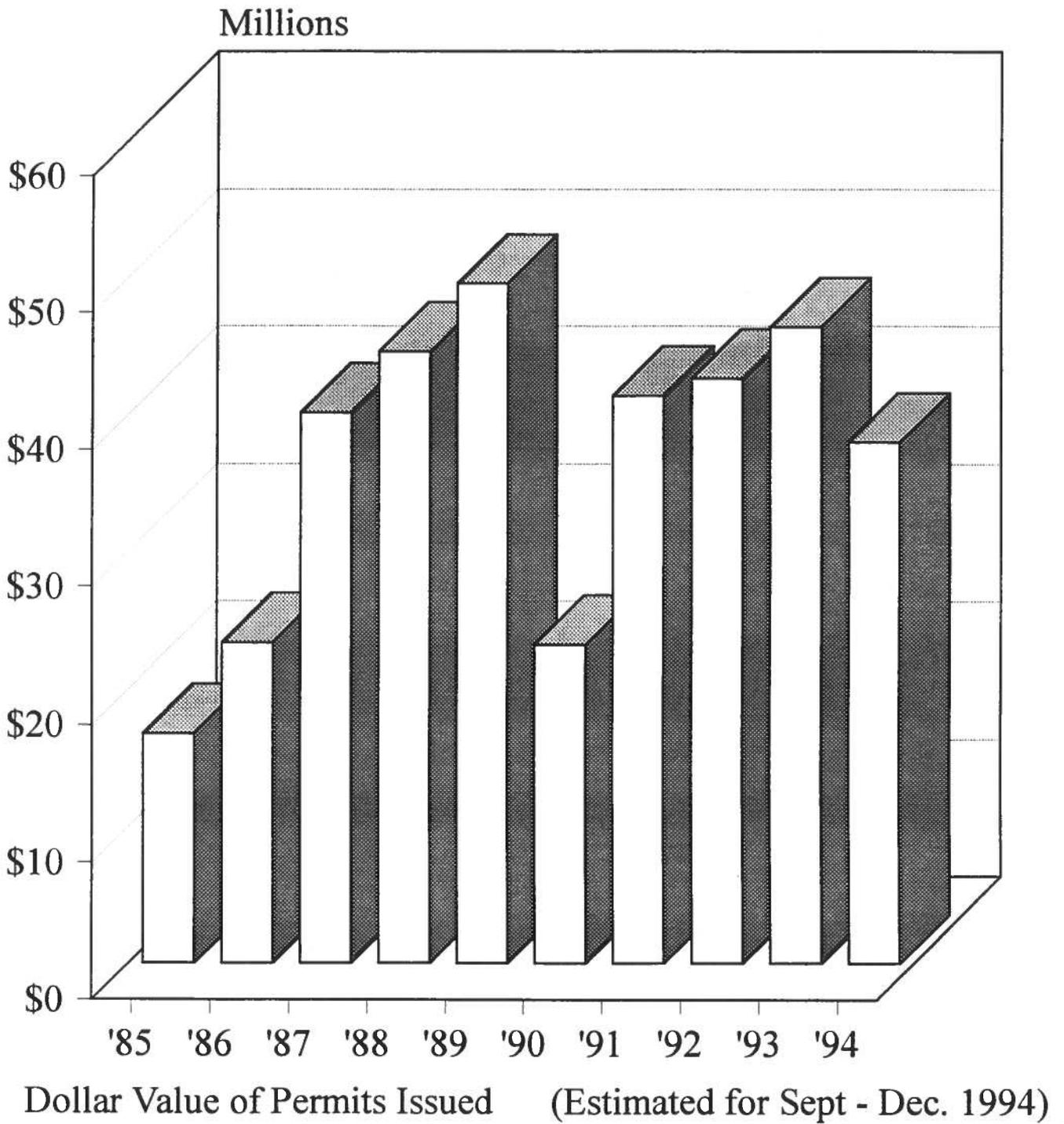


Number of Permits Issued (Estimated for Sept. - Dec. 1994)



