

# The City of West University Place

*A Neighborhood City*

## CITY COUNCIL

Susan Sample, Mayor  
Bob Kelly, Mayor Pro Tem  
Burt Ballanfant, Councilmember  
Brennan Reilly, Councilmember  
Mardi Turner, Councilmember

## STAFF

M. Chris Peifer, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## CITY COUNCIL MEETING MINUTES

The City Council of the City of West University Place, Texas, met in special and regular session on **Monday, December 12, 2016**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:00 p.m.**

### SPECIAL MEETING

Agenda Items were as follows:

**Call to Order.** Mayor Sample called the meeting to order at 6:00 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, and City Secretary Gilliam.

### **Call to Order**

#### **1. Convene into Closed Executive Session**

Notice is hereby given that the City Council will convene into Executive Session in accordance with the following provision of Chapter 551 of the Texas Government Code:

At 6:00 p.m., Mayor Pro Tem Kelly moved to recess the special meeting and convene into executive session per Section 551.074 of the Texas Government Code relating to deliberation concerning the evaluation of the city manager. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Mayor, City Council, and City Manager were present for the closed executive session.

#### **2. Reconvene into Special Session**

Matters related to action, if any, relative to discussions held in Executive Sessions regarding the City Manager's evaluation.

At 6:3 p.m., Mayor Pro Tem Kelly moved to close the executive session and reconvene the special meeting. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Councilmember Reilly moved for Council to approve the amendment [to the City Manager's agreement with the City] submitted to Council by the City Attorney and authorize the Mayor to execute the amended agreement. Mayor Pro Tem Kelly seconded the motion. **MOTION PASSED.**

**3. Adjourn**

Mayor Pro Tem Kelly moved to adjourn the special meeting at 6:31 p.m. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

**REGULAR MEETING (6:30 p.m. in the City Council Chambers)**

**Call to Order.** Mayor Sample called the meeting to order at 6:35 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, and City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Public Works Director Beach, and Police Chief Walker.

Mayor Pro Tem Kelly led the Pledge of Allegiance.

City Secretary Gilliam confirmed that the notice of this meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

**4. Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

There were no public comments.

**5. Facilities Advanced Funding Agreement**

Matters related to an Advance Funding Agreement (AFA) for a Surface Transportation Program (STP) between the Texas Department of Transportation and the City of West University Place. *Recommended Action: Approve Agreement.*

Mayor Pro Tem Kelly moved to approve staff's recommendation that Council approve the resolution, appropriate \$299,160 from the Transportation Improvement Fund, and authorize the City Manager to execute the Advanced Funding Agreement with the Texas Department of Transportation. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

**6. Water Well 9 Renovation Project**

Matters related to closing out the Water Well 9 Renovation project. *Recommended Action: Accept Water Well No. 9 Renovation Project as completed and authorize Change Orders with a net reduction of \$80,007.50 to the contract price.*

Councilmember Reilly moved that Council accept Water Well No. 9 renovation project as completed and authorize the Change Order with the net reduction of the dollar amount set forth in the memo item (\$84,775). Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

7. **Future Agenda Items**

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action.*

There were no items added.

8. **Adjourn**

With no further discussion, Mayor Pro Tem Kelly moved to adjourn the meeting at 6:57 p.m. Councilmember Reilly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Prepared By:



Thelma A. Gilliam, City Secretary



Date Approved

January 9, 2017