

# The City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Susan Sample, Mayor  
Bob Kelly, Mayor Pro Tem  
Burt Ballanfant, Councilmember  
Brennan Reilly, Councilmember  
Mardi Turner, Councilmember

## **STAFF**

M. Chris Peifer, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## **CITY COUNCIL MEETING MINUTES**

The City Council of the City of West University Place, Texas, met in special and regular session on **Monday, December 5, 2016**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **5:30 p.m.**

### **SPECIAL MEETING**

Agenda Items were as follows:

**Call to Order.** Mayor Sample called the meeting to order at 5:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Attorney Petrov and City Secretary Gilliam.

### **Call to Order**

#### **1. Convene into Closed Executive Session**

Notice is hereby given that the City Council will convene into Executive Session in accordance with the following provision of Chapter 551 of the Texas Government Code:

At 5:31 p.m., Councilmember Reilly moved to recess the special meeting and convene into executive session per Section 551.074 of the Texas Government Code relating to deliberation concerning the evaluation of the city manager. Councilmember Ballanfant seconded the motion.

**MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Mayor, City Council, and City Manager were present for the closed executive session.

#### **2. Reconvene into Special Session**

Matters related to action, if any, relative to discussions held in Executive Sessions regarding the City Manager's evaluation.

At 5:46 p.m., Councilmember Turner moved to reconvene the special meeting. Mayor Pro Tem Kelly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None

**Absent:** None

Mayor Sample informed City Attorney Petrov that Council would like for him to prepare an amendment to the city manager's contract to extend to November 2018 and requested that the item be added to the December 12, 2016 Council agenda.

**3. Adjourn**

Mayor Pro Tem Kelly moved to adjourn the special meeting at 5:47 p.m. Councilmember Reilly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner

**Noes:** None

**Absent:** None

**REGULAR MEETING (5:45 p.m. in the City Council Chambers)**

**Call to Order.** Mayor Sample called the meeting to order at 5:47 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, and City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Public Works Director Beach, and Police Chief Walker.

ZPC Chair Richard Wilson and Vice-Chair Michael McEnany were also present.

Councilmember Ballanfant led the Pledge of Allegiance

City Secretary Gilliam confirmed that the notice of this meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

**4. Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Listen to audio for public comments.

**5. Facilities Ordinance Calling Joint Public Hearing**

Matters related to the first and final reading of an ordinance calling for a joint public hearing for possible amendments to the Zoning Ordinance regarding building site designations; the definition of school use; curb cuts; and through lots. *Recommended Action: Approve ordinance calling for a joint public hearing for possible amendments to the Zoning Ordinance regarding building site designations, the definition of school use, curb cuts, and through lots on the first and final reading.*

Mayor Pro Tem Kelly moved to approve staff's recommendation that City Council approve the ordinance calling for a joint public hearing of preliminary report on January 23, 2017 regarding minimum miscellaneous ordinance revisions including building site designations, curb butts, definition of school, and through lots. Councilmember Reilly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner

**Noes:** None

**Absent:** None

**6. Ordinance Calling Joint Public hearing**

Matters related to the first and final reading of an ordinance calling for a joint public hearing for an amendment to the zoning ordinance regarding the minimum number of parking spaces required in town center commercial district. *Recommended Action: Approve ordinance calling for a joint public hearing for an amendment to the Zoning Ordinance regarding the minimum number of parking spaces required in the Town Center Commercial District.*

Mayor Pro Tem Kelly moved to approve staffs request that City Council approve the ordinance, as corrected, calling for a Joint Public Hearing on January 23, 2017 for the hearing and preliminary report regarding minimum number of proposed parking spaces in the TCC District.. Councilmember Reilly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

**7. Future Agenda Items**

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action. City Council*

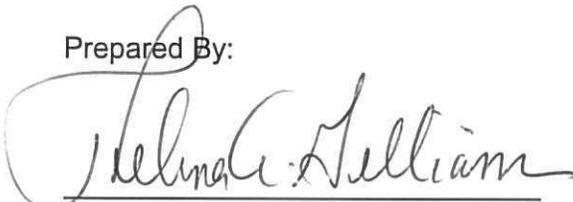
There were no items discussed or added to the list.

**8. Adjourn**

With no further discussion, Mayor Pro Tem Kelly moved to adjourn the meeting at 6:25 p.m. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Prepared By:



Thelma A. Gilliam, City Secretary



*January 9, 2017*  
Date Approved