BUILDING PERMITS ISSUED

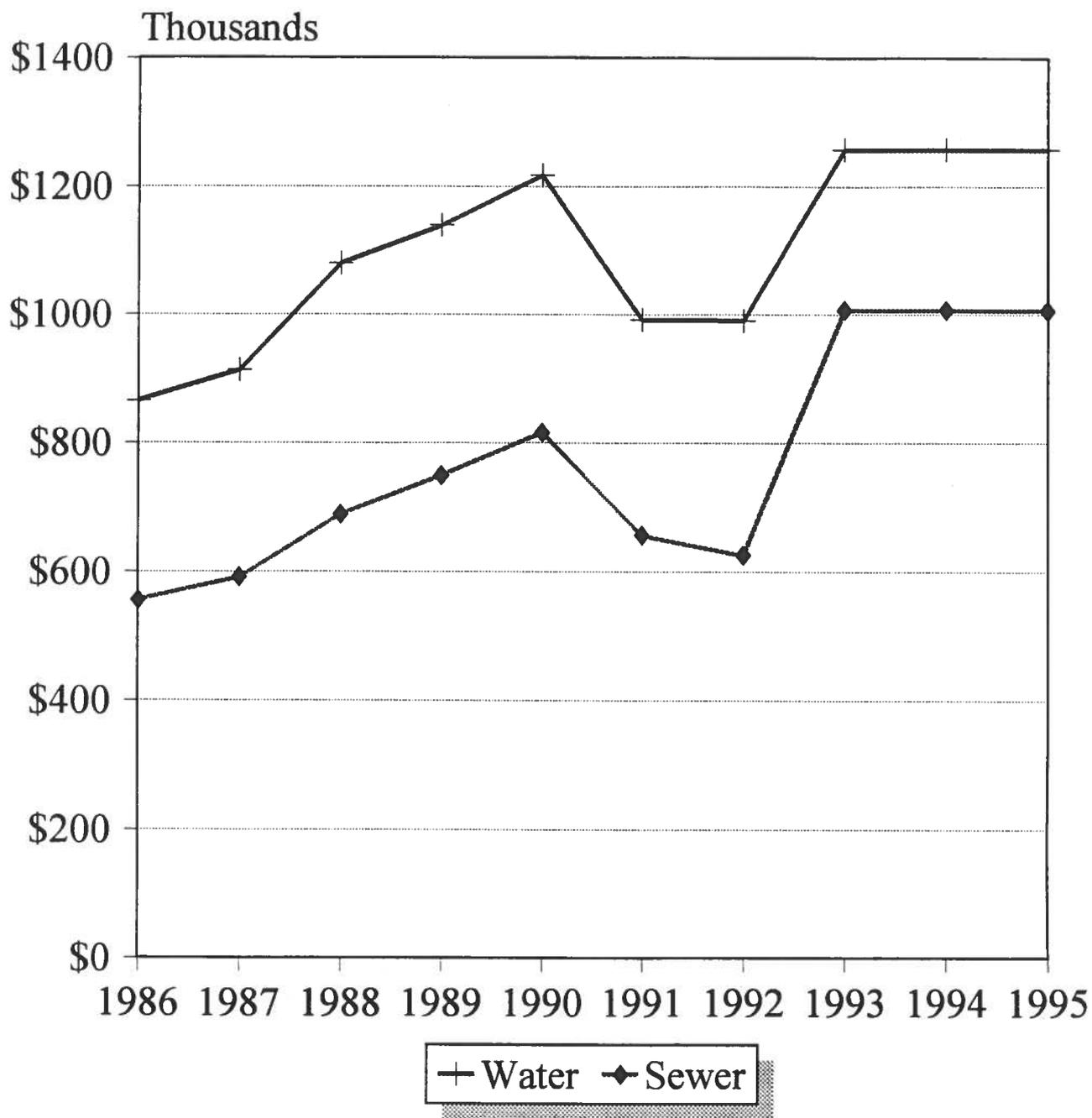
Last Ten Fiscal Years





WATER AND SEWER SALES

Last Ten Fiscal Years



1994 and 1995 are budget estimates



**CITY OF WEST UNIVERSITY PLACE
Miscellaneous Statistical Data**

Date of Incorporation	1925
Date of city home rule charter in force	1983
Form of government	Council-Manager
Population	12,965
Area	1.9 square miles
Miles of Streets	43 miles
Miles of Sidewalk	50 miles
Fire Protection:	
Number of stations	1
Number of employees	19
Number of volunteers	18
Police Protection:	
Number of stations	1
Number of employees	28
Number of patrol units	8
Recreation:	
Number of parks	5
Number of swimming pools	1
Number of tennis courts	5
Number of racquet/handball courts	3
Number of recreation rooms	7
Solid Waste Management:	
Number of landfills	1 (no longer in use)
Area of landfill/useful life	75 acres, 12 yrs.
Number of garbage trucks	7*

* Includes two recycling trucks.



CITY OF WEST UNIVERSITY PLACE
Miscellaneous Statistical Data
(Continued)

Cubic yards of garbage collected	800 per week
Cubic yards of recycling waste sold and not deposited at landfill	10 per week
Education- Houston Independent School District	
City Employees:	
Salaried employees	7
Hourly rate employees	113
Part-time employees	30
Water:	
Source	3 ground wells
Average daily consumption	1,602,287 gallons
Maximum daily consumption	4,950,000 gallons
Number of connections	5865
Fire demand/duration	2.1 mil./10 hours
Sewer:	
Average daily flow	1,740,000 gallons
Maximum daily flow	5,800,000 gallons
Sanitary sewer mains	396,200 lin. feet
Banks:	
Number within city limits	3
Number within 1 mile radius	15



GLOSSARY

Account

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance, or fund balance.

Activity

A group of related functions performed by one or more organizational units for purpose of accomplishing a function for which the City is responsible.

Activity Indicator

A measurement of the functions performed by an organizational unit.

Appropriation

A legislative body's authorization to expend funds for a specific purpose. An appropriation limits the amount of time the funds may be expended.

Assessed Value

Total gross valuation assigned to property for ad valorem tax purposes. In Texas, taxable property is assessed at 100% of market value.

Bond

A written promise, generally under seal, to pay a specific amount of money, called the face value, at a fixed time in the future, called the maturity date, and carrying interest at a fixed rate, usually paid periodically.

Bond Indebtedness

The portion of debt represented by outstanding bonds.

Bond Issue

Bonds sold.

Budget (Operating)

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single year.

Budget Calendar

The schedule of key dates which the City follows in the preparation and adoption of the budget.



GLOSSARY (Continued)

Budget Message

A general discussion of the proposed budget, as presented in writing by the budget-making authority, to the legislative body.

Budget Ordinance

The official enactment by the City Council establishing the legal authority for city officials to obligate and expend funds.

Capital Outlay

Includes outlays which result in the acquisition of or additions to fixed assets.

Capital Projects Fund

Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

Capital Improvements Program

A plan for capital expenditures to be incurred each year over a fixed period of several years setting forth each capital project and the amount and method of financing.

Central Appraisal District

A county-wide district formed by legislature to provide appraisals of property located within the county. These county-wide appraisal are provided to the county, school districts, cities, and municipal utility districts for basis of taxation.

Debt Service Fund

A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principle and interest. Also called a Sinking Fund.

Delinquent Taxes

Property taxes remaining unpaid at the end of the current fiscal year. Although taxes become delinquent and accrue penalties and interest on February 1 of each year, they are carried as current taxes receivable during the current fiscal year.

Department

A major administrative unit of the City which indicates overall management responsibility for an operation or group of related operations within a functional area.

Detail of Expenditures

Line item expenditures by account within each division of the City.



GLOSSARY (Continued)

Division

A unit of management responsibility within a department.

Effective Interest Rate

The Property tax rate set necessary to generate the same tax dollars as the previous tax year.

Encumbrances

Obligations in the form of purchase orders or contracts charged to an appropriation which reserve the funds until it necessary to pay the bill.

Expenditures

Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiscal Year

A twelve month period at end of which the City determines its financial condition and the results of its operations and closes its books.

Fund

An independent fiscal and accounting entity with a self-balancing set of accounts regarding cash and or other resources, together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance

The excess of a fund's assets over its liabilities.

General Fund

The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.

General Obligation Bonds

Bonds for whose payments are pledged the full faith and credit of the issuing body. More commonly, but not necessarily, general obligation bonds are considered to be those payable from ad valorem taxes.

Interest on Investments

Revenues derived from the investment of available cash.



GLOSSARY **(Continued)**

Materials and Supplies

Supplies which are consumed or materially altered when used. Examples are office supplies and minor tools and equipment.

Modified Accrual Basis

This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are both measurable and available.

Personal Services

Refers to the costs associated with salaries and related fringe benefits provided to employees.

Purchase Order

A document issued to authorize a vendor to deliver specified merchandise or render a specific service for a stated price.

Recreation Fees

Revenue derived from the use of recreational facilities or programs, such as the swimming pool.

Repairs and Maintenance

Refers to general repairs of equipment the City owns and can be performed by either City employees or private contractors.

Tax Levy

The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate

The amount of tax levied for each \$100 of assessed valuation.

User Fees

The payment of a fee for a direct receipt of a public service by the party benefiting from the service.